

**REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

**3301 Laurel Canyon Road
Santa Barbara, CA 93105**

Monday, April 26, 2010

Approximate Start Time
3:30 p.m.

AGENDA

- 1. COMB CALL TO ORDER, ROLL CALL** (COMB Board of Directors.)
- 2. PUBLIC COMMENT** (Public may address the Board on any subject matter not on the agenda and within the Board's jurisdiction. See "Notice to the Public" below.)
- 3. CONSENT AGENDA** (For Board action by vote on one motion unless member requests separate consideration.)
 - a. Minutes March 8, 2010 Special Board Meeting and March 22, 2010 Regular Board Meeting
 - b. Investment of Funds
 - Financial Reports
 - Investment Reports
 - c. Payment of Claims
- 4. QUAGGA MUSSEL INSPECTION PROGRAM AT LAKE CACHUMA – PRESENTATION BY LIZ GASPAR, PARK NATURALIST**
- 5. REPORTS FROM THE MANAGER**
 - a. Cachuma Water Reports
 - b. Operations Report
 - c. COMB Operating Committee
 - d. Quagga Mussel Inspection Report – County of Santa Barbara
 - e. Proposition 50 and 84 Activities
 - f. Process to Address County-Member Unit Issues (also see CCRB 5f)
 - g. **Verbal Report** - Rejection of ARRA Funding from Reclamation
 - h. **Verbal Report** - Briefing on Proposed License Agreement for Loma Griffith for Use of Right-of-Way at Ortega Reservoir Ridge Road

- i. **Verbal Report** - Presentation at ACES Meeting, April 1, 2010
 - j. **Verbal Report** - Cachuma Reservoir Current Conditions
6. **COMB CAPITAL IMPROVEMENT PROGRAM**
- a. Second Pipeline Project
 - 1) Financing and Project Expenditure Approvals Schedule
 - 2) Rebid Schedule
 - 3) Project Status
 - 4) Permit Status
7. **CONSIDER APPROVAL OF COMB ENCROACHMENT PERMIT PROGRAM: APPLICATION AND PERMIT FORMS**
- a. General Encroachment Permit Guidelines and Special Provisions
 - b. Draft Encroachment Permit, Recording Memorandum and Acknowledgment
 - c. Temporary Encroachment Permit
 - d. Instructions and Permit Application
8. **DIRECTORS' REQUEST FOR AGENDA ITEMS FOR NEXT MEETING**
9. **MEETING SCHEDULE**
- May 24, 2010 following CCRB at 2:15 P.M., COMB Office
 - June 9, 2010 Special Board Meeting at 2:00 P.M., COMB Office
 - Board Packages Available on COMB Website
www.cachuma-board.org
10. **COMB ADJOURNMENT**

NOTICE TO PUBLIC

Public Comment: Any member of the public may address the Board on any subject within the jurisdiction of the Board that is not scheduled for a public hearing before the Board. The total time for this item will be limited by the President of the Board. If you wish to address the Board under this item, please complete and deliver to the Secretary of the Board before the meeting is convened, a "Request to Speak" forms including a description of the subject you wish to address.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

[This Agenda was Posted at 3301 Laurel Canyon Road, Santa Barbara, CA
at Santa Barbara City Hall, Santa Barbara, CA and at Member District Offices and Noticed and Delivered in Accordance with
Section 54954.1 and .2 of the Government Code.]

**MINUTES OF A REGULAR MEETING
Of the
CACHUMA OPERATION & MAINTENANCE BOARD
Held at the**

Cachuma Operation & Maintenance Board Office
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, March 22, 2010

1. Call to Order, Roll Call

The meeting was called to order at 4:07 p.m. by President Williams who chaired the meeting. Those in attendance were:

Directors present:

Das Williams	City of Santa Barbara
Bob Lieberknecht	Carpinteria Valley Water District
W. D. Morgan	Montecito Water District
Lauren Hanson	Goleta Water District
Lee Bettencourt	SYR Conservation Dist ID#1

Others present:

Kate Rees	William Hair
Chris Dahlstrom	Tom Mosby
Chip Wullbrandt	Fran Farina
Rebecca Bjork	Gary Kvistad
Tim Robinson	Adelle Capponi
Sarah Knecht	Isaiah Brookshire
John McInnes	Charles Hamilton
Bert Bertrando	Matt Bloise

2. Public Comment

There were no comments from the public.

3. Consent Agenda

- a. **Minutes:**
January 25, 2010 and February 22, 2010 Regular Board Meetings
- b. **Investment Funds**
Financial Reports
Investment Report
- c. **Payment of Claims**

Director Lieberknecht moved to approve the consent agenda as presented, seconded by Director Hanson, 7/0/0.

There was a request to move Agenda Item #4 Reports from the Manager to the end of the meeting in order to consider Resolution No. 501 earlier in the meeting. Director Hanson so moved, seconded by Director Lieberknecht, passed 7/0/0.

The Board next consider item #5

5. COMB Capital Improvement Program

a. Second Pipeline Project

1) Project Status Report

The status of the Second Pipeline Project was included in the board packet.

2) Permit Status

The permit status was included in the board packet.

6. Consider Resolution No. 501 to Approve the COMB 2010 Revenue Bond and Related Legal Documents and Agreements for the SCC Upper Reach Reliability Project (2nd Pipeline Project)

a. Comb Indenture of Trust

b. Goleta Water District Joint Participation Agreement

c. City of Santa Barbara Joint Participation Agreement

d. COMB Purchase Contract – Citigroup Global Markets, Inc.

e. COMB Continuing Disclosure Agreement – Bank of New York Mellon Trust Company, N.A.

f. COMB Preliminary Official Statement

g. Montecito Water District Contribution Agreement

h. Bond Indemnification Agreement

Ms. Rees reported that ID No. 1 and COMB had executed a Memorandum of Understanding to curtail any activities in the Santa Ynez River by COMB until December 31, 2010 in order to complete the organizational restructuring of COMB and CCRB. As a result, ID No. 1 approved COMB's bond, and was the last of the five Member Units to do so. Staff recommended that COMB approve Resolution No. 501 to issue a COMB bond for the 2nd Pipeline Project, and approve all legal documents and related agreements.

Director Morgan moved to:

1. Approve COMB Resolution No. 501 authorizing COMB to proceed with the issuance of \$11M in bonds to finance the construction of the South Coast Conduit (SCC) Upper Reach Reliability Project (2nd Pipeline Project). All bond proceeds and obligations will be for the benefit of COMB, the City of Santa Barbara (City) and the Goleta Water District (GWD).
2. Approve, in substantially the same form, the Montecito Water District (MWD) Contribution Agreement whereby MWD commits to self-funding up to 13.1% of the total cost for the SCC Upper Reach Reliability Project.
3. Approve the Bond Indemnification Agreement whereby Montecito Water District (MWD), Carpinteria Valley Water District (CVWD), and Santa Ynez River Water Conservation District, ID No. 1 (ID No. 1) will not be held

responsible or obligated in any way for the COMB bond contractual obligations.

4. Authorize the sale of the bonds, but not until after construction bids are received and a contractor is selected and approved by COMB and the Member Units.

Seconded by Director Hanson.

Sarah Knecht requested that the language of recommendation No. #4 be revised to say:

“Authorize the sale of the bonds, contingent upon receiving the construction bids and approval of a contractor by COMB and the Member Units.

Also that recommendation No. #1 be revised to say:

“Approve COMB Resolution No. 501 authorizing COMB to proceed with the issuance of, not to exceed \$11M in bonds to finance the construction of the South Coast Conduit (SCC) Upper Reach Reliability Project (2nd Pipeline Project). All bond proceeds and obligations will be for the benefit of COMB, the City of Santa Barbara (City) and the Goleta Water District (GWD)”.

Ms. Knecht also requested that the schedule reflects all of the dates for approvals. Ms. Rees said that it would be updated.

Director Morgan revised his motion to include those conditions; Director Hanson also agreed to the conditions in her second.

A roll call vote was taken:

Ayes: Williams, Hanson, Lieberknecht, Morgan, Bettencourt

Nays: None

Absent/Abstain: none

Motion passed.

- 7. If Necessary, Consider Assignment of Proposition 50 Subgrant Agreement Between COMB and the County Water Agency to the City of Santa Barbara for Construction of the 2nd Pipeline Project and Receipt of Proposition 50 Grant Funds, Contingent Upon Approval of All Related Agreements and Permits**

This was not necessary to consider.

- 8. Consider Approval of 2010 MOU to Participate in Proposition 84 Grant Funding and revision of Santa Barbara Countywide IRWMP**

This was fully discussed during the CCRB meeting and there was nothing more to add.

Director Morgan moved to approve a 2010 Memorandum of Understanding (MOU) to continue participation in the state-wide Proposition 84 process, apply for a planning grant, and update the Santa Barbara Countywide integrated Regional Water

Management Plan (IRWMP), contingent upon the County Board of Supervisors approving the 2010 MOU, including its approval of funding approximately 50% of the administrative costs and authorize payment of approximately \$7,800 each for CCRB and COMB's contribution to the administrative costs for the 2010 MOU activities, seconded by Director Hanson, passed 6/0/1, Director Bettencourt abstained.

9. Status of ID No. 1's Consideration of Amendment to the COMB Joint Powers Agreement to Modify the Unanimous Approval Provision for Obligations or Projects in Excess of \$1,000,000

At the February 22nd Board meeting, an amendment to the Joint Powers Agreement (JPA) was proposed to modify the unanimous approval provision for projects in excess of \$1,000,000, so that only those Member Units paying on a project would need to unanimously approve it. Director Bettencourt agreed to discuss this with his Board. If ID No. 1 agreed to this amendment, it would then be considered by the other Member Unit Boards. Director Bettencourt reported that the ID No. 1 Board would not support any such modification to the JPA at this time. They did agree to move forward with restructuring COMB, and thought this modification might be addressed during that process.

5. Reports From the Manager

a. Cachuma Water Reports

These reports were included in the board packet.

b. Operations Report

The Operations Report was included in the board packet. Director Morgan requested a break down of materials/labor cost for the plantings around Lauro Reservoir in a future report.

c. COMB Operating Committee

The approved minutes from the February 3, 2010 meeting were included in the board packet. Director Morgan requested that the current month's Operating Committee minutes be included in the board packet to avoid a delay in receiving the information from those meetings. After discussion it was decided that the Operating Committee minutes would be included in draft form in future.

d. Executed MOU Between COMB and ID No. 1 to Limit Activities During Organizational Restructuring

A copy of the fully executed MOU between COMB and ID No. 1 was included in the board packet for information.

Director Bettencourt stated that the ID No. 1 Board was pleased that the MOU had been approved by both Boards and hoped to see the restructuring proceed in a timely manner.

e. Quagga Mussel Inspection Report – County of Santa Barbara

Included in the board packet was the report from the County Parks Department on the Quagga mussel inspection program at Lake Cachuma.

f. Proposition 50 and 84 Activities

Included in the board packet were meeting agendas and a schedule for the Prop 84 project selection process. Ms. Rees reported that notification had been received that the SWRCB had removed the Prop 50 funding suspension after reviewing the Corrective Action letter from the County. Invoices will now be reimbursed to each project participant.

g. Submittal of New Applications for ARRA Funding to Reclamation

Included in the board packet were three applications resubmitted by COMB staff for American Recovery and Reinvestment Act Funding (ARRA) from Reclamation's stimulus package. Reclamation may have funds available from projects initially awarded ARRA funding that will not be able to be constructed before the deadline to use the money.

h. Cachuma Reservoir Current Conditions

Date 03/22/2010

Lake Elevation	745.90 feet
Storage	174,789 acre feet
Rain (for the month to date)	.23 inches
Rain YTD (for the season to date)	23.65 inches
Fish Release-Hilton	12.5 acre feet per day
Month to Date Fish Release	275.3 acre feet
Month to Date Spill	0 acre feet
Year to Date Spill	0 acre feet

6. Directors' Request for Agenda Items for Next Meeting

Director Hanson requested an update on the issues discussions with the County.

7. Meeting Schedule

The next regular Board meeting will be held April 26, 2010 following the CCRB meeting at 2:15 P.M.

The Agendas and Board Packets are available on the COMB website, www.cachuma-board.org

8. COMB Adjournment

There being no further business, the meeting was adjourned at 4:54 p.m.

Respectfully submitted,

Kate Rees, Secretary of the Board

APPROVED:

Das Williams, President

Approved _____

Unapproved _____

ITEM # 3a

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COMB
Statement of Net Assets
As of March 31, 2010

	<u>Mar 31, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
1050 · GENERAL FUND	63,256.95
1100 · REVOLVING FUND	180,803.76
TRUST FUNDS	
1210 · WARREN ACT TRUST FUND	115,131.71
1220 · RENEWAL FUND	5,035.77
Total TRUST FUNDS	<u>120,167.48</u>
Total Checking/Savings	364,228.19
Other Current Assets	
1010 · PETTY CASH	400.00
1200 · LAIF	978,357.46
1300 · DUE FROM CCRB	63,917.17
1303 · Bradbury SOD Act Assmnts Rec	59,192.00
1304 · Lauro Dam SOD Assesmnt Rec	18,299.00
1400 · PREPAID INSURANCE	13,456.72
1401 · W/C INSURANCE DEPOSIT	6,529.00
Total Other Current Assets	<u>1,140,151.35</u>
Total Current Assets	1,504,379.54
Fixed Assets	
1500 · VEHICLES	338,973.52
1505 · OFFICE FURN & EQUIPMENT	219,801.66
1510 · TRAILERS	97,803.34
1515 · FIELD EQUIPMENT	366,549.49
1525 · PAVING	22,350.00
1550 · ACCUMULATED DEPRECIATION	-768,209.21
Total Fixed Assets	<u>277,268.80</u>
Other Assets	
1910 · LT Bradbury SOD Act Assess Rec	5,686,239.07
1920 · LT Lauro SOD Act Assess Rec	976,048.00
Total Other Assets	<u>6,662,287.07</u>
TOTAL ASSETS	<u><u>8,443,935.41</u></u>

COMB
Statement of Net Assets
As of March 31, 2010

	<u>Mar 31, 10</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2200 · ACCOUNTS PAYABLE	77,740.71
Total Accounts Payable	<u>77,740.71</u>
Other Current Liabilities	
2550 · VACATION/SICK	73,628.67
2561 · BRADBURY DAM SOD ACT	59,192.60
2562 · SWRCB-WATER RIGHTS FEE	-0.26
2563 · LAURO DAM SOD ACT	18,299.00
2590 · DEFERRED REVENUE	120,167.48
Payroll-DepPrm Admin	10.00
Payroll-CCRB DepPrm	4.62
Payroll-DepPrm Ops	4.62
Total Other Current Liabilities	<u>271,306.73</u>
Total Current Liabilities	349,047.44
Long Term Liabilities	
2602 · LT SOD Act Liability-Bradbury	5,686,239.07
2603 · LT SOD Act Liability - Lauro	976,048.00
Total Long Term Liabilities	<u>6,662,287.07</u>
Total Liabilities	<u>7,011,334.51</u>
NET ASSETS	
Invested in capital assets, net of related debt	277,268.80
Restricted	120,167.48
Unrestricted	1,035,164.62
Total Net Assets	<u>1,432,600.90</u>
TOTAL LIABILITIES & NET ASSETS	<u><u>8,443,935.41</u></u>

Statement of Revenues and Expenses

Budget vs. Actual

July 2009 through March 2010

2:01 PM
04/16/10
Accrual Basis

	Jul '09 - Mar 10	Budget	\$ Over/Under Budget	% of Budget
TOTAL				
Income				
3000 REVENUE				
3001 · O&M Budget (Qtrly Assessments)	2,524,295.25	2,265,727.00	258,568.25	111.41%
3005 · Assessments Returned to Member	-825,000.00			
3007 · Renewal Fund	0.00			
3010 · Interest Income	3,553.31			
3020 · Misc Income	8,814.48			
3021 · Grant Income	0.00			
3031 · Ins. Reimbrsmnt - Jesusita Fire	203,234.85			
Total 3000 REVENUE	1,914,897.89	2,265,727.00	-350,829.11	84.52%
Total Income	1,914,897.89	2,265,727.00	-350,829.11	84.52%
Gross Profit	1,914,897.89	2,265,727.00	-350,829.11	84.52%
Expense				
4000 · Reconciliation Discrepancies	3.16			
3100 LABOR				
3101-A · Ops Supervisor	14,223.88			
3101-H · Holiday Leave	12,647.97			
3101-S · Sick Leave	7,706.94			
3101-V · Vacation Leave	12,069.16			
3102 · Meter Reading	2,784.42			
3103 · SCC Ops	192,328.78			
3104 · Veh & Equip Mtce	3,217.99			
3105 · SCADA	2,473.60			
3106 · Rodent Bait	3,195.50			
3107 · NORTH PORTAL				
Total 3107-1 · NP INTAKE TOWER	2,067.90			
Total 3107-2 · NP CONTROL STATION	2,020.76			
Total 3107-3 · NP TECOLOTE TUNNEL	157.13			
Total 3107 · NORTH PORTAL	4,245.79			

