

**MINUTES OF A REGULAR MEETING  
OF  
CACHUMA OPERATION AND MAINTENANCE BOARD**

**held at**  
3301 Laurel Canyon Road, Santa Barbara, CA 93105

**Monday, September 23, 2019  
1:00 PM**

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**1. CALL TO ORDER, ROLL CALL**

The meeting was called to order by President Holcombe at 1:01 PM

**Directors Present:**

Polly Holcombe, Carpinteria Valley Water District  
Kristen Sneddon, City of Santa Barbara  
Lauren Hanson, Goleta Water District  
Cori Hayman, Montecito Water District

**General Counsel Present:**

William Carter, Musick, Peeler & Garrett, LLP

**Staff Present:**

Janet Gingras, General Manager  
Edward Lyons, Administrative Manager/CFO  
Joel Degner, Water Resources Engineer

Tim Robinson, Fisheries Division Manager  
Dorothy Turner, Administrative Assistant II

**Others Present:**

Cathy Taylor, City of Santa Barbara  
Matt Young, County of Santa Barbara

Phil Walker, Santa Barbara Resident

**2. PUBLIC COMMENT**

Mr. Walker addressed the Board, commenting upon the State Water Resources Control Board order requiring the US Bureau of Reclamation to take additional steps to protect steelhead habitat below Bradbury Dam.

**3. CONSENT AGENDA**

- a. Minutes of August 26, 2019 Regular Board Meeting
- b. Investment of Funds
  - Financial Reports
  - Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda as contained the Board packet. She reviewed the Paid Claims report and fielded questions from the Board. Director Sneddon motioned to approve the Consent Agenda items as presented. Seconded by Director Hayman, the motion carried with a unanimous vote of six in favor.

**Ayes:** Sneddon, Hayman, Hanson, Holcombe  
**Nays:**  
**Absent:**  
**Abstain:**

**4. VERBAL REPORTS FROM BOARD COMMITTEES**

- *Special Fisheries Committee Meeting – September 12, 2019:* President Holcombe reported on behalf of the Fisheries Committee meeting, noting that the item has been moved forward to this agenda for Board discussion and possible approval.

**5. CACHUMA PROJECT WARREN ACT TRUST FUND / RENEWAL FUND 2019-2020 ANNUAL AND LONG-TERM PLANS - SANTA BARBARA COUNTY BETTERMENT FUND USE OF FUNDS**

- a. Approval of Program Expenditures – Warren Act Trust Fund for FY 2019-2020
- b. Approval of Program Expenditures - Santa Barbara County Water Agency's Betterment Fund for FY 2019-20

Ms. Gingras presented the staff memo for Board consideration of the Warren Act Trust Fund / Renewal Fund annual and long-term plans and Santa Barbara County Betterment Fund expenditures for Fiscal Year 2019-20. She reviewed the Annual and Five Year plans for fund expenditures. Ms. Gingras fielded questions from the Board. Following Board discussion, Director Hanson motioned that the annual and long-term plans be received and filed by the Board and fund expenditures be approved as presented. Director Sneddon seconded the motion which carried unanimously with a vote of six in favor.

**Ayes:** Sneddon, Hayman, Hanson, Holcombe  
**Nays:**  
**Absent:**  
**Abstain:**

**6. RESOLUTION NO. 701 – FISH PASSAGE IMPROVEMENT PROJECT AT QUIOTA CREEK CROSSING NO. 8**

1. Approving Issuance of Notice of Award
2. Authorizing Execution of Construction Contract with the Responsive, Responsible Bidder

Ms. Gingras presented Resolution No. 701 for Board consideration, to authorize the General Manager to issue a Notice of Award and execute a construction contract with Peter Lapidus Construction, in an amount not to exceed \$719,975. She reviewed the competitive bid process that was conducted, noting that permits require that the project instream work be completed by October 31, 2019 with the entire project completed by December 15, 2019. Ms. Gingras fielded questions from the Board. Director Hayman made a motion to approve the Resolution as presented. Director Sneddon seconded and the motion was carried unanimously with a vote of six in favor.

