

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION & MAINTENANCE BOARD**

**held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, June 23, 2014**

1. Call to Order, Roll Call

The meeting was called to order at 2:05 p.m. by President Lauren Hanson who chaired the meeting. Those in attendance were:

Directors present:

Lauren Hanson	Goleta Water District
Alonzo Orozco	Carpinteria Valley Water District
Doug Morgan	Montecito Water District
Dennis Beebe	SYR Water Conservation District, ID No. 1
Dale Francisco	City of Santa Barbara

Others present:

Randall Ward	Tony Trembley
Janet Gingras	Tim Robinson
Alex Keuper	Sara Bush
Ruth Snodgrass	Matt Naftaly
Tom Fayram	Nicole DiCamillo

2. Public Comment

There were no comments from the public.

3. Consent Agenda

- a. **Minutes:**
May 19, 2014 Regular Board Meeting, June 11, 2014 Special Board Meeting
- b. **Investment Funds**
Financial Report
Investment Report
- c. **Payment of Claims**

Director Beebe moved to approve the consent agenda. Seconded by Director Francisco, passed by a roll call vote 7/0/0:

Ayes: Beebe, Morgan, Orozco, Hanson, Francisco

Nays: None

Abstain: None

Absent: None

4. Fiscal Year 2014-15 Elections and Appointments of Cachuma Operation & Maintenance Board

a. Election of President

Director Beebe nominated Director Hanson to serve as President of the Board for FY 2014-15, passed 7/0/0 by a roll call vote:

Ayes: Beebe, Morgan, Orozco, Hanson, Francisco

Nayes: None

Abstain: None

Absent: None

b. Election of Vice-President

Director Beebe nominated Director Morgan to serve as Vice-President for FY 2014-15, passed 7/0/0 by a roll call vote:

Ayes: Beebe, Morgan, Orozco, Hanson, Francisco

Nayes: None

Abstain: None

Absent: None

Director Morgan moved to retain the same appointments for FY 2014-15 as were made for FY 2013-14, seconded by Director Francisco.

c. Appointment of ACWA/JPIA Representative and Alternate

Director Morgan as Representative and Randall Ward as Alternate

d. Appointment of General Counsel

Tony Trembley – Musick, Peeler & Garret LLP

e. Appointment of Secretary of the Board

Randall Ward, General Manager

f. Appointment of Treasurer and Auditor-Controller

Janet Gingras, Administrative Manager

Passed 7/0/0 by a roll call vote:

Ayes: Beebe, Morgan, Orozco, Hanson, Francisco

Nayes: None

Abstain: None

Absent: None

5. Proposed Annual Resolutions

a. Resolution No. 579 Adopting an Annual Statement of Investment Policy

b. Resolution No. 580 Establishing a Supplemental Account Agreement for Telephone Transfers

c. Resolution No. 581 Authorizing Signatories for Revolving Fund Account at The Bank of Santa Barbara

d. Resolution No. 582 Authorizing Investment of Monies in the Local Agency Investment Fund

e. Resolution No. 583 Establishing a Check Signing Policy for General Fund Account for Payment of Claims

f. Resolution No. 584 Authorizing Signatories for General Fund Account at The Bank of Santa Barbara

g. Resolution No. 585 Establishing a Check Signing Policy for Cachuma Project Trust Fund and Master Contract Renewal Fund Accounts for Payment of Claims

h. Resolution No. 586 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at The Bank of Santa Barbara

i. Resolution No. 587 Establishing Time and Place for Board Meetings

Randall Ward, General Manager, stated that the resolutions are part of the annual organizational meeting. The approval of these resolutions is a basic housekeeping item and is identical to the resolutions presented to the Board in the past. Corrected Resolution No. 584 and 585 were handed out at the Board meeting, the corrections were minor including an incorrect date and a misspelled word.