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Statement of Revenues and Expenses

Budget vs. Actual

July 2009 through March 2010

2:01 PM
04/16/10
Accrual Basis

	Jul '09 - Mar 10	Budget	\$ Over/Under Budget	% of Budget
3108 · GLEN ANNE				
Total 3108-1 · GA SOUTH PORTAL	4,958.41			
Total 3108-2 · GA RESERVOIR	3,418.24			
Total 3108-4 · GA TURNOUT	711.91			
Total 3108 · GLEN ANNE	9,088.56			
3109 · CORONA DEL MAR				
Total 3109-1 · TURNOUT	873.22			
Total 3109 · CORONA DEL MAR	873.22			
3110 · LAURO				
Total 3110-1 · YARD	16,086.45			
Total 3110-2 · CONTROL STATION	1,157.52			
Total 3110-3 · RESERVOIR	8,806.57			
Total 3110-4 · DEBRIS BASINS	938.23			
Total 3110 · LAURO	26,988.77			
3111 · OFFICE				
Total 3111-1 · CREW OFFICE	125.70			
Total 3111-3 · MAIN OFFICE	32.72			
Total 3111-4 · SHOPS	1,639.42			
Total 3111 · OFFICE	1,797.84			
3112 · SHEFFIELD				
Total 3112-1 · CONTROL STATION	451.35			
Total 3112 · SHEFFIELD	451.35			

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Statement of Revenues and Expenses

Budget vs. Actual

July 2009 through March 2010

2:01 PM
04/16/10
Accrual Basis

	Jul '09 - Mar 10	Budget	\$ Over/Under Budget	% of Budget
3113 · ORTEGA				
Total 3113-1 · CONTROL STATION	408.53			
Total 3113-2 · RESERVOIR	1,796.93			
Total 3113 · ORTEGA	2,205.46			
3115 · CARPINTERIA				
Total 3115-1 · CONTROL STATION	729.28			
Total 3115-2 · RESERVOIR	1,126.40			
Total 3115 · CARPINTERIA	1,855.68			
3116 · GOLETA REACH				
Total 3116-1 · STRUCTURES	759.39			
Total 3116-2 · LATERAL METERS	32.92			
Total 3116 · GOLETA REACH	792.31			
3117 · CARPINTERIA REACH				
Total 3117-1 · STRUCTURES	377.10			
Total 3117-2 · LATERAL METERS	580.83			
Total 3117-4 · CONDUIT	456.41			
Total 3117 · CARPINTERIA REACH	1,414.34			
3150 · Health & Workers Comp				
3155 · PERS	106,709.36			
3160 · Payroll Comp FICA Ops	48,119.78			
3165 · Payroll Comp MCARE Ops	20,743.32			
4,851.25	4,851.25			
Total 3100 LABOR	480,785.27	886,401.00	-405,615.73	54.24%

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Statement of Revenues and Expenses

Budget vs. Actual

July 2009 through March 2010

2:01 PM

04/16/10

Accrual Basis

	Jul '09 - Mar 10	Budget	TOTAL \$ Over/Under Budget	% of Budget
3200 VEH & EQUIPMENT				
3201 · Vehicle/Equip Mtce	17,049.71	40,000.00	-22,950.29	42.62%
3202 · Fixed Capital	1,251.19	40,000.00	-38,748.81	3.13%
3203 · Equipment Rental	653.33	5,000.00	-4,346.67	13.07%
3204 · Miscellaneous	2,684.62	15,000.00	-12,315.38	17.9%
Total 3200 VEH & EQUIPMENT	21,638.85	100,000.00	-78,361.15	21.64%
3300 · CONTRACT LABOR				
3301 · Conduit, Meter, Valve & Misc	8,001.94	12,000.00	-3,998.06	66.68%
3302 · Buildings & Roads	4,626.36	16,000.00	-11,373.64	28.92%
3303 · Reservoirs	3,675.50	52,000.00	-48,324.50	7.07%
3304 · Engineering, Misc Services	0.00	20,000.00	-20,000.00	0.0%
Total 3300 · CONTRACT LABOR	16,303.80	100,000.00	-83,696.20	16.3%
3400 · MATERIALS & SUPPLIES				
3401 · Conduit, Meter, Valve & Misc	141.33	25,000.00	-24,858.67	0.57%
3402 · Buildings & Roads	6,520.14	25,000.00	-18,479.86	26.08%
3403 · Reservoirs	7,231.63	10,000.00	-2,768.37	72.32%
Total 3400 · MATERIALS & SUPPLIES	13,893.10	60,000.00	-46,106.90	23.16%
3500 · OTHER EXPENSES				
3501 · Utilities	3,144.62	6,500.00	-3,355.38	48.38%
3502 · Uniforms	466.68	6,500.00	-6,033.32	7.18%
3503 · Communications	12,758.63	20,000.00	-7,241.37	63.79%
3504 · USA & Other Services	1,992.90	4,000.00	-2,007.10	49.82%
3505 · Miscellaneous	9,089.96	8,000.00	1,089.96	113.63%
3506 · Training	475.00	8,000.00	-7,525.00	5.94%
Total 3500 · OTHER EXPENSES	27,927.79	53,000.00	-25,072.21	52.69%

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Statement of Revenues and Expenses

Budget vs. Actual

July 2009 through March 2010

2:01 PM
04/16/10
Accrual Basis

	Jul '09 - Mar 10	Budget	\$ Over/Under Budget	% of Budget
TOTAL				
4999 · GENERAL & ADMINISTRATIVE				
5000 · Director Fees	886.09			
5001 · Director Mileage				
5000 · Director Fees - Other	8,960.00	12,000.00	-3,040.00	74.67%
Total 5000 · Director Fees	9,846.09	12,000.00	-2,153.91	82.05%
5100 · Legal	79,827.68	63,000.00	16,827.68	126.71%
5101-1 · Audit	12,000.00	12,000.00	0.00	100.0%
5150 · Unemployment Tax	1,800.00	7,567.00	-5,767.00	23.79%
5200 · Liability Insurance	36,927.00	40,000.00	-3,073.00	92.32%
5201 · Health & Workers Comp	56,362.13	72,310.00	-15,947.87	77.95%
5250 · PERS	28,668.06	39,760.00	-11,091.94	72.1%
5260 · Company FICA Admin	10,228.80	15,658.00	-5,429.20	65.33%
5265 · Company MCARE Admin	2,652.24	3,662.00	-1,009.76	72.43%
5300 · Manager Salary	52,576.81	73,000.00	-20,423.19	72.02%
5301 · Administrative Manager	70,298.48	96,198.00	-25,899.52	73.08%
5306 · Administrative Assistant	43,509.06	59,421.00	-15,911.94	73.22%
5310 · Postage/Office Exp	4,784.87	9,000.00	-4,215.13	53.17%
5311 · Office Equip/Leases	4,513.35	6,200.00	-1,686.65	72.8%
5312 · Misc Admin Expenses	5,957.31	12,000.00	-6,042.69	49.64%
5313 · Communications	2,836.86	6,000.00	-3,163.14	47.28%
5314 · Utilities	4,790.05	6,000.00	-1,209.95	79.83%
5315 · Membership Dues	5,713.00	6,050.00	-337.00	94.43%
5316 · Admin Fixed Assets	0.00	5,000.00	-5,000.00	0.0%
5318 · Computer Consultant	13,829.97	10,000.00	3,829.97	138.3%
5325 · Emp Training/Subscriptions	1,528.66	4,500.00	-2,971.34	33.97%
5330 · Admin Travel/Conferences	2,344.66	5,000.00	-2,655.34	46.89%
5331 · Public Information	414.30	6,000.00	-5,585.70	6.91%
5332 · Transportation	931.05	1,000.00	-68.95	93.11%
Total 4999 · GENERAL & ADMINISTRATIVE	452,340.43	571,326.00	-118,985.57	79.17%
5510 · Integrated Reg. Water Mgt Plan	0.00	70,000.00	-70,000.00	0.0%

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Statement of Revenues and Expenses

Budget vs. Actual

July 2009 through March 2010

2:01 PM
04/16/10
Accrual Basis

	TOTAL			
	Jul '09 - Mar 10	Budget	\$ Over/Under Budget	% of Budget
6000 · SPECIAL PROJECTS				
6062 · SCADA	10,946.90	50,000.00	-39,053.10	21.89%
6090-1 · COMB Bldg/Grounds Repair	5,707.50	50,000.00	-44,292.50	11.42%
6092 · SCC Improv Plan & Design	214,059.49	360,800.00	-146,740.51	59.33%
6092-1 · SCC Improv Plan & Design - UF	0.00	-185,800.00	185,800.00	0.0%
6096 · SCC Structure Rehabilitation	1,593.44	100,000.00	-98,406.56	1.59%
6097 · GIS and Mapping	9,677.66	50,000.00	-40,322.34	19.36%
Total 6000 · SPECIAL PROJECTS	241,984.99	425,000.00	-183,015.01	56.94%
6400 · STORM DAMAGE				
6403 · Jesusita Fire Damage	240,483.14	375,000.00	-134,516.86	64.13%
6403-1 · Jesusita Fire Damage - UF	0.00	-375,000.00	375,000.00	0.0%
Total 6400 · STORM DAMAGE	240,483.14	0.00	240,483.14	100.0%
PAYROLL				
Gross	0.00			
Gross-CCRB	0.07			
Total PAYROLL	0.07			
Total Expense	1,495,360.60	2,265,727.00	-770,366.40	66.0%
Net Income	419,537.29	0.00	419,537.29	100.0%

ITEM # 3b
PAGE 8

Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

www.treasurer.ca.gov/pmia-laiif
 April 06, 2010

CACHUMA OPERATION AND MAINTENANCE BOARD

GENERAL MANAGER
 3301 LAUREL CANYON ROAD
 SANTA BARBARA, CA 93105-2017

PMIA Average Monthly Yields

Transactions

Tran Type Definitions

March 2010 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
3/4/2010	3/3/2010	RW	1261978	KATHLEEN REES	-400,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,378,357.46
Total Withdrawal:	-400,000.00	Ending Balance:	978,357.46

MEMO TO: Board of Directors
 Cachuma Operation & Maintenance Board

FROM: Kathleen Rees, Secretary

SUBJECT: COMB INVESTMENT POLICY

The above statement of investment activity for the month of March, 2010, complies with legal requirements for investment policy of government agencies, AB 1073. I hereby certify that it constitutes a complete and accurate summary of all LAIF investments of this agency for the period indicated.

Kathleen Rees
 Secretary

ITEM # 36
 PAGE 9

**SANTA BARBARA
BANK & TRUST**

P.O. Box 60839, S.B., CA, 93160-0839

5938

Cachuma Operation & Maintenance Board
Master Contract Renewal Fund
3301 Laurel Canyon Rd
Santa Barbara CA 93105-2017

Banking Statement

Statement Period: 03/01/2010 to 03/31/2010

Customer Number:

Customer Service Representative
(888) 400-SBBT (400-7228)

BANKLINE-24-HOUR AUTOMATED INFORMATION
(800) 287-SBBT (287-7228)

www.sbbt.com

UNLAWFUL INTERNET GAMBLING NOTICE

Restricted transactions as defined in Federal Reserve Regulation GG are prohibited from being processed through this account or relationship. Restricted transactions generally include, but are not limited to, those in which credit, electronic fund transfers, checks, or drafts are knowingly accepted by gambling businesses in connection with the participation by others in unlawful Internet gambling.

Business Money Market

Checking Summary

Cachuma Operation & Maintenance Board

Master Contract Renewal Fund

Account Number	102335072
Interest Paid YTD	5.82
Interest Paid Last Year	49.13

Deposit Account Recap

Beginning Balance as of		
March 1, 2010	5,034.02	✓
1 Deposits (Plus)	1.75	
Ending Balance as of		
March 31, 2010	5,035.77	
Interest Paid	1.75	

162 4/12/10

MEMO TO: Board of Directors
Cachuma Operation & Maintenance Board

FROM: Kathleen Rees, Secretary

SUBJECT: COMB INVESTMENT POLICY

The above statement of investment activity for the month of March, 2010, complies with legal requirements for investment policy of government agencies, AB 1073. I hereby certify that it constitutes a complete and accurate summary of all Santa Barbara Bank & Trust investments of this agency for the period indicated.

Kathleen Rees
Secretary

ITEM # 36
PAGE 10

**SANTA BARBARA
BANK & TRUST**

P.O. Box 60839, S.B., CA, 93160-0839

5939

Cachuma Operation & Maintenance Board
Cachuma Project Trust Fund
3301 Laurel Canyon Rd
Santa Barbara CA 93105-2017

Banking Statement

Statement Period: 03/01/2010 to 03/31/2010

Customer Number:

Customer Service Representative
(888) 400-SBBT (400-7228)

BANKLINE-24-HOUR AUTOMATED INFORMATION
(800) 287-SBBT (287-7228)

www.sbbt.com

NOTICE: FUNDS AVAILABILITY POLICY CHANGE

Effective immediately, Pacific Capital Bank, N.A. has amended its Funds Availability Policy. In some cases this will reduce the number of days the bank may place holds on your deposits. For more information, please contact your local branch or call a service representative at the number above.

Public Capital Tiered MMDA

Checking Summary

Cachuma Operation & Maintenance Board

Cachuma Project Trust Fund

Account Number	102335080
Interest Paid YTD	196.78
Interest Paid Last Year	846.73

Deposit Account Recap

Beginning Balance as of		
March 1, 2010		115,069.43
1 Deposits (Plus)		62.28
Ending Balance as of		
March 31, 2010		115,131.71
Interest Paid		62.28

KP 4/12/10

MEMO TO: Board of Directors
Cachuma Operation & Maintenance Board

FROM: Kathleen Rees, Secretary

SUBJECT: COMB INVESTMENT POLICY

The above statement of investment activity for the month of March, 2010, complies with legal requirements for investment policy of government agencies, AB 1073. I hereby certify that it constitutes a complete and accurate summary of all Santa Barbara Bank & Trust investments of this agency for the period indicated.

