

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD
held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, April 23, 2018**

1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Morgan who chaired the meeting. Those in attendance were:

Directors Present:

W. Douglas Morgan, Montecito Water District
Kristen Sneddon, City of Santa Barbara
Polly Holcombe, Carpinteria Valley Water District
Lauren Hanson, Goleta Water District

Staff Present:

Janet Gingras, General Manager	Joel Degner, Water Resources Engineer
Edward Lyons, Administrative Manager/CFO	Tim Robinson, Fisheries Division Manager
Dave Stewart, Operations Division Manager	Carinna Butler, Administrative Assistant
William Carter, General Counsel	

Others Present:

Kelley Dyer, City of SB Public Works	Fray Crease, SB County Water Agency
Philip Walker, Santa Barbara resident	Dan Hentschke, City of Santa Barbara
Eric Friedman, Santa Barbara resident	

2. Public Comment

Mr. Walker shared with the Board information on the Santa Ynez Fault and Dr. Charles Richter's list of potential earthquakes.

3. Consent Agenda

Ms. Gingras presented the Consent Agenda as provided in the board packet. Ms. Gingras fielded questions from the Board.

a. Minutes

- Minutes of March 26, 2018 Regular Board Meeting

b. Investment of Funds

- Financial Reports
- Investment Reports

c. Review of Paid Claims

Director Holcombe made a motion to approve the Consent Agenda as presented. Seconded by Director Hanson; the motion passed by 6/0/1/0 vote:

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

4. Verbal Reports From Board Committees

- *Operations Committee Meeting – April 11, 2018:* Director Sneddon presented the items and noted that the items will be discussed separately within staff reports.
- *Fisheries Committee Meeting – April 18, 2018:* Director Holcombe highlighted in detail the Committee agenda items discussed and noted that the items will also be discussed separately within staff reports.

5. Quarterly Financial Review

Mr. Lyons presented the Quarterly Financial Review for the 3rd Quarter FY 2017-18 budget-to-actuals as incorporated in the board packet. Mr. Lyons gave a detailed overview of accounts listed within the report and fielded questions from the Board. Director Holcombe made a motion to receive and file the Quarterly Financial Review for the 3rd Quarter FY 2017-18. Seconded by Director Sneddon; the motion passed by 6/0/1/0 vote:

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

6. Resolution No. 659 – Memorandum of Understanding – Participation in Statewide and Countywide Integrated Regional Water Management (IRWM) Program in Santa Barbara County

Ms. Gingras presented Resolution No. 659 as provided in the board packet noting that COMB has participated in the Integrated Regional Water Management (IRWM) Program for Santa Barbara County since 2006. The Memorandum of Understanding (MOU) has been revised to reflect the Department of Water Resources (DWR) guidelines from 2016 and Proposition 1

funding. Ms. Gingras fielded questions from the Board. Director Holcombe made a motion to adopt Resolution No. 659. Seconded by Director Hanson; the motion passed by 6/0/1/0 vote:

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

7. Resolution No. 660 – Approving Issuance of a Notice of Award and Authorizing Contract Execution for Construction of the Air Vacuum Air Release / Blow-Off Structure Rehabilitation Project

Ms. Gingras presented Resolution No. 660 as provided in the board packet to authorize the General Manager to execute a construction contract with Cushman Contracting Corporation for the AVAR / Blow-Off Structure Rehabilitation Project. This project will commence in the winter of FY 2018-19. Ms. Gingras fielded questions from the Board. Director Holcombe made a motion to adopt Resolution No. 660 as amended. Seconded by Director Sneddon; the motion passed by 6/0/1/0 vote:

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

8. Quiota Creek Crossing 5 and Crossing 9 Fish Passage Improvement Projects

Ms. Gingras and Mr. Robinson presented this item as provided in the board packet. Staff is seeking Board approval to adopt Resolution No. 661, authorize the General Manager to execute a purchase order for the bottomless arched culvert product for Crossing 9, solicit competitive bids for the construction of the Quiota Creek Crossing 5 and Crossing 9 Projects and to authorize the General Manager to pay the Santa Barbara County Encroachment Permit fee for Quiota Creek Crossing 9 Project. Ms. Gingras and Mr. Robinson fielded questions from the Board. Director Holcombe made a motion to adopt Resolution No. 661 as amended. Seconded by Director Hanson; the motion passed by 6/0/1/0 vote:

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

9. General Manager Report

- Meetings
- Administration
- Operations Division Administration
- Fisheries Division Activities Update

Ms. Gingras presented topics within her report as provided in the board packet highlighting the prior months' meeting with the Cachuma Project Member Agency Managers, as well as, the meeting between the Bureau of Reclamation, the County Water Agency and the Cachuma Project Member Agencies regarding the Cachuma Project 2015 and 2016 deficits, the 2018 water rates and Reclamation's upcoming 2018-19 projected operational budget for the Cachuma Project. Ms. Gingras also reported on various staff activities including the COMB FY 2018-19 Draft Operating Budget, Western Watershed Enhancement Program (WWEP) Grant Award and Federal Emergency Management Agency (FEMA) request for Public Assistance. Ms. Gingras fielded questions from the Board.

10. Water Resources Engineer Report

- Cachuma Conveyance Operations FY 2018-19
- Lake Cachuma Evaporation Update
- Infrastructure Improvement Planning

Mr. Degner gave a PowerPoint presentation to provide information on the Cachuma Conveyance Operations FY 2018-19 and to update the Board on various staff activities related to this project. Mr. Degner also presented the monthly Water Resources Engineer Report as provided in the board packet highlighting the USBR Lake Cachuma evaporation pan update and the status of infrastructure improvement projects. Mr. Degner fielded questions from the Board.

11. Operations Division Report

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Stewart presented topics within his report as provided in the board packet highlighting various activities along the South Coast Conduit including maintenance of the Corona Del Mar influent pipeline by Goleta Water District, the replacement of three meters by the City of Santa Barbara, as well as, flushing and valve exercising performed by COMB staff. Mr. Stewart updated the Board on the Infrastructure Improvement Plan projects along with a detailed summary of the Division's tasks and objectives for March. Mr. Stewart fielded questions from the Board.

12. Fisheries Division Report

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented topics within his report as provided in the board packet. Mr. Robinson offered further detail on recent Fisheries Division activities highlighting the gravel augmentation

project on Hilton Creek and migrant trapping activities. Mr. Robinson fielded questions from the Board.

13. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Robinson presented topics within his report as provided in the board packet highlighting staff's ongoing mitigation efforts for the Oak Tree Program.

14. Monthly Cachuma Project Reports

- a. Cachuma Water Reports - Presentation
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Mr. Lyons gave a PowerPoint presentation to provide the Board information on the Monthly Cachuma Project Reports and the method by which they are compiled each month. Mr. Lyons and Ms. Gingras fielded questions from the Board.

15. Directors' Request for Agenda Items for Future Meeting

- The Board asked that the unaccounted for water loss charge be revisited with the Bureau of Reclamation and taken to the Committee for possible action.

16. [CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 4:39 PM

- a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Quarterly Assessments

17. [CLOSED SESSION]: Annual Performance Review

- a. [Government Code Section 54957(b)(1)]
Title: General Manager

18. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

The Board came out of closed session at 6:19 PM

There was no reportable action.

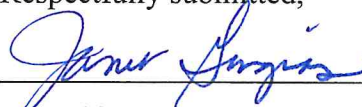
19. Meeting Schedule

- May 21, 2018 at 2:00 PM, COMB Office
- Board Packages Available on COMB Website www.cachuma-board.org

20. COMB Adjournment

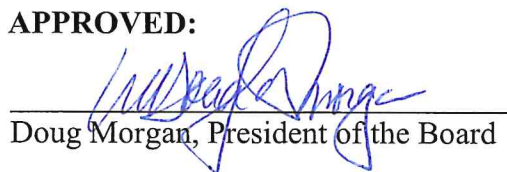
There being no further business, the meeting adjourned at 6:20 PM.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:


Doug Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>