Director Beebe moved to approve Resolutions No. 579 through No. 587 with corrections to 584 and 585, seconded by Director Francisco, passed 7/0/0 by a roll call vote:

Ayes: Beebe, Morgan, Orozco, Hanson, Francisco

Nays: None

Abstain: None

Absent: None

6. Consider Approval of Proposed FY 2014-15 Budget

The proposed FY 2014-15 Budget had been reviewed by the Administrative Committee and the Board held a budget workshop which provided the opportunity to review and raise questions. Janet Gingras, Administrative Manager, highlighted the direction the Board gave staff during the workshop.

Director Francisco moved to approve the FY 2014-15 Proposed Final Operating budget with discussed modifications, seconded by Director Orozco. Director Francisco amended the motion to approve the FY 2014-15 Budget with modifications to consider the Tri County Fish Team Funding separately; Director Orozco seconded the amended motion, passed 6/1/0 by a roll call vote:

Ayes: Francisco, Morgan, Orozco, Hanson

Nays: Beebe

Abstain: None

Absent: None

Director Francisco moved to approve the Tri County Fish Team Funding, seconded by Director Orozco, passed 5/2/0 by a roll call vote:

Ayes: Francisco, Orozco, Hanson

Nays: Beebe, Morgan

Abstain: None

Absent: None

7. Consider Approval of Scopes of Work/Task Orders for Fisheries Division Related Consultant Work

Included in the board packet were the Scopes of Work/Task Orders for the Fisheries Division related consultant work. Tim Robinson, Fisheries Division Manager, answered questions from the Directors.

Director Morgan moved to approve the Scopes of Work/Task Orders, seconded by Director Francisco, passed 6/1/0 by a roll call vote:

Ayes: Francisco, Morgan Orozco, Hanson

Nayes: Beebe
Abstain: None
Absent: None

8. Consider Approval for Selection of Bartlett Pringle Wolfe, LLP to Perform Fiscal Year 2013-14 Audit

Randall Ward, General Manager reported that staff is extremely pleased with the work of Bartlett Pringle Wolf, LLP and for consistency and continuity, staff recommends engaging Bartlett Pringle Wolf, LLP to serve as COMB's outside auditor for FY ending June 30, 2014.

Director Beebe moved to approve the selection of Bartlett Pringle Wolf, LLP to perform the Fiscal Year 2013-14 financial audit, seconded by Director Morgan, passed 7/0/0 by a roll call vote:

Ayes: Beebe, Francisco, Morgan, Orozco, Hanson
Nayes: None
Abstain: None
Absent: None

9. Verbal Reports from Board Committees

a. Lake Cachuma Oak Tree Committee Meeting – May 16, 2014

Director Morgan reported on the May 16, 2014 meeting. The committee discussed the 2 year plan for the Program, the Lakeshore survey and the planting of additional trees, which will not occur until the 3 year drought has been broken by adequate rainfall.

10. General Manager's Report

Randall Ward, General Manager, highlighted the report that was included in the board packet.

11. Progress Report on Lake Cachuma Oak Tree Program

Tim Robinson, Fisheries Division Manager, highlighted the report that was in the board packet.

12. Operations Division Report

Randall Ward, General Manager, reported that the board report describes the activities of the Operations staff for the previous month.

13. Fisheries Division Report

Tim Robinson, Fisheries Division Manager, highlighted his report that was included in the board packet.

14. Monthly Cachuma Project Reports

a. Cachuma Water Reports

The monthly water reports for May 2014 were included in the board packet.

b. Cachuma Reservoir Current Conditions

The Lake Cachuma Daily Operations report through June 17, 2014 was included in the board packet.

c. Lake Cachuma Quagga Survey

The County's summary of Aquatic Invasive Species Inspection Program for May 2014 was included in the board packet.

15. Directors' Requests for Agenda Items for Next Meeting

Provide information for the Directors on reading the water reports that are included in the board packets monthly.

Provide a status report on RiverWare.


16. Meeting Schedule

- The next regular Board meeting will be held July 28, 2014 at 2:00 p.m.
- The Agendas and Board Packets are available on the COMB website, www.cachuma-board.org

14. COMB Adjournment

There being no further business, the meeting was adjourned at 3:51 p.m.

Respectfully submitted,


Randall Ward, Secretary of the Board

APPROVED:



Lauren Hanson, President of the Board