Kathleen Rees
Secretary

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10:59 AM
 04/14/10
 Accrual Basis

comb2
Payment of Claims
 As of March 31, 2010

Date	Num	Name	Memo	Split	Amount
1050 · GENERAL FUND					
3/3/2010	18752	Business Card		2200 · ACC...	-3,547.55
3/3/2010	18753	Corral Concrete	Meadowlark Ln drive repair PO#0...	2200 · ACC...	-925.00
3/3/2010	18754	The Gas Company	Main ofc	2200 · ACC...	-44.31
3/4/2010	18755	Acorn Landscape Manage...	Scheduled mtce	2200 · ACC...	-253.17
3/4/2010	18756	ACWA Health Benefits Au...	Apr EAP	2200 · ACC...	-46.02
3/4/2010	18757	AECOM USA Inc.	TO#23 1/16-2/12/10	2200 · ACC...	-1,224.31
3/4/2010	18758	Apogee Publications	Engineer ad-AWWA	2200 · ACC...	-200.00
3/4/2010	18759	Aqua-Flo Supply		2200 · ACC...	-176.02
3/4/2010	18760	Brown and Caldwell	Engineer ad-BCwaterjobs	2200 · ACC...	-200.00
3/4/2010	18761	Carpinteria Valley Lumber ...	Light switch	2200 · ACC...	-5.32
3/4/2010	18762	CIO Solutions, LP		2200 · ACC...	-2,038.35
3/4/2010	18763	Coastal Copy, LP	Lease/mtce agmt KM-C4035 1/9-...	2200 · ACC...	-262.20
3/4/2010	18764	County of Santa Barbara	Hazmat waste disposal	2200 · ACC...	-212.20
3/4/2010	18765	Cox Communications	Business internet 2/18-3/17/10	2200 · ACC...	-195.00
3/4/2010	18766	Crop Production Services		2200 · ACC...	-329.51
3/4/2010	18767	Das Williams	Feb mtg fees	2200 · ACC...	-132.15
3/4/2010	18768	Diani Buidling Corp	Core Shed fire repair PO#09-10-07	2200 · ACC...	-6,048.00
3/4/2010	18769	ECHO Communications	Answering service	2200 · ACC...	-63.20
3/4/2010	18770	GE Capital	Copies lease Billing ID#90133933...	2200 · ACC...	-499.16
3/4/2010	18771	Graybar Electric Company...		2200 · ACC...	-225.89
3/4/2010	18772	Growing Solutions	Plant care PO#8931	2200 · ACC...	-100.00
3/4/2010	18773	Home Depot Credit Services		2200 · ACC...	-81.53
3/4/2010	18774	J&C Services	Ofc cleaning 1/29, 2/5,12,19	2200 · ACC...	-500.00
3/4/2010	18775	June Van Wingerden	Feb mtg fees	2200 · ACC...	-142.15
3/4/2010	18776	Lauren W. Hanson	Feb mtg fees	2200 · ACC...	-133.00
3/4/2010	18777	Lee F. Bettencourt	Feb mtg fees	2200 · ACC...	-156.35
3/4/2010	18778	MarBorg Industries		2200 · ACC...	-452.80
3/4/2010	18779	Nextel Communications	Cellular	2200 · ACC...	-621.93
3/4/2010	18780	PG&E		2200 · ACC...	-196.02
3/4/2010	18781	Praxair Distribution, Inc	Cylinder rental	2200 · ACC...	-44.64
3/4/2010	18782	Prudential Overall Supply		2200 · ACC...	-292.04
3/4/2010	18783	Republic Elevator Co.	Scheduled mtce	2200 · ACC...	-256.90
3/4/2010	18784	Santa Barbara Police Dep...	Renewal-Security Alarm Reg#6439	2200 · ACC...	-40.00
3/4/2010	18785	Science Applications Inter...		2200 · ACC...	-2,425.00
3/4/2010	18786	SHRM	Membership 5/1/10-4/30/11	2200 · ACC...	-160.00
3/4/2010	18787	State Compensation Insur...	Payroll Report Feb 2010	2200 · ACC...	-4,832.85
3/4/2010	18788	Underground Service Alert...	Feb tickets	2200 · ACC...	-81.00
3/4/2010	18789	Verizon Wireless	Cellular	2200 · ACC...	-180.31
3/4/2010	18790	W. Douglas Morgan	Feb mtg fees	2200 · ACC...	-276.00
3/4/2010	18791	WFCB-OSH Commercial ...		2200 · ACC...	-160.30
3/8/2010	18792	AECOM USA Inc.	TO#18 11/28/09-1/15/10	2200 · ACC...	-31,260.59
3/8/2010	18793	AT&T	Feb statement	2200 · ACC...	-299.07
3/8/2010	18794	Big Brand Tire Company	Service-Colorado	2200 · ACC...	-675.24
3/8/2010	18795	Carpinteria Valley Water ...	Bond Budget Assess refund FY 0...	2200 · ACC...	-100,630.00
3/8/2010	18796	City of Santa-Barbara	Refuse/recycle 1/28-2/25/10	2200 · ACC...	-158.12
3/8/2010	18797	City of Santa Barbara-Fina...	Bond Budget Assess refund FY 0...	2200 · ACC...	-296,095.00
3/8/2010	18798	Culligan Water	RO system Mar	2200 · ACC...	-24.95
3/8/2010	18799	Goleta Water Dist.	Bond Budget Assess refund FY 0...	2200 · ACC...	-333,440.00
3/8/2010	18800	Montecito Water Dist.	Bond Budget Assess refund FY 0...	2200 · ACC...	-94,835.00
3/8/2010	18802	Sound Billing LLC		2200 · ACC...	-191.10
3/9/2010	18803	ACWA Health Benefits Au...	4/1-5/1/10 coverage	2200 · ACC...	-12,642.86
3/9/2010	18804	CIO Solutions, LP	Postini-March	2200 · ACC...	-52.50
3/9/2010	18805	COMB-Petty Cash	Replenish petty cash	2200 · ACC...	-289.78
3/9/2010	18806	County of Santa--Barbara	Dump run	2200 · ACC...	-9.00
3/9/2010	18807	Fence Factory	Netting for traps	2200 · ACC...	-264.96
3/9/2010	18808	Hydrex Pest Control Co.		2200 · ACC...	-145.00
3/9/2010	18809	Joshua Smith	Reimb-steel toe boots	2200 · ACC...	-76.11
3/9/2010	18810	Southern California Edison	Main ofc/outlying stations	2200 · ACC...	-1,031.36
3/9/2010	18811	Staples Credit Plan	Office supplies	2200 · ACC...	-312.50
3/9/2010	18812	Titan Industrial & Safety S...	Safety signs	2200 · ACC...	-48.58
3/9/2010	18813	AECOM USA Inc.	TO#28 1/23-2/19/10	2200 · ACC...	-906.13

10:59 AM
04/14/10
Accrual Basis

comb2
Payment of Claims
As of March 31, 2010

Date	Num	Name	Memo	Split	Amount
3/9/2010	18814	CIO Solutions, LP	Support	2200 · ACC...	-350.00
3/9/2010	18815	City of Santa Barbara-Cen...	Boots/gloves	2200 · ACC...	-60.12
3/9/2010	18816	Fleet Services	Fuel	2200 · ACC...	-2,709.92
3/9/2010	18817	Larry's 8-Day Auto Parts	Filters/terminals	2200 · ACC...	-18.66
3/9/2010	18818	MarVac Electronics	Batteries	2200 · ACC...	-1,626.90
3/9/2010	18819	Nordman, Cormany, Hair ...		2200 · ACC...	-12,594.85
3/9/2010	18820	Paychex, Inc.	2/5,19 payrolls/taxes	2200 · ACC...	-258.40
3/9/2010	18821	SB Home Improvement C...		2200 · ACC...	-90.94
3/9/2010	18822	SD Auto Parts	V-belts	2200 · ACC...	-160.86
3/9/2010	18823	Ventura County Star	WSW I ad	2200 · ACC...	-573.55
3/10/2010	18824	ACWA/Joint Powers Insur...	Employee Fidelity Program 4/1/10...	2200 · ACC...	-910.00
3/10/2010	18825	Verizon California		2200 · ACC...	-458.03
3/11/2010	18826	AECOM USA Inc.		2200 · ACC...	-48,655.76
3/11/2010	18827	UPS	Shipping	2200 · ACC...	-10.17
3/16/2010	18828	CIO Solutions, LP	Assist IT-Mar	2200 · ACC...	-330.00
3/16/2010	18829	Lee Central Coast Newsp...	WSW I ad	2200 · ACC...	-945.81
3/16/2010	18830	Southern California Edison		2200 · ACC...	-51.35
3/16/2010	18831	Verizon California	SCADA	2200 · ACC...	-525.69
3/17/2010	18832	ACWA/Joint Powers Insur...	Property Program 4/1/10-4/1/11	2200 · ACC...	-4,388.00
3/17/2010	18833	Safety-Kleen Systems, Inc.	Regular service	2200 · ACC...	-238.12
3/23/2010	18834	C. Philip Brittain	Fire repair-electrical (Core shed) ...	2200 · ACC...	-11,280.00
3/23/2010	18835	COMB - Revolving Fund	Apr 2, 16 & 30 payroll/taxes	2200 · ACC...	-173,964.49
3/23/2010	18836	Federal Express	Mailings	2200 · ACC...	-44.46
3/23/2010	18837	The Gas Company	Main ofc	2200 · ACC...	-54.38
3/31/2010	18838	Bureau of Reclamation	2nd Period Entitlement 4/2-10/1/10	2200 · ACC...	-1,772,189.16
Total 1050 · GENERAL FUND					-2,933,637.65
TOTAL					<u>-2,933,637.65</u>

**CACHUMA OPERATION AND MAINTENANCE BOARD
METERED USE REPORT FOR MARCH 2010**

LATERAL/ STATION	NAME	ACRE FEET METERED	LATERAL/ STATION	NAME	ACRE FEET METERED
CARPINTERIA WATER DISTRICT			GOLETA WATER DISTRICT		
Boundary Meter		129.98	18+62	G. WEST #1	0.00
Less 2% system losses		(2.60)	18+62	G. WEST #2	7.80
			78+00	Corona Del Mar FILTER Plant	864.76
			122+20	STOW RANCH	0.00
				CAMINO REAL (Bishop)	0.00
				STATE WTR CREDIT	0.00
				Morehart Land (SWP)	0.00
				Raytheon (SWP)	0.00
				La Cumbre SWP Transfer	0.00
			TOTAL		872.56
			MONTECITO WATER DISTRICT		
			260+79	BARKER PASS	62.05
			386+65	MWD YARD	35.37
			487+07	VALLEY CLUB	0.79
			499+65	E. VALLEY-ROMERO PUMP	73.50
			599+27	TORO CANYON	0.00
			510+95	ORTEGA CONTROL	10.28
			510+95	MWD PUMP (SWD)	6.38
			526+43	ASEGRA RD	0.13
			555+80	CO. YARD	0.00
			583+00	LAMBERT RD	0.00
				STATE WTR CREDIT	0.00
				SWP CRED - CVWD	0.00
			TOTAL		188.49
			CITY OF SANTA BARBARA		
			CATER	INFLOW	1,215.70
			"	SO. FLOW	(458.98)
			Gibraltar	PENSTOCK	(379.41)
			Sheffield	SHEF.LIFT	102.85
				STANWOOD MTR TO SCC-credit	0.00
				STATE WTR CREDIT	0.00
				La Cumbre Mutual (SWP) transfer	(34.00)
			TOTAL		446.16
			S. Y. RIVER WTR CON DIST., ID#1		
				COUNTY PARK, ETC	2.07
			TOTAL		2.07
			BREAKDOWN OF DELIVERIES BY TYPE:		
				STATE WTR TO SOUTH COAST	52.00
				BISHOP RANCH DIVERSION	0.00
			METERED DIVERSION		1,636.66
			STATE WTR CRD		
					0.00
			TOTAL		127.38
Note: COMB meter reads were taken on 3/31/2010 MWD - 8:57am - 11:40pm					

09-10 ENTITLEMENT

CACHUMA OPERATION AND MAINTENANCE BOARD

WATER PRODUCTION AND WATER USE REPORT

FOR THE MONTH OF MARCH 2010 AND THE WATER YEAR TO DATE

(All in rounded Acre Feet)

	MONTH TOTAL					YTD TOTAL
WATER PRODUCTION:						
Cachuma Lake (Tec. Diversion)	1,686					10,910
Tecolote Tunnel Infiltration	107					741
Glen Anne Reservoir	0					0
Cachuma Lake (County Park)	2					20
State Water Diversion Credit	34					361
Gibraltar Diversion Credit	0					0
Bishop Ranch Diversion	0					0
Meter Reads	1,637					10,873
So. Coast Storage gain/(loss)	12					(33)
Total Production	1,795					11,671
Total Deliveries	1,683					11,201
Unaccounted-for	112					469
% Unaccounted-for	6.23%					4.02%
	GWD	SB CITY	MWD	CVWD	SYRWCD	TOTAL
WATER USE:						
					I.D. #1	
M&I	811	446	177	76	2	1,512
Agricultural	61		12	51		125
TOTAL FOR MONTH	873	446	188	127	2	1,637
Same Mo/prev. yr	635	237	299	131	1	1,303
M&I Yr to date	4,149	3,989	1,119	426	18	9,701
Ag. Yr to date	730	0	98	339	0	1,168
TOTAL YTD	4,880	3,989	1,216	765	18	10,869
USAGE % YTD	39.0%	30.5%	31.6%	20.3%	1.2%	30.1%
Previous Year/YTD	4,751	2,260	1,202	701	24	8,938
Evaporation	0	7	0	2	4	13
Evaporation, YTD	30	72	12	14	18	146
Entitlement	9,322	8,277	2,651	2,813	2,651	25,714
Carryover	3,088	4,937	1,129	944	839	10,937
Carryover Balances Spilled YTD	0	0	0	0	0	0
Surplus^^	0	0	0	0	0	0
State Water Exchange^	166	111	111	75	(463)	0
Transfers*/Adjustment***	0	0	0	0	0	0
Passthrough H2O**	0	0	0	0	0	0
TOTAL AVAILABLE	12,576	13,325	3,891	3,832	3,027	36,651
REMAINING BALANCE	7,666	9,264	2,663	3,053	2,991	25,636

** City is operating under pass through mode declared November 2008.

State Water Deliveries for MARCH to Lake Cachuma were MWD 0 AF; CVWD 0 AF
GWD 0 AF (Morehart 0 AF); City of S.B. 0 AF; and LaCumbre 34 AF; (Ratheon 0 AF).

^ Per SWP Exchange Agrmt GWD received 32 AF; MWD received 21;

City of SB received 21 AF; and CVWD received 15 AF from ID#1 in MARCH 2010.

ITEM # 5a
PAGE 2

CACHUMA OPERATION AND MAINTENANCE BOARD
WATER STORAGE REPORT

MONTH: **March 2010**

GLEN ANNIE RESERVOIR

Capacity at 385' elevation:	518 Acre Feet
Capacity at sill of intake at 334' elevation:	21 Acre Feet
Stage of Reservoir Elevation	344.50 Feet
Water in Storage	71.40 Acre Feet

LAURO RESERVOIR

Capacity at 549' elevation:	600 Acre Feet
Capacity at sill of intake at 512' elevation:	84.39 Acre Feet
Stage of Reservoir Elevation	544.10 Feet
Water in Storage	492.29 Acre Feet

ORTEGA RESERVOIR

Capacity at 460' elevation:	65 Acre Feet
Capacity at outlet at elevation 440':	0 Acre Feet
Stage of Reservoir Elevation	451.80 Feet
Water in Storage	35.46 Acre Feet

CARPINTERIA RESERVOIR

Capacity at 384' elevation:	45 Acre Feet
Capacity at outlet elevation 362':	0 Acre Feet
Stage of Reservoir Elevation	0.00 Feet
Water in Storage	0.00 Acre Feet

TOTAL STORAGE IN RESERVOIRS

Change in Storage	12.16 Acre Feet
-------------------	-----------------

CACHUMA RESERVOIR*

Capacity at 750' elevation:	186,636 Acre Feet
Capacity at sill of tunnel 660' elevation:	25,668 Acre Feet

Stage of Reservoir Elevation	746.08 Feet
Water in Storage	175,301 AF
Area	2,850
Evaporation	814.5 AF
Inflow	11,730.4 AF
Downstream Release WR8918	0 AF
Fish Release	386.9 AF
Spill/Seismic Release	0 AF
State Project Water	34 AF
Change in Storage	8,922 AF
Tecolote Diversion	1,685.7 AF

Rainfall: Month: 0.26 Season: 20.83 Percent of Normal: 112%

* New capacity table adopted Dec. 1 as a result of the Bathymetric Study completed in Sept. 2008, results in 1110 AF reduction of storage.

