

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD
held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, August 28, 2017**

1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Morgan who chaired the meeting. Those in attendance were:

Directors Present:

W. Douglas Morgan, Montecito Water District
Harwood 'Bendy' White, City of Santa Barbara
Polly Holcombe, Carpinteria Valley Water District
Lauren Hanson, Goleta Water District

Staff Present:

Janet Gingras, General Manager	Dave Stewart, Operations Division Manager
Edward Lyons, Administrative Manager/CFO	Adriane Passani, Admin Asst. III/Bookkeeper
Tim Robinson, Fisheries Division Manager	Anthony Trembley, General Counsel

Others Present:

Philip Walker, Santa Barbara resident	Fray Crease, SB County Water Agency
Bob McDonald, Carpinteria Valley Water District	Nick Turner, Montecito Water District
Joshua Haggmark, County of Santa Barbara	Joel Mulder, ICF
Kevin Cooper, U.S. Forest Service	Jonathan Yonni Schwartz, U.S. Fire Service

2. Public Comment

Mr. Walker commented briefly on the construction of the Gibraltar Dam and a similar sequence of weather events that took place in 1920's to the recent event in Oroville. He also commented on the reconstruction of Gibraltar's spillway in 1959, stating that he believed it is in much better shape after reconstruction.

3. Consent Agenda

a. Minutes

- July 24, 2017 Regular Board Meeting

b. Investment of Funds

- Financial Reports
- Investment Reports

c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda as provided in the board packet and fielded questions from the Board. Director Holcombe moved to approve the consent agenda as presented, seconded by Director Hanson; the motion passed by 6/0/1 vote:

Ayes: White, Holcombe, Hanson, Morgan

Nayes:

Absent/Abstain: Walsh

4. U.S. Forest Service Presentation – Whittier Fire

Ms. Gingras introduced Biologist, Kevin Cooper, and Geologist, Yonni Schwartz, with the Los Padres National Forest, USDA Forest Service. Both specialists are members of the Burned Area Emergency Response (BAER) team, a forest service team that works closely with the U.S. Geological Survey (USGS), assembled to assess the Whittier Fire burned area and review the post fire potential for increased water flows and sedimentation and debris flows. Mr. Cooper and Mr. Schwartz presented to the Board the BAER report and the assessments made from their findings. Following the presentation, Mr. Cooper and Mr. Schwartz fielded questions from the Board as well as from the audience.

5. Verbal Reports from Board Committees

- ***Oak Tree Committee Meeting – August 9, 2017:*** Director White summarized the Committee's agenda, noting that the 2016 Annual Report of the Lake Cachuma Oak Tree Restoration Program has been completed, and additional items will be discussed separately on today's agenda.
- ***Fisheries Committee Meeting – August 22, 2017:*** Director Holcombe summarized the Committee's agenda, noting the items will be discussed separately on today's agenda.

6. Proposed Letter of Support – U.S. Bureau of Reclamation Western Watershed Enhancement Grant Funding Proposal

Ms. Gingras highlighted the memo and draft letter as included in the board packet, which detailed the Western Watershed Enhancement Program (WWEP) planned efforts, including the letter of support and proposed commitment of funds in the amount of \$30,000 from the Warren Act Trust Fund towards watershed protection within the Cachuma Project, and to mitigate impacts to the watershed caused by the Whittier Fire. Ms. Gingras fielded questions from the Board. Director White moved to approve the authorization for up to and including the financial commitment of \$30,000, seconded by Director Holcombe, the motion passed by 6/0/1 vote as follows:

Ayes: Holcombe, Hanson, Morgan, White

Nayes:

Absent/Abstain: Walsh

7. Proposed Responses to Santa Barbara County Grand Jury Report Titled: *Managing Regional Water Supplies*

Ms. Gingras presented the item as incorporated in the board packet, highlighting the responses to the referenced Civil Grand Jury Report, listed in Exhibit 3. Director Morgan requested COMB Staff perform further research for recommendation 7b. Director Hanson commented that she felt the responses listed were very well-measured given the nature of the recommendations. Director

Holcombe moved to approve the proposed letter and responses to the Grand Jury. Seconded by Director Hanson, the motion carried 6/0/1 as follows:

Ayes: Holcombe, Hanson, Morgan, White

Nayes:

Absent/Abstain: Walsh

8. Proposed Change to Procurement Policy

Ms. Gingras presented the proposed change to the Procurement Policy, as incorporated in the board packet. Mr. Lyons further explained to the Board the reason behind the proposed change to the standard purchase order policy, stating the change is consistent with other parts of the COMB policy. Director Holcombe moved to approve the change to the Procurement Policy. Seconded by Director Hanson, the motion passed by 6/0/1 vote as follows:

Ayes: Holcombe, Hanson, Morgan, White

Nayes:

Absent/Abstain: Walsh

9. Resolution No. 644 – Approving Issuance of a Notice of Award and Authorizing Contract Execution for the Construction of the Lateral 3A Repair Project

Ms. Gingras presented Resolution No. 644 and highlighted the two responsive contractor bids received, which are included in the board packet. Ms. Gingras commented on the request for carryover of unexpended funds previously committed to the project from fiscal year 2016-17. Director Hanson requested a revision to the Resolution to remove the section that reads the project was reviewed by COMB's Operations Committee. Director Holcombe moved to adopt the Resolution No. 644 as modified. Seconded by Director Hanson, the motion passed by 6/0/1 vote as follows:

Ayes: Holcombe, Hanson, Morgan, White

Nayes:

Absent/Abstain: Walsh

10. Resolution No. 645 – Approving Expenditures and Authorizing Contract Execution for the Construction of the North Portal Slope Stabilization Project

Ms. Gingras presented Resolution No. 645 as presented in the board packet, highlighting an increase in the projected construction amount previously approved by the Board stemming from an environmental compliance review conducted by Reclamation. Ms. Gingras also highlighted the request for carryover of unexpended funds from fiscal year 2016-17. Director Holcombe moved to adopt Resolution No. 645, seconded by Director White; the motion passed by 6/0/1 vote as follows:

Ayes: Holcombe, Hanson, Morgan, White

Nayes:

Absent/Abstain: Walsh

11. Habitat Improvement Projects – Quiota Creek Crossing Five

Mr. Robinson introduced the item as presented in the board packet with the recommendation to approve payment of the Santa Barbara County Encroachment Permit fees in addition to the execution of a purchase order for the prefabricated bottomless arched culvert for Crossing 5. Mr. Robinson fielded questions from the Board. Director Holcombe requested an explanation to differentiate between the design costs and operating expenses, or independent review costs. Mr. Robinson responded the independent review costs consist of the Caltrans drawings and calculations which are separate from the design. Director Holcombe moved to approve the motion, seconded by Director Hanson, the motion passed by 6/0/1 vote as follows:

Ayes: Holcombe, Hanson, Morgan, White

Nayes:

Absent/Abstain: Walsh

12. General Manager Report

- Meetings
- Administration
- Operations Division Activities
- Fisheries Division Activities

Ms. Gingras presented topics within her report and highlighted her attendance at the BAER meeting, which was discussed earlier in today's agenda, and the Member Agency Manager meeting hosted by the County to primarily discuss the Master Contract Renewal. Ms. Gingras also commented on the start of downstream releases by Reclamation estimated to last through the next three months. She also advised the Board of the submittal to three different consulting firms for proposals for the Lake Cachuma Bathymetric Survey. Ms. Gingras offered to field questions from the Board.

13. Operations Division Report

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Stewart summarized his report as presented in the board packet, highlighted two new projects listed within the report that fall within the South Coast Conduit's right of way. Mr. Stewart offered to field any questions from the Board.

14. Fisheries Division Report

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson provided highlights from his report as presented in the Board Packet, which included an update on the deliveries to Hilton Creek and the completion of the Stilling Basin dewatering effort. Director Hanson requested additional information as to the collaborative efforts between Reclamation and the National Marine Fisheries Service (NMFS) with the

dewatering project. Mr. Robinson responded that both agencies were on site for a portion of time and both agencies were very pleased with the results.

15. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Robinson updated the Board on the progress of the Oak Tree Program, as presented in the board packet and fielded questions from the Board.

16. Monthly Cachuma Project Reports

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras reviewed the monthly water reports as included in the Board packet, and requested to field any questions from the Board.

17. Directors' Request for Agenda Items for Future Meeting

- Special Board Meeting was requested

18. [CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 4:27 p.m.

- a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Quarterly Assessments

19. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

The Board came out of closed session at 4:46 p.m.

Item 18: There were no reportable actions.


20. Meeting Schedule

- **September 25, 2017 at 2:00 P.M., COMB Office**
- **Board Packages Available on COMB Website**
www.cachuma-board.org

21. **COMB Adjournment**

There being no further business, the meeting adjourned at 4:48 p.m.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Doug Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>