**Ayes:** Sneddon, Hayman, Hanson, Holcombe  
**Nays:**  
**Absent:**  
**Abstain:**

## **7. GENERAL MANAGER REPORT**

- Personnel
- Administration
- Engineering / Operations Activities

Ms. Gingras presented the General Manager report, highlighting staff training, the status of grant funding opportunities and the status of the Employee Handbook. Additionally, Ms. Gingras reported on the O&M Contract Renewal, the Infrastructure Improvement Plan progress and the Fiscal Year 2019-20 Work Plan. She provided an update on COMB staff's discussions with Cal Trans regarding their planned erosion control measures near DeVaul Canyon. Ms. Gingras fielded questions from the Board.

## **8. ENGINEER / OPERATIONS DIVISION REPORT**

- Climate Conditions
- Lake Cachuma Water Quality and Sediment Management Study
- Sycamore Canyon Slope Stabilization Project
- San Jose Creek SCC Stream Protection Measures
- Infrastructure Improvement Plan Project Status
- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Degner presented the Engineer report, highlighting climate conditions, the status of the Lake Cachuma Water Quality & Sediment Study and the nearly completed Sycamore Canyon Slope Stabilization project. He provided information on watershed health and the risk potential for erosion events based upon past or future wild fires. Mr. Degner reviewed the San Jose Creek Pipe Stabilization project and fielded questions from the Board.

Mr. Degner also presented the Operations Division report, noting that structure maintenance has been completed on the lower reach and work continues on the structures in the upper reach. In addition to routine tasks, he reported that staff has assisted with nutrient and algal sampling in conjunction with the Lake Cachuma Water Quality & Sediment Study and has cleared the right-of-way around the South Portal and Glen Annie Reservoir.

## **9. FISHERIES DIVISION REPORT**

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report, highlighting the status of the Hilton Creek Watering System repair and the upcoming fall snorkel survey. He reported that the summer snorkel survey revealed that the fish seemed to be re-populating the main stem of the river. Additionally Mr. Robinson provided updates on the Quiota Creek Crossing 8 project and the Annual Monitoring Report for 2018. He fielded questions from the Board.

**10. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM**

- Maintenance and Monitoring

Mr. Robinson presented the Oak Tree Program report, noting ongoing maintenance of the young trees, upcoming acorn collection from mature trees for germination and a successful Oak Tree Program tour. Additionally he reported that the annual meeting remains to be scheduled.

**11. MONTHLY CACHUMA PROJECT REPORTS**

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Cachuma Project reports. Mr. Lyons provided comments, reporting reservoir elevations and upcoming water year allocations as well as noting that the Member Units continue to use project water.

**12. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING**

There were no requests from Directors.

**13. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION**

- a. [Government Code Section 54956.9(d)(1)]  
Name of matter: *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board entered into Closed Session at 2: 25 PM.

**14. RECONVENE INTO OPEN SESSION**

[Government Code Section 54957.7]  
Disclosure of actions taken in closed session, as applicable  
[Government Code Section 54957.1]

- 13a. *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief

The Board came out of Closed Session at 2:41 PM. There was no reportable action.

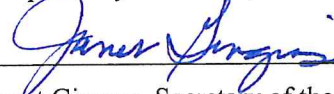
**15. REGULAR BOARD MEETING SCHEDULE**

- **October 28, 2019 at 1:00 PM, COMB Office**
- **Board Packages available on COMB website [www.cachuma-board.org](http://www.cachuma-board.org)**

**16. COMB ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:43 PM.

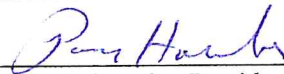
Respectfully submitted,



Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

**APPROVED:**



Polly Holcombe, President of the Board