COMB STATE WATER PROJECT ACCOUNTING - SOUTH COAST ONLY (Does not include SYRWCD, ID#1 or exchange water)

MONTH	DELVRD TO LAKE	Delvd CVWD		Delvd MWD		Delvd S.B.		Delvd GWD		Delvd LCMWC		Delvd RSYS		Delvd MLC	
		to Lake	to SC	to Lake	to SC	to Lake	to SC	to Lake	to SC	to Lake	to SC	to Lake	to SC	to Lake	to SC
2009															
Bal. Frwd		0	0	0	0	0	0	0	0	0	0	0	0	0	0
January	143	0	0	0	0	0	0	5	0	0	0	0	0	0	0
February	122	0	0	0	0	0	0	64	0	0	0	0	0	0	0
March	166	0	0	0	0	0	0	129	0	0	0	0	0	0	0
April	332	0	0	0	0	0	0	287	0	0	0	0	0	0	0
May	715	0	0	0	0	0	0	220	0	0	0	0	0	0	0
June	460	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July	134	0	0	0	0	0	0	0	0	0	0	0	0	0	0
August	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0
September	100	0	0	0	0	0	0	0	0	0	0	0	0	0	0
October	95	0	0	0	0	0	0	0	0	0	0	0	0	0	0
November	98	0	0	0	0	0	0	0	0	0	0	0	0	0	0
December	72	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	2537	0	0	763	0	763	0	705	0	705	1047	0	1047	22	0

COMB STATE WATER PROJECT ACCOUNTING - SOUTH COAST ONLY (Does not include SYRWCD, ID#1 or exchange water)

MONTH	DELVRD TO LAKE	Delvd CVWD		Delvd MWD		Delvd S.B.		Delvd GWD		Delvd LCMWC		Delvd RSYS		Delvd MLC	
		to Lake	to SC	to Lake	to SC	to Lake	to SC	to Lake	to SC	to Lake	to SC	to Lake	to SC	to Lake	to SC
2010															
Bal. Frwd		0	0	0	0	0	0	0	0	0	0	0	0	0	0
January	37	0	0	0	0	0	0	0	0	0	0	0	0	0	0
February	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0
March	34	0	0	0	0	0	0	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	96	0	0	0	0	0	0	0	0	96	0	96	0	0	0

SUMMARY OF WATER USED

CACHUMA PROJECT - CONTRACT #175R-1802

Contract Year: 10/1/09 to: 9/30/10

Contract Entity: Goleta Water District
Last updated by C.O.M.B. 3/31/10

Month	Approved Schedule		Evap	WATER USED CHARGED TO CARRYOVER BALANCES			WATER USED CHARGED TO CURRENT ENTITLEMENT		
	Current Year	Carryover Previous Year		M & I	Total	Allocation		M & I	Total
						Acre-feet	Div		
Oct	9322	3088	19	971	990	759	231	0	0
Nov			8	1,040	1,048	828	221	0	0
Dec			2	664	666	545	121	0	0
Jan			1	383	383	348	36	323	356
Feb			0	0	0	0	0	560	593
Mar			0	0	0	0	0	811	872
Apr			0	0	0	0	0		
May			0	0	0	0	0		
Jun			0	0	0	0	0		
Jul			0	0	0	0	0		
Aug			0	0	0	0	0		
Sep			0	0	0	0	0		
Total	9322	3088		4,149	730	4,879			

Month	STORAGE WATER		CONVERSIONS		SCHEDULES AND REVISIONS		
	M & I	Agr	CURRENT SCHEDULE		Total	M&I	AG
			M & I	Agr			
Oct	0	0	0	0	3,088	2,135	953
Nov	0	0	0	0	0	0	0
Dec	0	0	0	0	0	0	0
Jan	345	-345	0	0	0	0	0
Feb	-1	1	0	0	0	0	0
Mar	1	-1	0	0	0	0	0
Apr			0	0	0	0	0
May			0	0	0	0	0
Jun			0	0	0	0	0
Jul			0	0	0	0	0
Aug			0	0	0	0	0
Sep			0	0	0	0	0
Total	345	-345	0	0	3,088	2,135	953

Month	REMAINING BALANCES		M&I	AG	M&I	AG	Total
	Total	M&I					
Oct	2098	1376	722	2566	6811	2566	9377
Nov	1049	548	501	2566	6829	2566	9395
Dec	383	3	380	2566	6846	2566	9412
Jan	0	0	-1	2533	6546	2533	9079
Feb	0	-1	0	2500	6007	2500	8507
Mar	0	0	-1	2439	5228	2439	7667
Apr							
May							
Jun							
Jul							
Aug							
Sep							
Total	2098	1376	722	2566	6811	2566	9377

TOTAL

7,667

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SUMMARY OF WATER USED
CACHUJIMA PROJECT - CONTRACT #175R-1802

Contract Year: 10/1/09 to: 9/30/10

Contract Entity: **Montecito Water District**
 Last updated by C.O.M.B. 3/31/10

Month	Approved Schedule		Carryover Previous Year	TOTAL WATER USED			WATER USED CHARGED TO CARRYOVER BALANCES			WATER USED CHARGED TO CURRENT ENTITLEMENT		
	Current Year	2651		1129	M & I	Agr	total	Evap	Acree-feet Div	Total	M & I	Agr
Oct	178	165	343	178	165	343	7	343	350	182	168	0
Nov	252	40	292	252	40	292	3	292	295	254	40	0
Dec	133	8	141	133	8	141	1	141	142	134	8	0
Jan	152	6	158	152	6	158	1	158	159	153	6	0
Feb	91	3	94	91	3	94	0	94	94	91	3	0
Mar	177	12	189	177	12	189	0	89	89	83	6	100
Apr	0	0	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0	0	0
Jun	0	0	0	0	0	0	0	0	0	0	0	0
Jul	0	0	0	0	0	0	0	0	0	0	0	0
Aug	0	0	0	0	0	0	0	0	0	0	0	0
Sep	0	0	0	0	0	0	0	0	0	0	0	0
Total	983	234	1,217	983	234	1,217						

Month	STORAGE WATER		CONVERSIONS		CURRENT SCHEDULE			SCHEDULE AND REVISIONS		
	M & I	Agr	M & I	Agr	M & I	Agr	Total	M & I	Agr	Total
Oct	-168	168	0	0	0	0	1,129	2,386	265	2,651
Nov	-40	40	0	0	0	0	0	37	0	37
Dec	-8	8	0	0	0	0	0	12	12	12
Jan	-6	6	0	0	0	0	0	12	12	12
Feb	-3	3	0	0	0	0	0	15	15	15
Mar	-6	6	0	0	0	0	0	14	14	14
Apr	0	0	0	0	0	0	0	21	21	21
May	0	0	0	0	0	0	0	0	0	0
Jun	0	0	0	0	0	0	0	0	0	0
Jul	0	0	0	0	0	0	0	0	0	0
Aug	0	0	0	0	0	0	0	0	0	0
Sep	0	0	0	0	0	0	0	0	0	0
Total	-168	168	0	0	0	0	1,129	2,386	265	2,651

Month	REMAINING BALANCES		TOTAL	
	M & I	Agr	M & I	Agr
Oct	779	0	779	2688
Nov	484	0	484	2700
Dec	342	0	342	2712
Jan	183	0	183	2727
Feb	89	0	89	2741
Mar	1	0	1	2662
Apr	0	0	0	
May	0	0	0	
Jun	0	0	0	
Jul	0	0	0	
Aug	0	0	0	
Sep	0	0	0	
Total	779	0	779	2688

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TOTAL 2,662

SUMMARY OF WATER USED
CACHUMA PROJECT - CONTRACT #175R-1802

Contract Year: 10/1/09 to: 9/30/10

Contract Entity: City of Santa Barbara
 Last updated by C.O.M.B. 3/31/10

Month	Approved Schedule Current Year		Carryover Previous Year	TOTAL WATER USED			WATER USE CHARGED TO CARRYOVER BALANCES			WATER USE CHARGED TO CURRENT ENTITLEMENT		
	8277	4937		M & I	Acre-feet Agr	total	Evap	Acre-feet Div	Total	M & I	Agr	Total
Oct				735	0	735		31	735	766	0	0
Nov				899	0	899		17	899	916	0	0
Dec				615	0	615		6	615	621	0	0
Jan				762	0	762		6	762	768	0	0
Feb				532	0	532		5	532	537	0	0
Mar				446	0	446		7	446	453	0	0
Apr				0	0	0					0	0
May				0	0	0					0	0
Jun				0	0	0					0	0
Jul				0	0	0					0	0
Aug				0	0	0					0	0
Sep				0	0	0					0	0
Total	8277	4937		3,989	0	3,989						

Month	STORAGE WATER		CONVERSIONS		CURRENT SCHEDULE		SCHEDULE AND REVISIONS	
	M & I	Agr	M & I	Agr	M & I	Agr	M & I	Agr
Oct	0	0	0	0	4,937	0	4,937	0
Nov	0	0	0	0	0	0	0	37
Dec	0	0	0	0	0	0	0	12
Jan	0	0	0	0	0	0	0	12
Feb	0	0	0	0	0	0	0	15
Mar	0	0	0	0	0	0	0	14
Apr	0	0	0	0	0	0	0	21
May	0	0	0	0	0	0	0	0
Jun	0	0	0	0	0	0	0	0
Jul	0	0	0	0	0	0	0	0
Aug	0	0	0	0	0	0	0	0
Sep	0	0	0	0	0	0	0	0
Total	0	0	0	0	4,937	0	4,937	8,277

Month	REMAINING BALANCES	
	Total	M&I
Oct	4171	4171
Nov	3256	3255
Dec	2635	2634
Jan	1866	1866
Feb	1330	1329
Mar	876	876
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Total	4171	4171

TOTAL 9,264

SUMMARY OF WATER USED
CACHUMA PROJECT - CONTRACT #175R-1802

Contract Entity: Santa Barbara Co. Water Agency
 Last updated by C.O.M.B. 3/31/10

Contract Year: 10/1/09 to: 9/30/10

Month	Approved Schedule Current Year	Storage Credit Previous Year	TOTAL WATER USED			WATER USED CHARGED TO CARRYOVER BALANCES			WATER USED CHARGED TO CURRENT ENTITLEMENT		
			Use %	Acre-feet		Evap	Allocation		M & I	Acre-feet	
				M & I	Agr		Total	M & I		Agr	Total
Oct	25714	10937	6.49%	1,795	515	68	2,310	2,378	1,853	0	0
Nov			6.77%	2,081	365	34	2,446	2,480	2,112	0	0
Dec			4.12%	1,342	156	12	1,498	1,510	1,354	0	0
Jan			4.75%	1,632	98	11	1,374	1,384	1,320	323	33
Feb			3.43%	1,203	45	8	655	663	651	560	33
Mar			4.50%	1,512	124	14	664	678	619	905	67
Apr				0	0						
May				0	0						
Jun				0	0						
Jul				0	0						
Aug				0	0						
Sep				0	0						
Total	25714	10937		9,566	1,303			10,869			

CONVERSIONS

Month	STORAGE WATER		CURRENT SCHEDULE		SCHEDULE AND REVISIONS		
	M & I	Agr	M & I	Agr	Total	M & I	Agr
Oct	-33	33	0	0	10,937	8,541	2,396
Nov	65	-65	0	0	0	0	0
Dec	42	-42	0	0	0	0	0
Jan	386	-386	0	0	0	0	0
Feb	16	-16	0	0	0	0	0
Mar	72	-72	0	0	0	0	0
Apr			0	0	0	0	0
May			0	0	0	0	0
Jun			0	0	0	0	0
Jul			0	0	0	0	0
Aug			0	0	0	0	0
Sep			0	0	0	0	0
Total							

COUNTY PARKS

Month	REMAINING BALANCES	
	M & I	Agr
Oct	6,435	1,904
Nov	5,280	1,471
Dec	2,490	1,273
Jan	1,990	822
Feb	1,400	794
Mar	2,070	664
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Total	8,559	6,655

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TOTAL 25,637

Operations Report – March 2010

The average flow from Lake Cachuma into the Tecolote Tunnel for March was 34 acre-feet per day. Lake elevation was 743.39 feet at the beginning of the month and 746.08 feet at the end. 54 acre-feet of State Water Project water was wheeled through Cachuma Project facilities and delivered to South Coast Member Units during the month.

Conditions at Ortega Reservoir have remained consistent over the month, with weekly monitoring of drain flow, piezometer elevations and site conditions.

Other activities conducted this month include:

- Jesusita Fire recovery efforts at Lauro Reservoir during March continued with the planting of acorns at 100 sites to meet mitigation requirements for the Lauro Retention Basin project at Lauro Reservoir. Honeysuckle mitigation requirements for the project were also met with the planting of 65 Santa Barbara Honeysuckle on the south side of Lauro Retention Basin. Associated field maintenance and monitoring to meet the performance criteria for the oak trees and honeysuckle is under contract with a contractor experienced with meeting mitigation requirements, and supervised by COMB.
- Carpinteria Reservoir was de-watered and cleaned in a collaborative effort between the COMB Operations Crew and Carpinteria Valley Water District employees. The cleaning effort took approximately two weeks, and after disinfection was put back into service with no disruption in service to customers.
- Progress continued on the 2nd Pipeline. A complete status of the project is included in the board packet for the April COMB board meeting.

Routine operation and maintenance activities conducted during the month included:

- Sampled water at North Portal Intake Tower
- Monitored conduit right-of-way and responded to Dig Alert reports
- Read piezometers and underdrains at Glen Anne, Lauro and Ortega Dams
- Read meters, conducted monthly dam inspections, and flushed venturi meters
- Weed abatement and spraying efforts at COMB facilities at Glen Annie, Carpinteria, Ortega and Lauro Reservoirs.

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Minutes of the
Operating Committee
of
Cachuma Operation & Maintenance Board
3301 Laurel Canyon Road, Santa Barbara, CA

Wednesday, March 3, 2010

1. Call to Order

Rebecca Bjork called the meeting to order at 8:33 a.m.

Managers Present

Rebecca Bjork
John McInnes
Chris Dahlstrom
Charles Hamilton
Tom Mosby
Kate Rees

Others Present

Bill Hair
Janet Gingras
Ruth Snodgrass
Robert Dunlap

2. Public Comment

There were no comments from the public.

3. Approval of Minutes February 3, 2010

It was requested that the minutes include the names of the committee members appointed to meet with Glen Hille of AECOM to revise the proposed scope of work for rebidding the 2nd Pipeline Project. Tom Mosby moved to approve February 3, 2010 minutes, seconded by Chris Dahlstrom, passed, 4/0/1, John McInnes abstained.

The meeting was suspended at 8:37 a.m. and resumed at 10:35 a.m.

4. Consideration of Formal Operating Committee vs. Member Unit Manager/Attorney Meetings

This item was deferred.

5. General Manager's Report

a. FY 2008-09 Unexpended Funds and FY 2009-10 Excess Assessments

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PAGE 1

Glen Hille, AECOM, presented a revised scope of work for project management services, easement and right of way activities, and rebidding the 2nd Pipeline Project. Charles Hamilton indicated that CVWD will likely pay its normal entitlement share of maintenance and improvements to the existing pipeline. It was requested that Mr. Hille identify which of the tasks should be jointly shared and which were designated for new pipeline work only in his scope of work.

At the March 8th COMB Board meeting, Kate Rees will request approval to use FY 08-09 unexpended funds for AECOM's additional 2nd Pipeline work, and return the balance to the Member Units.

The Committee requested a schedule for the bid process when it is available.

Bill Hair left the meeting at 11:30 a.m.

Rebecca Bjork left the meeting at 11:36 a.m., Tom Mosby chaired the rest of the meeting.

Chris Dahlstrom left the meeting at 11:38 a.m.

b. Pro Bono Offer by RDN for Cost Benefit Analysis

Kate reported that Robert Neihaus, RDN, was willing to do some pro bono work on the cost benefit analysis. The Committee was interested but would like to see a scope of work before considering the offer.

c. COMB Vacancies – Water Service Worker I and Engineer

Kate will recommend to the COMB Board that the Water Service Worker I position not be filled at the present time to reduce personnel expenses in the FY 10-11 proposed COMB budget.

The Engineer position was also discussed, however Kate stressed the importance of filling that position with a full time licensed engineer, due to a backlog of work, and the need to provide COMB staff oversight during construction of the 2nd Pipeline Project. The Committee was in agreement.

d. Selection Committee for Engineer Position

Kate provided recommendations for a selection committee to interview candidates for the Engineer position.

e. Formation of Ad Hoc Committee to Meet with County of Santa Barbara

This item was deferred.

f. New Prop 84 MOU to Participate in Prop 84 Process and Revise the Santa Barbara County IRWMP

This item was deferred.

6. COMB Operations

a. MWD/CVWD Recommendation Regarding South Coast Conduit Metering – Lower Reach

This item was deferred.

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b. Lauro Retention Basin Project – Revegetation Mitigation Plan

This item was deferred.

c. Operation Update

This item was deferred.

7. Items for Next Meeting Agenda

- a. Preliminary FY 2010-11 COMB Budget

8. Date of Next Meeting:

The date of the next regular meeting is April 7, 2010 at 8:30 a.m. at the COMB office.

9. Adjournment

Charles Hamilton left the meeting at 11:47 a.m.

The meeting was adjourned at 11:47 a.m. due to lack of a quorum.

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Draft Minutes of the
Operating Committee
of
Cachuma Operation & Maintenance Board
3301 Laurel Canyon Road, Santa Barbara, CA

Wednesday, April 7, 2010

1. Call to Order

Rebecca Bjork called the meeting to order at 10:21 a.m.

Managers Present

Rebecca Bjork
John McInnes
Chris Dahlstrom
Charles Hamilton
Tom Mosby
Kate Rees

Others Present

Bill Hair
Glen Hille
Janet Gingras
Ruth Snodgrass
Robert Dunlap

2. Public Comment

There were no comments from the public.

3. Approval of Minutes March 3, 2010

Rebecca Bjork stated that at the last COMB Board meeting it was determined that draft minutes from the Operating Committee meetings would be included in the COMB Board packet.

Chris Dahlstrom moved to approve the March 3, 2010 minutes, seconded by John McInnes, passed 5/0/0.

4. Consideration of Formal Operating Committee vs. Member Unit Manager/Attorney Meetings

This item was deferred.

5. General Manager's Report

a. COMB Employee Parity Study

ITEM # 5c
PAGE 4

Janet Gingras prepared an internal COMB employee parity study for all COMB positions which was included in the packet. The managers stated that things may change as the Member Units finalize their own budgets which might alter the results of the study. Rebecca indicated that the salaries for all comparable City positions should be reduced be 10%.

b. Draft FY 2010-11 COMB Budget

Kate Rees, Janet Gingras and Robert Dunlap reviewed the Draft FY 2010-11 COMB budget. Glen Hille, AECOM was available for questions on AECOM's scopes of work included with the preliminary budget.

The following were suggested changes to the Draft FY 2010-11 COMB Budget:

- After discussion on account 6062, SCADA, it was suggested that only the feasibility engineering study to design the radio system be included, resulting in a budget reduction. John requested staff to quantify the 30% signal losses currently experiencing with telephone lines resulting in SCADA down time and additional technical consultant time needed to troubleshoot and repair the problem, as well as the staff time to manually make system changes.
- After discussion on account 6092, SCC Improvement Plan & Design, it was suggested that the Reliability Study for Reach #4 be deferred to FY 2011-12, resulting in a budget reduction. It was also requested that an emergency response plan be developed and added to this item.
- After discussion on account 6097, GIS and Mapping, the detailed cost breakdown was reviewed, and the only reduction suggested was to eliminate staff attendance at the annual ESRI conference. It was agreed that attendance will be determined by General Manager depending on if any of the conference topics would be of benefit to staff. This may result in a possible budget reduction.
- After discussion on account 3303, Reservoir Cleaning, it was determined that there will be no need to clean Carpinteria Reservoir next year. Therefore, the budget will be reduced to reflect the cost for cleaning Ortega Reservoir only.
- The Sanitary Survey will be described in the budget as not a COMB activity, but that the Member Units agreed to conduct it through COMB. The City of Lompoc will be contacted to see if they wish to participate as in prior surveys. If they do, they must contribute their normal percentage of the cost. If not, Frick Springs will be removed from the survey.
- Janet will provide a full explanation to the Board regarding OPEB.
- John recommended that 75% of the General Manager's salary be included in the COMB budget in the event that CCRB is dissolved Jan 1, 2011. Currently Kate's salary is split equally between CCRB and COMB.

c. Draft Encroachment Permit Application and Permit

This item was deferred.

d. Process to Address County-Member Unit Issues

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PAGE 5

Kate will be the lead in the discussions with County staff. She will schedule a meeting with Terri Naus-Nisich, Deputy CEO, to develop a process for addressing outstanding County-Member Unit issues. The issues will be identified, priorities set, and appropriate people be identified to participate in the discussions depending on the topic. All issues will be thoroughly reviewed with the Cachuma General Managers for their input throughout the discussions.

6. COMB CIP Program

a. 2nd Pipeline Project – Permit Status

The status of the permits for the 2nd Pipeline Project was included in the packet.

b. 2nd Pipeline Project – Rebid Schedule

The schedule for the 2nd Pipeline Project rebid prepared by AECOM was included in the packet. The current schedule calls for the bids to be sent out on April 15th. Bids will be due May 18, 2010. Rebecca thought there was insufficient time to review and tabulate the bids before the May 24th COMB Board meeting, and suggested that a Special Board meeting be scheduled in late May or early June to approve the capital expenditure over \$1M (for the project) and selection of the lowest qualified contractor.

c. 2nd Pipeline Project - Bond and Project Approval Schedule

This schedule was also included in the packet. Depending on when the project is approved and the contractor is selected these dates may change.

7. COMB Operations

a. MWD/CVWD Recommendation Regarding South Coast Conduit Metering – Lower Reach

This item was deferred.

b. Operations Update

This item was deferred.

8. Items for Next Meeting Agenda

Deferred items.

Revised preliminary FY 2010-11 Budget.

FY 2010-11 Goals and Objectives.

9. Date of Next Meeting:

The date of the next regular meeting is May 12, 2010 at 8:30 a.m. at the COMB office.

10. Adjournment

The meeting was adjourned at 1:00 p.m.



Santa Barbara County Parks Department
Cachuma Lake Recreation Area

Summary of Aquatic Invasive Species Vessel Inspection Program
and Early Detection Monitoring Program: March 2010

VESSEL INSPECTIONS/Launch Data

Santa Barbara County Parks -- Cachuma Lake Boat Launch Data: March 2010		
Inspection Data		
Total Vessels entering Park	824	
Total Vessels launched	806	
Total Vessels Quarantined	18	2%
Returning with Boat Launch Tag	615	76%
Arriving new: Inspected, washed	191	24%
Launched w/ 4-stroke engines	399	50%
Launched w/ 2-stroke engines	407	50%

Quarantine Data		
Total Vessels Quarantined	18	
Quarantined 7 days	12	
Quarantined 14 days	6	

Quarantine Reasons -- May be several for 1 boat		
Water in bilge	9	
Debris on hull	0	
Plug installed	2	
Infected areas	3	
Ballast Tanks	1	
Out-of-state	0	
Unspecified	4	

Demographic Data		
Quarantined from infected/out-state areas	3	
Quarantined from SB County	7	

Boat Launch Tags: Boats with Cachuma Lake Boat Launch Tags attached to boat and trailer. These boats have not been removed from trailer since last visit to lake and are not subject to inspection or decontamination. No mussel species have been located on any vessel entering Cachuma Lake as of March 31, 2010.

CACHUMA LAKE QUAGGA SURVEY:

Summary: No Dressenid Mussels Detected.

Inspection site: Cachuma Lake Marina, Santa Barbara County, California

Inspection Date and Time : 2010.03.17; 01:30 – 04:30 PDT

Method: 11 PVC/Cement/Plastic Mesh Sampling Stations; 346 linear feet of line

Surveyors: Carrie Culver (UC Extension), Melissa Kelly, (SB County Parks)

Lake Elevation: 745.65 from maximum of 753 feet

Prepared by Liz Gaspar, Park Naturalist, Santa Barbara County Parks

**PROPOSITION 84
Steering Committee Meeting**

**Tuesday, April 6, 2010
10:00 a.m. – 12:00 p.m.**

**Planning Commission Hearing Room (Rm 117, Engineering Building)
123 E. Anapamu, Santa Barbara 93101**

**Conference Phone Number: 805.681.5400
Passcode: 288832#**

AGENDA

**10:00
Welcome and Introductions**

**10:05
Update on MOU
Guidelines and Comments to DWR
Stakeholder Outreach – Public Participation**

**10:25
Appeals Process
Short Form submitted**

**10:45
Criteria Weighting
Long Form project information and scoring**

**11:45
Project Selection Process going forward
- Workshop 2 (4/13)
- Public Meeting (4/20)
- Workshop (5/4)
DWR's Site Visit – Jerry Snow**

Next Steps

Adjourn

Santa Barbara IRVVM
Prop 84 Project Selection Process
Workshop #2 Agenda

Tuesday, April 13, 2010
9:00 a.m. – 1:00 p.m.
City Council Chambers, City of Solvang
1644 Oak Street, Solvang, CA 93463

AGENDA

9:00 a.m.
Welcome and Introductions

9:10 a.m.
Update on MOU
DWR Guidelines

9:30 a.m.
Overview of Project Selection Process

9:50 a.m.
Project Information – Proponents' Presentations, Scoring and Draft Ranking

11:10 a.m.
Criteria Weighting and Approval

12:40
Next Steps

Adjourn

**PROP 84
PROJECT SELECTION PROCESS WORKSHOP SCHEDULE**

1ST Workshop

September 23, 2009; 10 a.m. – 2 p.m. Goleta City Hall, 130 Cremona Drive, Goleta

Agenda Items: chartering (team vision, purpose, goals, team members, responsibilities, operating guidelines); background on multi-decision-making, scoring approach; identifying regional conflicts, needs, objectives; and project info forms

Project Building Session

October 28, 2009; 9 a.m. – 12 p.m. Buellton City Hall, 107 West Highway 246, Buellton

Agenda Items: review Prop 84 project preferences; review list of regional projects submitted to date; goals of project building (e.g. meet regional needs and objectives; ready-to-proceed; inter-regional and regional projects; partnerships); identify follow-up actions to continue developing projects; review “long” project info form

2nd Workshop

November 12, 2009; 10 a.m. – 2 p.m. CCWA, 255 Industrial Way, Buellton

Agenda Items: finalize regional conflicts, needs, objectives; identify criteria with performance measures; develop relative importance weights; update on Project Building Session; review “long” project info form; prepare for public workshop

Public Workshop

December 10, 2009; 5:30 p.m. – 7 p.m. City Council Chambers, 100 Civic Center Plaza, Lompoc

Agenda Items: review DWR Guidelines and project selection process; review previous Workshops and seek feedback on regional conflicts, needs, objectives, criteria; review project list and seek feedback; discuss further schedule for workshops and timetable

3rd Workshop

January 11, 2009; 10 a.m. – 2 p.m., City Council Chamber, City Of Solvang, 1644 Oak St, Solvang

Agenda Items: examples of how projects are scored; review project info; review draft scoring of projects; score projects; distribute draft project scoring and ranking

4th Workshop

February 11, 2009; 10 a.m. – 2 p.m., CCWA, 255 Industrial Way, Buellton, CA

Agenda Items: revisit DWR Guidelines and regional conflicts, needs, objectives; review draft project scoring list and project info; rescoring where necessary; agree on Final Draft Project List

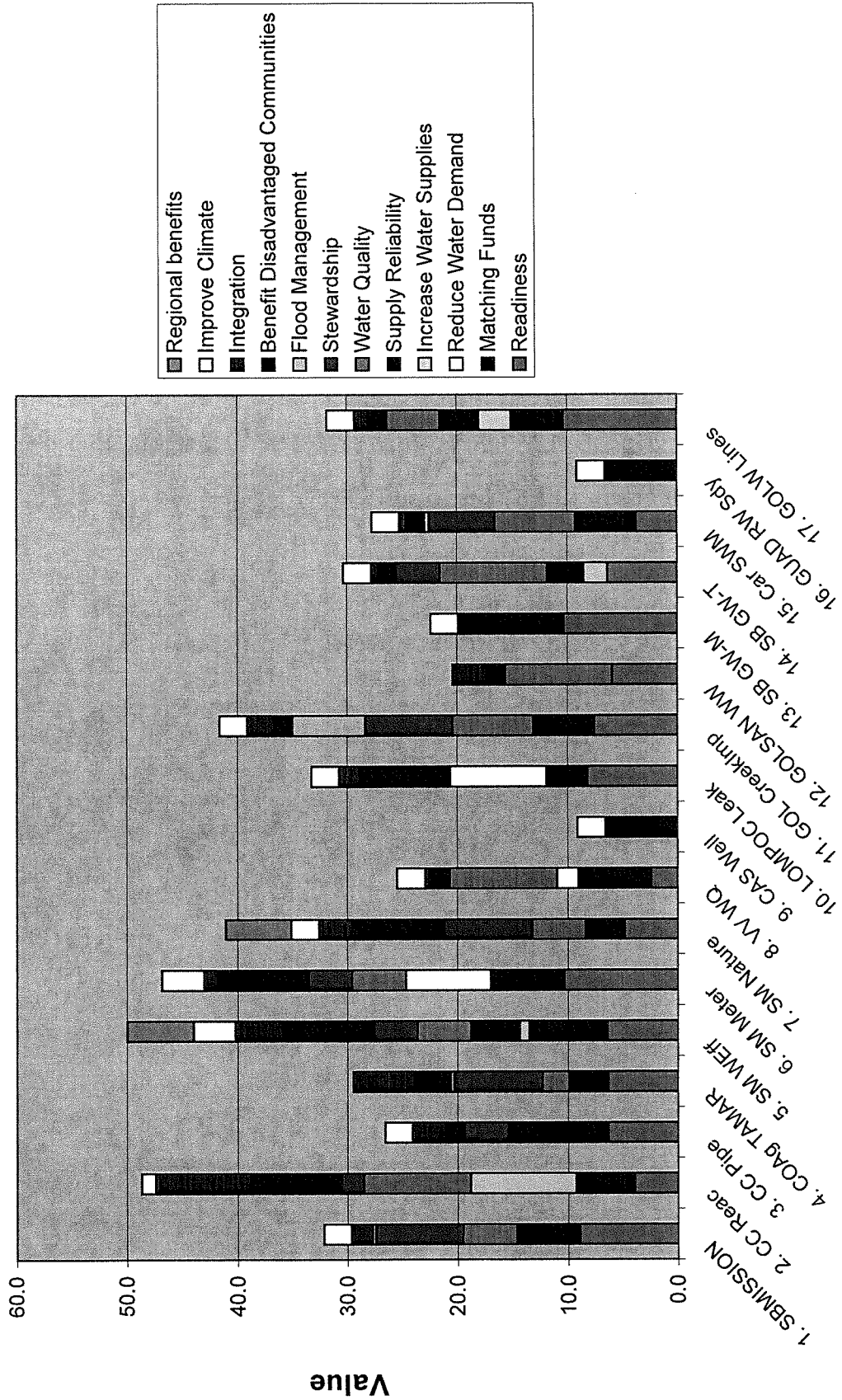
Example MODA Calculation of Total Value Score

I. Scores	Raw Score			Normalized Score (0-1)		
	Project 1	Project 2	Project 3	Project 1	Project 2	Project 3
1. Project Will be Ready for Implementation						
1A. Project is in an approved plan (Yes/No)	Yes	No	Yes	1	0	1
1B. Current status of CEQA (1-5)	2	1	5	0.25	0	1
6. Improve Water Quality (1-5)	3	4	2	0.5	0.75	0.25
7. Improve Resource Stewardship (1-5)	4	4	3	0.75	0.75	0.5
	Weight from Ballot	Normalized Weight				
II. Weights for Subcriteria						
1A. Project is in an approved plan	100	62.5%				
1B. Current status of CEQA	60	37.5%				
III. Weights for Main Criteria						
1. Project Will be Ready for Implementation	60	28.6%				
6. Improve Water Quality	100	47.6%				
7. Improve Resource Stewardship	50	23.8%				
IV. Final Weights						
1. Project Will be Ready for Implementation						
1A. Project is in an approved plan		17.9%				
1B. Current status of CEQA		10.7%				
6. Improve Water Quality		47.6%				
7. Improve Resource Stewardship		23.8%				
		<u>100.0%</u>				
V. Scalar to Remove Decimals		100				
VI. Value Score (I. * IV. * V.)						
1. Project Will be Ready for Implementation						
1A. Project is in an approved plan				17.9	0.0	17.9
1B. Current status of CEQA				2.7	0.0	10.7
6. Improve Water Quality				23.8	35.7	11.9
7. Improve Resource Stewardship				17.9	17.9	11.9
Value Score				<u>62.2</u>	<u>53.6</u>	<u>52.4</u>

Proposition 84 Project Selection Prioritization Model
 Relative Importance of Criteria

Value Hierarchy	Relative Importance Weight	% of Total
1. Minimize long-run life cycle cost	0	0%
1. Project will be ready for implementation by June 2011	100	
A. Project is included in an approved plan	80	2%
B. Current status of CEQA	82	2%
C. Current Status of Permitting	83	2%
D. Current status of design (including a engineer's cost estimate and schedule, if applicable)	100	3%
2. High percentage of committed matching funds	84	
A. High percent matching funds from your agency is anticipated	84	4%
B. Matching funds are committed	100	5%
3. Reduce water demand^a	90	
A. Acre-feet of water demand reduced	90	4%
B. Percent of agency's water demand reduced	100	5%
4. Increase water supplies for a beneficial use^a	92	
A. Acre-feet of water supplied	82	4%
B. Percent increase of agency's water supply	100	5%
5. Improve water supply reliability	96	
A. Critical Facilities	100	6%
B. Diversification of Supply	80	4%
6. Improve water quality	94	10%
7. Improve resource stewardship (includes ecosystem restoration)	77	8%
8. Improve flood management	64	7%
9. Provide specific benefits to Disadvantaged Communities	80	8%
10. Provide integration between multiple organizations (e.g., agencies, NGOs)	83	9%
11. Combat climate change by minimizing GHG emissions	49	5%
12. Provide beneficial impact to another region	58	6%

Total Value Scores for All Alternatives





AMERICAN COUNCIL OF ENGINEERING COMPANIES

California

Channel Coast Chapter
c/o MNS Engineers Inc
16 No. Oak Street, 2nd Floor
Ventura, CA 93001

Tel: (805) 648-4840

Fax: (805) 648-4841

President:

Darin Johnson
RBF Consulting

V.P./Membership:

James Fallon
Penfield & Smith

Secretary/Treasurer/Webmaster:

Miranda Patton
MNS Engineers

Immediate Past President:

Craig Prentice
Fugro West, Inc.

Membership Firms:

AECOM
Associated Transportation Engineers
Benner & Carpenter
Carollo Engineers
DTR Engineering
Flowers & Associates, Inc.
Fugro West, Inc.
Hammar and Smith Engineering
Harold Johnson (R)
Huitt-Zollars
IRJ Engineers, Inc.
Kennedy/Jenks Consultants, Inc.
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M3 Civil, Inc.
Michael Viettone
MNS Engineers Inc.
MSO Technologies, Inc.
Ocean Law
Penfield & Smith Engineers, Inc.
RBF Consulting
Sigma Engineering, Inc.
URS Corporation
Water Resource Engineering Assoc.
Westland Civil, Inc.
Willdan

SOUTH COAST LOCAL AFFAIRS COMMITTEE

The objective of SCLAC is to provide a forum for local influence and issues benefiting ACEC members doing business in this geographic area. All efforts will be accomplished in concert with the ACEC Channel Coast Chapter.

MEETING ANNOUNCEMENT

Thursday, April 1, 2010 @ 11:45 A.M.

(Meetings are normally held the 1st Thursday of each month. Please RSVP.)

Location: FisHouse
101 East Cabrillo Boulevard
(805) 966-2112

Cost: \$20.00 per person

Proposed Agenda Items:

- Guest: Kate Rees, General Manager of the Cachuma Operation and Maintenance Board (COMB) will be our guest this month.
- New and old business.

Submitted by:

Greg Denlinger, G.E.
Fugro West

cc: Kate Rees

ITEM # 5;

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Financing and Approval Schedule For 2nd Pipeline Project (As of April 20, 2010)

Date	Activity	Responsibility
March 22, 2010	COMB approved bond documents, MWD Contribution Agreement (substantially the same form), and Bond Indemnification Agreement, and authorizes sale of bonds contingent upon approval of qualified lowest bidder	COMB
April 21, 2010	Construction Bid Requests Issued	COMB
May 4, 2010	Redistribute GWD and Santa Barbara POS Appendices	SYCR
May 18, 2010	Receive Construction Bids	COMB
May 19, 2010	Comments due on GWD and Santa Barbara POS Appendices	All
May 25, 2010	Send POS to Rating Agencies for Update Send POS to Assured Guarantee for Insurance Quote	SYCR
May 25, 2010	Distribute Final Draft of POS including Appendices	SYCR
June 4, 2010	Receive Updated Confirmation on Ratings	FA
June 9, 2010	COMB Special Board Meeting to approve Expenditure (Project, Selection of Lowest Qualified Bidder)	COMB
June 9, 2010	Carpinteria Board ratifies Expenditure	CVWD, COMB
June, 2010 (TBD)	Goleta Board ratifies Expenditure	GWD, COMB
June 9, 2010	Insurance Bid and Commitment Package Due	FA
June 15, 2010	Santa Barbara Council ratifies Expenditure Approves Contribution Agreement	SB, COMB
June 15, 2010	Montecito Board ratifies Expenditure MWD approves Final Contribution Agreement	MWD, COMB
June 15, 2010	Santa Ynez River WCD, ID No. 1 Board ratifies Expenditure SYRWCD approves final Project Indemnification Agreement	SYRWCD, ID#1, COMB
June 16, 2010	Sign off on POS	All
June 16, 2010	Print and Distribute Preliminary Official Statement	SYCR
June 22, 2010	Pre-Price Bonds	CITI, COMB, FA
June 23, 2010	Price Bonds and Sign Purchase Contract	CITI, COMB, FA

June 28, 2010	COMB approves MWD Final Contribution Agreement COMB approves SB City Contribution Agreement COMB approves SYRWCD ID#1 Project Indemnification Agreement	COMB
June 30, 2010	Print Final Official Statement	SYCR
July 6, 2010	Pre-close	All
July 7, 2010	Closing and Delivery of Funds	All
July 26, 2010	Award Construction Contract	COMB
July 27, 2010	Issue Notice to Proceed	COMB

Responsible Parties

Cachuma O&M Board	COMB	Bond Counsel	SYCR
Carpinteria Valley WD	CVWD	Financial Advisor	FA
Goleta Water District	GWD	Underwriter	CITI
Montecito Water District	MWD	Underwriter's Counsel	BALLARD
Santa Barbara	SB	Trustee	BNY



AECOM
 5851 Thille Street
 Suite 201
 Ventura, CA 93003
 www.aecom.com

805 644 9704 tel
 805 642 8277 fax

April 6, 2010

RECEIVED

APR 07 2010

Alan Lash
Lash Construction
 721 Carpinteria Street
 Santa Barbara, CA 93013

CACHUMA O&M BOARD

Dear Alan:

**Subject: Cachuma Operation and Maintenance Board (COMB)
 SCC Upper Reach Reliability Project**

COMB has progressed into the final stages of funding for the South Coast Conduit Upper Reach Reliability Project (SCC URRP). The following schedule is anticipated for the execution of the project:

March 22, 2010	COMB Re-bid Authorization
April 15, 2010	Reissue Bid Documents
May 18, 2010	Receive Bids
May 24, 2010	COMB Approval of Project and Selection of Contractor
July 15, 2010	Bond Sale Complete
July 26, 2010	COMB Award of Contract (ROW and Permits Complete)
July 27, 2010	Issue Notice To Proceed
August 2011	Initiate Project Operations

As previously advertised, proposals will be received from the ten previously prequalified bidders only.

Please note that there is an elevated sensitivity for communications protocol due to the number of contractors and COMB member agencies. All communications relative to the SCC URRP are to be directed to:

AECOM Technology, Inc.
 5851 Thille Street, #201
 Ventura, CA 93003
 Attn: Glen Hille (805/644-9704)

COMB has retained AECOM as the project representative throughout the bidding process. Any communications relative to the SCC URRP with COMB or COMB's member agencies (including employees, Board Members, and City Council Members) is considered inappropriate and may lead to disqualification of the Contractor's prequalified status, inclusive of unauthorized site visits to this "closed to public" area.

Please contact my office to confirm your continued interest in this project, note if another prebid job walk is requested to be scheduled, and confirm May 18, 2010 as an acceptable bid date.

Sincerely,

AECOM

Glen Hille, PE
 Vice President

Enclosures

cc: Kate Rees, COMB
 Robert Dunlap, COMB

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Project Status South Coast Conduit Upper Reach Reliability Project (2nd Barrel)

Report:

Project	Engineering Design	CEQA/NEPA Environmental Compliance	Land Access/Easement Acquisition	Revegetation/Weed Abatement	Mitigation Plans	Bid Process	Construction Management Services	Award Contract for Construction
South Coast Conduit/Upper Reach Reliability Project (2nd Barrel)	Technical Specifications and Design completed 7/30/09.	Final Environmental Impact Statement/Environmental Impact Report completed February 2009.	1. Permit to Enter, Right of Way Agreement and Easement Deed completed for all impacted private landowners. 2. Permit easement acquisition of USBR and Goleta Water District property within the 2nd Barrel alignment currently in process to be completed 6/2010.	1. Revegetation plan in progress by SAIC. 2. Weed abatement of 2nd barrel alignment completed 7/30/09 for 2009 growing season. 3. Weed Abatement for 2010 growing season began January 2010.	Weed Identification and Removal Manual completed March 2009. Draft Special Status Species Protection Plan complete April 2009.	1. COMB Bond funding approved at March 22nd board meeting- bid documents to be re-issued on 4/20/2010.	Construction Management Services awarded to AECOM/Boyle and approved by board 6/22/09.	1. Contractor bid scheduled to take place on 5/18/2010 pending COMB Bond funding approval. 2. Award Contract 7/26/2010.

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*Red italic text indicates update

Permit Status: South Coast Conduit/Upper Reach Reliability Project (2nd Barrel)			
Agency	Permit	Status	Notes
U.S. Fish and Wildlife Service (USFWS)	Section 7 of the Endangered Species Act Consultation	1. Complete 9/1/09 Waiting for consultation note. 2. Received Consultation note at COMB on 11/4/09	Part of 404 - no separate application.
Regional Water Quality Control Board (RWQCB)	Section 401 of the CWA certification: General Permit for Storm Water Discharges Associated with Construction Activity (CWA Section 402) Note: Section 402 Notice of Intent will not be submitted until just before construction.	Issued 5/20/2009 (expires March 2011)	Water Quality Certification#34209WQ06 issued. Contractor - 401-SSWP 402 Dewatering discharge.
California Department of Fish and Game (CDFG)	Streambed Alteration Agreement	Issued 7/13/2009 Doesn't "expire". Must have a copy of the letter, application and all attachments available at the work site at all times.	Notification# 1600-2009-0064-R5 issued- CDFG action period expired 7/1/2009 and agreement was issued automatically as a result of expired action period. Standard Permit conditions.
Santa Barbara Air Pollution Control District	Authority for enforcing dust control measures	Not required.	Permits "not required" was determined during 8-6-09 conference call. Covered in EIR.
Santa Barbara County	Finding of consistency with the General Plan under California Government Code 65402	Not required.	Permits "not required" was determined during 8-6-09 conference call. Covered in EIR.
National Marine Fisheries Service (NMFS)	Section 7 of the Endangered Species Act Consultation	Pending - Target Date Nov 10 ±	1. USACE has requested responses to NMFS questions on 20 July; responses sent July 30th. Part of 404 - no separate application. 2. Revegetation Plan is accepted. 3. Clarification for maintenance, revegetation and construction easement width at main stem of Glen Anne creek crossing sent by COMB to Darren Brumback at NOAA on 10/8/09 and 10/19/09. 4. <i>Steelhead Survey completed on 3/29/10 resulting in no sign of steelhead- report sent to USACE on 3/31/10. USACE will submit survey to NMFS to issue a letter of no-effect with informal consultation.</i>
U.S. Army Corps of Engineers (USACE) Section 404 Permit	Section 404 of the Clean Water Act (CWA) permit	Pending - Target Date Nov 10 ±	Waiting on Sections 106 and 7 consultation completion with NMFS. Application dated 2-2009. Nationwide Permits 12 & 33.
U.S. Bureau of Reclamation	MP620 permit for additions and alternations, approval for land use	Pending	USBR reviewing MP620 application.
State Historic Preservation Office	Section 106 of the National Historic Preservation Act review	Pending	1. Draft CA-SBA-1775 Testing Report completed by Applied Earthworks June 2009. Report concludes that site is not eligible for the National Register, and pipeline may be constructed through it. 2. USBR review of Draft CA-SBA-1775 complete, with changes requested from Applied Earthworks. AE to complete 10/2009. 3. AE completed requested edits and forwarded back to USBR- USBR to accept changes, approve and send to SHPO. 4. Conference Call on 1-14-2010 resulted in USBR giving urgency to finish processing CA-SBA-1755 report. 5. Site visit scheduled 4-6-10 by local Chumash Tribal members-Testing Report CA-SBA-1775 can then be finalized and sent to SHPO after comments are received and evaluated. Section 106 permit can then be issued. 6. <i>Site visit took place, members of tribe in process of submitting comments to USBR for evaluation.</i>

CACHUMA OPERATION AND MAINTENANCE BOARD

MEMORANDUM

DATE: April 26, 2010
TO: CCRB and COMB Boards of Directors
FROM: Kate Rees, General Manager
RE: **Encroachment Permit Program**

RECOMMENDATION:

1. Approve implementation of a COMB Encroachment Permit Program for encroachments within the South Coast Conduit right-of-way or on federal land at Glen Annie, Lauro, Ortega, and Carpinteria Reservoirs.
2. Approve application and permit forms in substantially the same form as attached.

DISCUSSION:

The location of the South Coast Conduit (SCC) roughly follows the base of the foothills from Goleta to Carpinteria, a distance of about 26 miles. The Bureau of Reclamation (Reclamation) purchased right of way easements along the entire length of the SCC and the land in fee around the four balancing reservoirs, Glen Annie, Lauro, Ortega, and Carpinteria. At the time the Cachuma Project was built, there was very little development in the foothill area. However, today the SCC passes through some of the most expensive real estate in Santa Barbara.

Over the years, there have been many encroachments with within the SCC right of way. But until very recently, COMB was not notified of these encroachments by the County or the City of Santa Barbara when property owners applied for building permits for construction within the easements. Of course, there have been many projects completed without permits, such as driveways, fences, gates, swimming pools, etc.

COMB's Transfer of Operation and Maintenance Agreement with Reclamation required that property owners wishing to build within the SCC easement submit an application for an encroachment permit to Reclamation, and if there was no impact to the SCC, Reclamation has historically issued these permits. COMB did the initial impact evaluation and made its recommendation to Reclamation whether it should be granted or not. But the encroachment permits were issued by the federal government.

Several years ago, Reclamation informed COMB that they could not withhold an encroachment permit for construction activities within the SCC easements because the landowner owned the underlying property. COMB disagreed with Reclamation's position that encroachment permits


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PAGE 1

should be automatically granted, and that approval should depend on the proposed activity and what potential impact it may have to the integrity of the SCC. Reclamation said it had no objection to COMB assuming the authority to issue or deny encroachment permits through the terms of the Transfer of Operation and Maintenance Agreement.

Nothing has been done for several years regarding encroachments within the SCC right-of-way. However, the City and County now have the SCC easement marked on all property documented and will not issue building permits unless and until an encroachment permit is approved for the proposed activity. COMB is also beginning the process of defining a Right-of-Way Definition Program in order to map the location of the fill length of the SCC on a GIS map, with parcel boundaries and property owners overlain on the map. Illegal encroachments that are discovered will also be documented.

Therefore, it is time to reestablish an Encroachment Permit process and for COMB to issue the permits rather than Reclamation. We have received formal authorization from Reclamation. Attached is a draft encroachment permit application and draft encroachment permits that have been developed for COMB's use. The overall process will be the same as in the past when Reclamation was the permitting agency. Staff recommends that the Board approve the recommendations.

Respectfully submitted,


Kate Rees
General Manager

kr.COMB admin/board memos/042610_encroach permits.mmo

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PAGE 2

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General Encroachment Permit Guidelines

1. PERMISSION. Permittee is authorized to construct, operate, maintain, and repair the Improvements on the Real Property.
2. LIMITATIONS ON ENCROACHMENT. Permittee is permitted to construct only the Improvements that are described and shown on Exhibit B, subject to the conditions contained in Exhibit C. Permittee shall have the right to access the Improvements at all times and to the extent necessary during an emergency condition without prior approval from COMB. Permittee will advise COMB as soon as possible of the nature of the emergency condition, the cause, if known, and the proposed actions to be taken to correct the emergency. Further, the Permittee shall have the rights retained by it in its grant of the Real Property to COMB to construct, reconstruct, repair, and/or change the size of the improvements in the Real Property with the prior written consent of COMB, which consent shall not be unreasonably withheld, provided that the Permittee obtain an Encroachment Permit for any improvements not included in this or any other Encroachment Permit. Reconstruction of, or additions or extensions to, the Improvements require COMB's advance written consent.
3. ACCEPTANCE OF PROVISIONS. Permittee understands and accepts the conditions contained herein and in any attachments hereto.
4. COMPLIANCE WITH LAW. Permittee shall comply with all applicable Federal, State, and local laws and regulations.
5. PERMITS. Prior to beginning construction, Permittee shall obtain all other approvals and permits required by law from any public agencies that have jurisdiction.
6. AUTOMATIC TERMINATION. This Encroachment Permit shall terminate automatically at any time Permittee abandons or removes the Improvements. If Permittee only abandons or removes a portion of the Improvements, this Encroachment Permit shall terminate as to the portion that is abandoned or removed.
7. NOTICE PRIOR TO STARTING WORK. At least seven (7) days prior to starting work, Permittee shall notify COMB's General Manager in writing. Said notice may be evidenced by email, facsimile, or in writing to the General Manager at the address specified at the end of said Encroachment Permit.
8. RESTORATION FOLLOWING WORK. Upon completion of work, Permittee shall remove and dispose of all construction debris, brush, timber, and other materials associated with the work.

9. **SUBMISSION OF AS-BUILT PLANS.** Upon completion of all work on the Real Property, including any future construction or reconstruction, Permittee shall furnish reproducible as-built drawings showing location and details of construction within sixty (60) days of completion.
10. **COST OF WORK.** All costs incurred for work on the Real Property pursuant to this Encroachment Permit shall be borne entirely by the Permittee. Permittee hereby waives all claims for indemnification or contribution from COMB for any such work.
11. **ADDITIONAL COSTS.** In the event that COMB is required to perform additional work because of the Improvements during the maintenance, repair, or installation or reconstruction of any public facilities, Permittee shall pay all such additional costs incurred in connection with said extra work within thirty (30) days of receiving a written itemized statement of charges from COMB. In such event, Permittee shall, at Permittee's sole expense, restore any portion of the Improvements disturbed by COMB's operations when COMB's work is completed.
12. **INDEMNIFICATION.** Permittee shall investigate, defend, indemnify, and hold harmless COMB, its officers, elected officials, agents, and employees from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, and expenses (including reasonable attorney fees and reasonable expert witness fees) and causes of action of whatsoever character that COMB may incur, sustain, or be subjected to on account of loss or damage to property or loss of use thereof, or for bodily injury to or death of any persons (including but not limited to property, employees, subcontractors, agents, and invitees of each party hereto) arising out of or in any way connected with this Encroachment Permit or the work permitted hereunder.
13. **INSURANCE.** Permittee shall provide a policy or policies of general liability insurance to protect against loss from liability for damages on account of bodily injury and property damage arising from any activity pursuant to this Permit. Such insurance shall name on the policy, or by endorsement as additional insured, COMB, its officers, elected officials, employees, agents, and volunteers. Such insurance shall include not less than one million (\$1,000,000) dollars of Commercial Liability Insurance, including Bodily Injury and Property Damage coverage. Insurance coverage must be maintained for the duration of the Encroachment. A copy of the policy or a certificate of insurance along with all necessary endorsements must be filed with COMB no less than five (5) days before the Encroachment Permit is issued, or such later date as the General Manager shall select.
14. **DAMAGE TO COMB FACILITIES AND RIGHT OF WAY.** Permittee shall exercise reasonable diligence and precaution in the construction, installation, maintenance and use of structures, appurtenances, equipment, and tools on the Real Property to avoid damage or injury to the Real Property, facilities, and

personnel of COMB and the public and to preclude interference with the operations of COMB. Permittee shall use all diligence and caution to prevent contamination or pollution of waters of the COMB system. Permittee will be liable for any damage to COMB's facilities as a result of the proposed construction and for any other associated damages, including power, irrigation, municipal, and industrial water supply, and communication losses.

15. HAZARDOUS SUBSTANCES. Permittee agrees that it will comply with all laws, including Federal, State, or local, existing during the term of this Encroachment Permit pertaining to the use, storage, transportation and disposal of any hazardous substance as that term is defined in any such laws. Permittee shall indemnify, defend and hold harmless COMB, its officers, elected officials, employees, agents, and volunteers against any liability, cost or expense, including attorney fees and costs, as result of Permittee's use, storage, transportation, or disposal of any hazardous substance.
16. MAINTENANCE. All work relating to the Improvements shall conform to recognized standards of construction and the Improvements shall be maintained in a clean and safe manner.
17. AGREEMENT BINDING UPON SUCCESSORS IN INTEREST. This Encroachment Permit is an instrument affecting the title and possession of the Real Property. All the terms, covenants, and conditions herein imposed shall be binding upon and inure to the benefit of the successors in interest of Permittee, and shall run with the Real Property or any part thereof. Upon any sale or division of the Real Property, the terms of this Encroachment Permit shall apply separately to each parcel and the Permittee of each parcel shall succeed to and be bound by the obligations imposed on Permittee by this Encroachment Permit.
18. NOTICE TO PARTIES. Notice shall be deemed given when the notice is enclosed in an envelope, addressed to the parties at the address shown on the last page of this permit.
19. SPECIAL CONDITIONS. This Encroachment Permit shall be subject to the special conditions attached as Exhibit C.
20. EFFECTIVE DATE. This Encroachment Permit shall be effective on the date of its execution.

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Special Provisions

Standard Conditions:

1. COMB supervision is required for all utility crossings, excavations, or alterations within the Real Property. Permittee is to contact the Engineer at the Cachuma Operation & Maintenance Board office at (805) 687-4011 not less than 48 hours before work is to begin.
2. This permit is only valid for work covered under an active Underground Service Alert (“USA”) Job Ticket. Area to be excavated or graded must be delineated in white paint and the responsible party must notify USA at 811 (SB County) 48 hours before planned work.
3. All COMB surface and subsurface structures such as pipelines, communications cables, valves, manways, vents, access vaults, cathodic test stations, buried test wires, and rectifiers are to be protected in place prior to and throughout the construction work. COMB roads and fences altered during the construction process are to be returned to their preconstruction condition upon project completion.
4. Pothole investigations are required to locate and identify existing utilities and determine site conditions before repairs, maintenance, modifications or new construction within the Real Property.
5. All excavation within a one (1) foot radius of facilities within the Real Property must be done with hand tools.
6. Utility and road crossings within the Real Property should be constructed as close to perpendicular as possible. Parallel encroachments permitted only by variance.
7. No utilities or structures may be constructed to occupy the area within a one (1) foot radius of existing Real Property facilities unless a specific variance has been granted.
8. The SCC pipeline and/or facilities is to be protected by a minimum of four (4) feet of cover. Specific cover requirements may vary by site conditions and easement agreement terms and will be clarified by COMB upon request.
9. Detectable warning tape is required over all buried utilities and should be placed at a minimum of eighteen (18) inches above each conduit or pipeline situated within the Real Property. Existing warning tape disturbed during the course of

construction within the Real Property is to be replaced in the location found during backfilling.

10. Sanitary sewer lines crossing facilities within the Real Property must be continuously sleeved for a total of ten (10) feet either side of the pipe plus the pipe.
11. The SCC pipeline is protected by an impressed-current cathodic system; therefore, the recommended materials for pipe sleeves are non-conductive and include: RCP, HDPE and PVC. When ferrous sleeves are proposed, such as in areas subject to petroleum contamination or heavy traffic loads, COMB will provide specific construction requirements which may include: insulating blankets, anodes, and/or cathodic test stations as necessary based on site conditions.
12. Sleeve diameter should be sized to permit the removal of the encased utility without disturbing facilities within Real Property above or below the utility crossing. Sleeves may be end-sealed or packed with clean, fine sand. Permittee to consult with the affected utilities for any additional requirements.
13. Pressurized lines crossing the Real Property should be pressure tested before backfill and compaction. Lines subject to thrust loading may be backfilled and compacted to a depth of one (1) foot prior to testing.
14. Pipelines, such as storm drains, conveying material by gravity must use a minimum twenty (20) foot section without joints centered over facilities within the Real Property. This requirement is not satisfactory for sanitary sewers.
15. Backfill of trenches crossing the Real Property is to be done in six (6) inch lifts if by hand, and twelve (12) inch lifts if by machine. Fill material within six (6) inches of the SCC pipeline is to be clean sand.
16. All electrical lines crossing the Real Property must be encased in slurry for the full width of the SCC pipeline at the point of crossing. Slurry encasement to have a minimum radius of six (6) inches from the outside edge of conduit. Slurry may be dyed red or a red electrical warning tape placed eighteen (18) inches above the encased conduit.
17. Communications lines crossing the Real Property must be installed in HDPE, PVC or PVC coated steel conduit for the full width of the Real Property at the point of crossing.
18. Excavations within the Real Property deeper than five (5) feet require shoring or sloping and must comply with all applicable OSHA requirements and CA Construction Safety Orders.

19. Nonpaved areas of the Real Property are to be revegetated or restored immediately following new work to restabilize exposed ground surfaces. The permittee will be responsible for correcting drainage and erosion problems occurring within the Real Property resulting from any modifications or new work.

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CACHUMA OPERATION & MAINTENANCE BOARD

3301 Laurel Canyon Road, Santa Barbara, CA 93105



APN: 000-000-000
DESCRIPTION: Project name
LOCATION: Street Address
City
PERMIT# 000000

ENCROACHMENT PERMIT

This Encroachment Permit is made and entered into this _____ day of _____, 20XX, by and between CACHUMA OPERATION & MAINTENANCE BOARD, a joint powers agency, hereinafter referred to as "COMB", and _____, hereinafter referred to as "Permittee."

R E C I T A L S

1. The United States Bureau of Reclamation ("USBR") is the owner of a certain permanent easements for water transmission and distribution through the Cachuma Project South Coast Conduit conveyance system ("SCC System"), more particularly described in Exhibit A, incorporated herein by this reference ("Real Property").
2. COMB operates and maintains the Real Property easements through a Contract for the Transfer of the Operation & Maintenance of the Cachuma Transferred Project Works ("Transfer O & M Agreement") with USBR, and through said agreement has the authority to approve Encroachment Permits for third party activities within the Real Property easements.
3. Permittee proposes to construct Improvements that encroach into Real Property. Said Improvements include:

as shown in Exhibit B and are hereinafter referred to as the "Improvements."
4. COMB is willing to permit the Improvements subject to certain conditions and in

accordance with Exhibit C.

NOW, THEREFORE, in consideration of the mutual commitments made by the parties, it is agreed that:

1. PERMISSION. Permittee is authorized to construct, operate, maintain, and repair the Improvements on the Real Property.
2. LIMITATIONS ON ENCROACHMENT. Permittee is permitted to construct only the Improvements that are described and shown on Exhibit B, subject to the conditions contained in Exhibit C. Permittee shall have the right to access the Improvements at all times and to the extent necessary during an emergency condition without prior approval from COMB. Permittee will advise COMB as soon as possible of the nature of the emergency condition, the cause, if known, and the proposed actions to be taken to correct the emergency. Further, the Permittee shall have the rights reserved by it in its grant of the Real Property to the United States to construct, reconstruct, repair, and/or change the size of the Improvements in the Real Property with the prior written consent of COMB, which consent shall not be unreasonably withheld, provided that the Permittee obtain an Encroachment Permit for any improvements not included in this or any other Encroachment Permit. Reconstruction of, or additions or extensions to, the Improvements require COMB's advance written consent.
3. ACCEPTANCE OF PROVISIONS. Permittee understands and accepts the conditions contained herein and in any attachments hereto.
4. COMPLIANCE WITH LAW. Permittee shall comply with all applicable Federal, State, and local laws and regulations.
5. PERMITS. Prior to beginning construction, Permittee shall obtain all other approvals and permits required by law from any public agencies that have jurisdiction.
6. AUTOMATIC TERMINATION. This Encroachment Permit shall terminate automatically at any time Permittee abandons or removes the Improvements. If Permittee only abandons or removes a portion of the Improvements, this Encroachment Permit shall terminate as to the portion that is abandoned or removed.
7. NOTICE PRIOR TO STARTING WORK. At least seven (7) days prior to starting work, Permittee shall notify COMB's General Manager in writing. Said notice may be evidenced by email, facsimile, or in writing to the General Manager at the address specified at the end of said Encroachment Permit.
8. RESTORATION FOLLOWING WORK. Upon completion of work, Permittee

shall remove and dispose of all construction debris, brush, timber, and other materials associated with the work.

9. SUBMISSION OF AS-BUILT PLANS. Upon completion of all work on the Real Property, including any future construction or reconstruction, Permittee shall furnish reproducible as-built drawings showing location and details of construction within sixty (60) days of completion.
10. COST OF WORK. All costs incurred for work on the Real Property pursuant to this Encroachment Permit shall be borne entirely by the Permittee. Permittee hereby waives all claims for indemnification or contribution from COMB for any such work.
11. ADDITIONAL COSTS. In the event that COMB is required to perform additional work because of the Improvements during the maintenance, repair, or installation or reconstruction of any public facilities, Permittee shall pay all such additional costs incurred in connection with said extra work within thirty (30) days of receiving a written itemized statement of charges from COMB. In such event, Permittee shall, at Permittee's sole expense, restore any portion of the Improvements disturbed by COMB's operations when COMB's work is completed.
12. INDEMNIFICATION. Permittee shall investigate, defend, indemnify, and hold harmless COMB, its officers, elected officials, agents, and employees from and against any and all loss, damage, liability, claims, demands, detriments, costs, charges, and expenses (including reasonable attorney fees and reasonable expert witness fees) and causes of action of whatsoever character that COMB may incur, sustain, or be subjected to on account of loss or damage to property or loss of use thereof, or for bodily injury to or death of any persons (including but not limited to property, employees, subcontractors, agents, and invitees of each party hereto) arising out of or in any way connected with this Encroachment Permit or the work permitted hereunder.
13. INSURANCE. Permittee shall provide a policy or policies of general liability insurance to protect against loss from liability for damages on account of bodily injury and property damage arising from any activity pursuant to this Permit. Such insurance shall name on the policy, or by endorsement as additional insured, COMB, its officers, elected officials, employees, agents, and volunteers. Such insurance shall include not less than one million (\$1,000,000) dollars of Commercial Liability Insurance, including Bodily Injury and Property Damage coverage. Insurance coverage must be maintained for the duration of the Encroachment. A copy of the policy or a certificate of insurance along with all necessary endorsements must be filed with COMB no less than five (5) days before the Encroachment Permit is issued, or such later date as the General

Manager shall select.

14. **DAMAGE TO FACILITIES AND EASEMENT.** Permittee shall exercise reasonable diligence and precaution in the construction, installation, maintenance and use of structures, appurtenances, equipment, and tools on the Real Property to avoid damage or injury to the Real Property, facilities, and personnel of COMB and the public and to preclude interference with the operations of COMB. Permittee shall use all diligence and caution to prevent contamination or pollution of waters of the South Coast Conduit System. Permittee will be liable for any damage to facilities within the Real Property as a result of the proposed construction and for any other associated damages, including power, irrigation, municipal, and industrial water supply, and communication losses.
15. **HAZARDOUS SUBSTANCES.** Permittee agrees that it will comply with all laws, including Federal, State, or local, existing during the term of this Encroachment Permit pertaining to the use, storage, transportation and disposal of any hazardous substance as that term is defined in any such laws. Permittee shall indemnify, defend and hold harmless COMB, its officers, elected officials, employees, agents, and volunteers against any liability, cost or expense, including attorney fees and costs, as result of Permittee's use, storage, transportation, or disposal of any hazardous substance.
16. **MAINTENANCE.** All work relating to the Improvements shall conform to recognized standards of construction and the Improvements shall be maintained in a clean and safe manner.
17. **AGREEMENT BINDING UPON SUCCESSORS IN INTEREST.** This Encroachment Permit is an instrument affecting the title and possession of the Real Property. All the terms, covenants, and conditions herein imposed shall be binding upon and inure to the benefit of the successors in interest of Permittee, and shall run with the Real Property or any part thereof. Upon any sale or division of the Real Property, the terms of this Encroachment Permit shall apply separately to each parcel and the Permittee of each parcel shall succeed to and be bound by the obligations imposed on Permittee by this Encroachment Permit.
18. **NOTICE TO PARTIES.** Notice shall be deemed given when the notice is enclosed in an envelope, addressed to the parties at the address shown on the last page of this permit.
19. **SPECIAL CONDITIONS.** This Encroachment Permit shall be subject to the special conditions attached as Exhibit C.
20. **EFFECTIVE DATE.** This Encroachment Permit shall be effective on the date of its execution.

CACHUMA OPERATION & MAINTENANCE
BOARD

PERMITTEE

Name: _____

Signature

Signature

3301 Laurel Canyon Road
Street

Street

Santa Barbara, CA 93105
City Zip

City Zip

805-687-4011
Telephone Number

Telephone Number

krees@cachuma-board.org
Email Address

Email Address

805-569-5825
Fax Number

Fax Number

COMB EP

EXHIBIT "A"

Description of Real Property

COMB EP

Exhibit "B"
Improvements

Exhibit "C"
Special Provisions

Standard Conditions:

1. COMB supervision is required for all utility crossings, excavations, or alterations within the Real Property. Permittee is to contact the Engineer at the Cachuma Operation & Maintenance Board office at (805) 687-4011 not less than 48 hours before work is to begin.
2. This permit is only valid for work covered under an active Underground Service Alert ("USA") Job Ticket. Area to be excavated or graded must be delineated in white paint and the responsible party must notify USA at 811 (SB County) 48 hours before planned work.
3. All COMB surface and subsurface structures such as pipelines, communications cables, valves, manways, vents, access vaults, cathodic test stations, buried test wires, and rectifiers are to be protected in place prior to and throughout the construction work. COMB roads and fences altered during the construction process are to be returned to their preconstruction condition upon project completion.
4. Pothole investigations are required to locate and identify existing utilities and determine site conditions before repairs, maintenance, modifications or new construction within the Real Property.
5. All excavation within a one (1) foot radius of facilities within the Real Property must be done with hand tools.
6. Utility and road crossings within the Real Property should be constructed as close to perpendicular as possible. Parallel encroachments permitted only by variance.
7. No utilities or structures may be constructed to occupy the area within a one (1) foot radius of existing Real Property facilities unless a specific variance has been granted.
8. The SCC pipeline and/or facilities is to be protected by a minimum of four (4) feet of cover. Specific cover requirements may vary by site conditions and easement agreement terms and will be clarified by COMB upon request.

9. Detectable warning tape is required over all buried utilities and should be placed at a minimum of eighteen (18) inches above each conduit or pipeline situated within the Real Property. Existing warning tape disturbed during the course of construction within the Real Property is to be replaced in the location found during backfilling.
10. Sanitary sewer lines crossing facilities within the Real Property must be continuously sleeved for a total of ten (10) feet either side of the pipe plus the pipe.
11. The SCC pipeline is protected by an impressed-current cathodic system; therefore, the recommended materials for pipe sleeves are non-conductive and include: RCP, HDPE and PVC. When ferrous sleeves are proposed, such as in areas subject to petroleum contamination or heavy traffic loads, COMB will provide specific construction requirements which may include: insulating blankets, anodes, and/or cathodic test stations as necessary based on site conditions.
12. Sleeve diameter should be sized to permit the removal of the encased utility without disturbing facilities within Real Property above or below the utility crossing. Sleeves may be end-sealed or packed with clean, fine sand. Permittee to consult with the affected utilities for any additional requirements.
13. Pressurized lines crossing the Real Property should be pressure tested before backfill and compaction. Lines subject to thrust loading may be backfilled and compacted to a depth of one (1) foot prior to testing.
14. Pipelines, such as storm drains, conveying material by gravity must use a minimum twenty (20) foot section without joints centered over facilities within the Real Property. This requirement is not satisfactory for sanitary sewers.
15. Backfill of trenches crossing the Real Property is to be done in six (6) inch lifts if by hand, and twelve (12) inch lifts if by machine. Fill material within six (6) inches of the SCC pipeline is to be clean sand.
16. All electrical lines crossing the Real Property must be encased in slurry for the full width of the SCC pipeline at the point of crossing. Slurry encasement to have a minimum radius of six (6) inches from the outside edge of conduit. Slurry may be dyed red or a red electrical warning tape placed eighteen (18) inches above the encased conduit.
17. Communications lines crossing the Real Property must be installed in HDPE, PVC or PVC coated steel conduit for the full width of the Real Property at the point of crossing.

COMB EP

18. Excavations within the Real Property deeper than five (5) feet require shoring or sloping and must comply with all applicable OSHA requirements and CA Construction Safety Orders.
19. Nonpaved areas of the Real Property are to be revegetated or restored immediately following new work to restabilize exposed ground surfaces. The permittee will be responsible for correcting drainage and erosion problems occurring within the Real Property resulting from any modifications or new work.

**RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:**

General Manager
Cachuma Operation & Maintenance Board
301 Laurel Canyon Road
Santa Barbara, CA 93105

THIS SPACE RESERVED FOR RECORDER ONLY
(Gov. Code, § 27361.6)

Location: _____
APN: 000-000-000
Description: _____

No Recording Fee (Gov. Code § 6103)

MEMORANDUM OF ENCROACHMENT PERMIT

This Memorandum of Encroachment Permit is made and executed this _____ day of _____, 20XX by and between Cachuma Operation & Maintenance Board ("COMB"), a joint powers agency, and _____ ("Permittee"), who agree as follows:

WHEREAS, the U.S. Bureau of Reclamation ("USBR") is the owner or easement holder of a certain parcel of property more particularly described on the attached Exhibit A, incorporated herein by this reference ("Real Property");

WHEREAS, COMB operates and maintains the Real Property easements through its Transfer of Operation and Maintenance Agreement with USBR, and thereby has the authority to approve Encroachment Permits for third party activities within the Real Property easements;

WHEREAS, COMB and Permittee are parties to an unrecorded Encroachment Permit ("Encroachment Permit"), which by this reference is made part hereof;

NOW THEREFORE, the parties agree as follows:

1. Permission. COMB permits certain activity by Permittee on the Real Property as provided under the Encroachment Permit.
2. Definition of Terms. All capitalized terms not otherwise defined herein shall have the same meaning as set forth in the Encroachment Permit.

3. Purpose of Memorandum. This Memorandum is prepared for purposes of recordation only and does not set forth all the terms and conditions set forth in the Encroachment Permit. The Encroachment Permit and this Memorandum shall be construed to be but one Encroachment Permit and in the event there is any conflict between the terms and conditions of the Encroachment Permit and this Memorandum, the Encroachment Permit shall control.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Encroachment Permit as of the day and year and at the place first written above.

CACHUMA OPERATION & MAINTENANCE BOARD

By
General Manager

PERMITTEE

By

ACKNOWLEDGMENT

STATE OF CALIFORNIA }
 }
COUNTY OF SANTA BARBARA }

On _____, 20XX, before me, _____, a Notary Public in and for said County and State, personally appeared _____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity on behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal

Signature _____

(Seal)

DRAFT

TEMPORARY ENCROACHMENT PERMIT

ISSUING AGENCY: Cachuma Operation & Maintenance Board

COUNTY: Santa Barbara

PERMIT NO: EP-XXXXX

DATE ISSUED: xx/xx/xx TIME: 0:00 AM/PM EXPIRES: 00/00/00 TIME: 0:00 AM/PM

Permission is hereby granted to the undersigned permittee to enter upon the property of the U.S. Bureau of Reclamation, whose authority has been transferred to the Cachuma Operation & Maintenance Board relative to encroachment activities within the South Coast Conduit easement, hereafter referred to as "COMB". Applicant has indicated that they have access rights through the easement, per Title document No. XX-XXXXXX-XX & location No. #XXXXXXXX-XXXX-XXXX-XXXXXX. This document will be attached to the COMB EP-XXXXX Encroachment Permit and referred to as Exhibit "A". It is the applicant's responsibility to gain access and permission from the underlying land owner. COMB will not be held liable for applicant's failure to properly gain access to desired location of potholing activities.

At: Example: In proximity of Sta.# ___ through ___ Schedule C of the Mission Creek Pipeline Project, Santa Barbara County (Sheet number CC-41).

Approximately: Example: On Hwy 192 near Mission Canyon Road, between station's ___ through ___ (approx).

For the purpose of: Example: Pot holing to locate sewer line and communication cables at various locations within the prescribed area (for future installation of subsurface utilities for the Santa Barbara Tennis Club).

1. Equipment to be used on this property is limited to: List Equipment

2. Permittee is responsible for the injury or death of any workman, member of the public, officer, employee of the State, or any other person acting on behalf of the COMB, arising out of the exercise of the rights herein granted, irrespective of fault or negligence, excepting only such injuries or deaths as are caused by the sole negligence or willful misconduct of COMB, its officers, employees or any other person acting on behalf of the COMB. Permittee shall indemnify and hold harmless COMB, its officers, employees or any other person acting on behalf of the COMB from all claims, suits or actions of any nature brought for or on account of any such injury or death.

3. In the exercise of the rights herein granted, permittee is responsible for any damage, destruction or loss occurring to the property or facilities of COMB, licensees, permittees or members of the public. Permittee shall indemnify and hold harmless persons acting on behalf of the COMB for all such damage, destruction or loss, or at the option of COMB, permittee shall repair or replace said property to the satisfaction of COMB.

4. This permit is not valid for any activity that results in permanent alterations to COMB property or for a period in excess of 90 days from date of issuance/stipulated.

5. Either party upon 3 days written notice to the other party may cancel this permit.

6. At least two working days before excavating within the COMB Right Of Way, Permittee must notify the following of locations:

- 1. Underground Service Alert (800) 227-2600
- 2. Cachuma Operation & Maintenance Board- Engineer (805) 687-4011
- 3. Cachuma Operation & Maintenance Board- Operations Supervisor (805) 687-4011

Permittee Signature: _____ Title: _____ Date: _____

COMB Signature: _____ Title: _____ Date: _____

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**INSTRUCTIONS FOR ENCROACHMENT PERMIT APPLICATION
DRAFT**

Cachuma Operation & Maintenance Board

Per California Government Code 4216, anyone planning to excavate in proximity to existing subsurface utilities must notify the Regional Notification Center (Utility Service Alert) prior to excavating. If the new work is to conflict with existing utilities, the exact location of the utilities is to be determined by excavation (pothole) in cooperation with the Cachuma Operation & Maintenance Board (COMB) prior to new construction.

USA South (Santa Barbara County) 811

- 1 An Encroachment Application is required for anyone doing work in or on the U.S. Bureau of Reclamation/ Cachuma Operation & Maintenance Board (USBR/COMB) Right of Way, operated and maintained by COMB.
- 2 COMB has the authority to issue Encroachment Permits through its Transfer of Operation and Maintenance Agreement with USBR.
- 3 Fill out the appropriate permit application and provide the attachments listed below if the project is within the Right of Way for the South Coast Conduit (SCC). The application can be downloaded from COMB's website. <http://www.cachuma-board.org>
- 4 The COMB permit package should include the following:
 - COMB Encroachment Permit Application
 - Deposit (\$400 for installation of one utility, and \$100 for each additional utility, min. \$200 for review of drawings if no utilities are installed.)
 - Copy of Assessor's Parcel legal description (Available on Title or through County Recorder's Off.)
 - Name, address and phone number of Parcel Owner
 - Contact for project: Name, address, and phone numbers of Contractors engaged in the project.
 - 5 copies of project drawings (include profile showing clearances between SCC facilities and new work)
 - Evidence of environmental compliance (DFG Negative Declaration or Environmental Mitigation Plan), when applicable
 - Certificate of Insurance: Parcel Owner performing new work - \$1 million dollars General Liability coverage
Contractor working in ROW - \$1 million Commercial General Liability Insurance
(COMB must be added by endorsement as an additional insured)

When complete, submit the above to the address listed below:

Cachuma Operation & Maintenance Board
Attn: Engineer
3301 Laurel Canyon Road
Santa Barbara, CA 93105

NOTE:

When a "pothole" excavation is necessary, COMB may issue a Temporary Permit strictly for use to determine the precise location of SCC facilities before the Encroachment Permit is approved.

- 5 Within 2 weeks of receipt of an encroachment permit application, COMB staff will contact you to let you know the status of the permit, and whether any further information is needed.
- 6 Regarding the deposit, COMB will return any unspent funds upon receipt of a letter noting completion of the project, along with final as built drawings. If no such letter and drawings are submitted within 6 months of COMB activity on the project, then the remainder of the deposit shall be forfeited to COMB.

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PAGE 1

CACHUMA OPERATION & MAINTENANCE BOARD ENCROACHMENT PERMIT APPLICATION

All application information must be completed. Submit this application, evidence of environmental compliance, (if applicable) and five sets of design drawings showing all construction and installations within the Cachuma Operation & Maintenance Board (COMB) Right of Way. Application is not complete until all items have been submitted.

FOR COMB USE
Permit No.
Application Date
Parcel
Project ID
Book/Page #
COA
USA(s)

Mail or deliver to: *Cachuma Operation & Maintenance Board*
Attn: Staff Engineer
3301 Laurel Canyon Road
Santa Barbara, CA 93105

CONTACT INFORMATION

Permit Applicant:	Assessor's Parcel No:
Firm:	Fee Land Owner:
Street Address:	Street Address:
City: Zip Code:	City: Zip Code:
Telephone:	Telephone:
Fax number/email address:	Fax number/email address:

LOCATION OF WORK

Section:	Township:	Range:	Meridian:	City:	County:
Project Street Location(s)					

PROJECT INFORMATION

Description of Proposed Encroachment:															
Estimated Start Date: Estimated Completion Date:															
Describe land rights for proposed installation within COMB right-of-way:															
<p>Installations covered under this permit will include:</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Street and Lighting</td> <td><input type="checkbox"/> Drainage Facilities</td> <td><input type="checkbox"/> Agriculture/Agriculture Irrigation</td> </tr> <tr> <td><input type="checkbox"/> Water</td> <td><input type="checkbox"/> Cellular Telephone</td> <td><input type="checkbox"/> Landscaping/Landscape Irrigation</td> </tr> <tr> <td><input type="checkbox"/> Sewer</td> <td></td> <td><input type="checkbox"/> Natural Gas</td> </tr> <tr> <td><input type="checkbox"/> Electrical</td> <td></td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td><input type="checkbox"/> Telephone</td> <td></td> <td></td> </tr> </table> <p><i>Provide the name, address, contact person and phone number for the owner/operator of all installations checked above, and include detailed plan sheets for each installation. Permits cannot be issued until this information has been received.</i></p>	<input type="checkbox"/> Street and Lighting	<input type="checkbox"/> Drainage Facilities	<input type="checkbox"/> Agriculture/Agriculture Irrigation	<input type="checkbox"/> Water	<input type="checkbox"/> Cellular Telephone	<input type="checkbox"/> Landscaping/Landscape Irrigation	<input type="checkbox"/> Sewer		<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Electrical		<input type="checkbox"/> Other	<input type="checkbox"/> Telephone		
<input type="checkbox"/> Street and Lighting	<input type="checkbox"/> Drainage Facilities	<input type="checkbox"/> Agriculture/Agriculture Irrigation													
<input type="checkbox"/> Water	<input type="checkbox"/> Cellular Telephone	<input type="checkbox"/> Landscaping/Landscape Irrigation													
<input type="checkbox"/> Sewer		<input type="checkbox"/> Natural Gas													
<input type="checkbox"/> Electrical		<input type="checkbox"/> Other													
<input type="checkbox"/> Telephone															
Attachments:															
Engineer's Drawing Numbers:															
Other Attachments/Comments:															

*I, the undersigned applicant, understand that by submitting this application, I am responsible for payment of COMB costs for review of plans and for construction inspection of the permitted encroachment, **whether or not** this application is subsequently cancelled and whether or not the proposed encroachment is constructed.*

Applicant Signature Title Date

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