

MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD
held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, January 22, 2018

1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Morgan who chaired the meeting. Those in attendance were:

Directors Present:

W. Douglas Morgan, Montecito Water District
Kristen Sneddon, City of Santa Barbara
Polly Holcombe, Carpinteria Valley Water District
Lauren Hanson, Goleta Water District

Staff Present:

Janet Gingras, General Manager	Joel Degner, Water Resources Engineer
Edward Lyons, Administrative Manager/CFO	Dave Stewart, Operations Division Manager
William Carter, General Counsel	Carinna Butler, Admin Asst. II
Scott Volan, Fisheries Project Biologist	

Others Present:

Kelly Dyer, City of SB Public Works	Mike Jordan, City of SB
Philip Walker, Santa Barbara resident	Matt Young, SB County Water Agency
Harwood "Bendy" White, Santa Barbara Resident	

2. Introduction of New Director

President Morgan asked for a moment of silence to remember those who lost their lives in the January 9th storm event. President Morgan introduced Director Sneddon noting her current and prior positions held within the Santa Barbara community. The Board welcomed Director Sneddon.

3. Public Comment

Mr. Walker shared with the Board the "Bob Bea Takes Us on a Deep Dive Through His Dire Oroville Report".

4. Consent Agenda

Ms. Gingras presented the Consent Agenda as provided in the board packet. Ms. Gingras fielded questions from the Board.

a. Minutes

- November 6, 2017 Special Board Meeting
- November 27, 2017 Regular Board Meeting

Director Hanson moved to approve the Minutes as presented. Seconded by Director Holcombe; the motion passed by 4/0/1/2 vote:

Ayes: Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain: Sneddon

b. Investment of Funds

- Financial Reports – November and December 2017
- Investment Reports – November and December 2017

c. Review of Paid Claims – November and December 2017

Director Hanson moved to approve the Investment of Funds and Review of Paid Claims as presented. Seconded by Director Holcombe; the motion passed by 6/0/1/0 vote:

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

5. Fiscal Year 2017-18 Mid-Year Elections; Appointments of Cachuma Operation and Maintenance Board

a. Election of Vice-President

Ms. Gingras presented the memorandum as incorporated in the board packet. Director White's elected term as council member is expiring with the City of Santa Barbara which means the Board will need to elect a new Vice-Price President. President Morgan moved to nominate Director Hanson for Vice-President, seconded by Director Holcombe; the motion passed by 6/0/1/0 vote:

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

b. Appointment of Committees

President Morgan recommended that the Board Director from the City remain on the Administrative, Operations and Lake Cachuma Oak Tree Committees to maintain consistency.

6. Mid-Year Banking Resolutions

a. Resolution No. 649 Authorizing Investment of Monies in the Local Agency Investment Fund

- b. Resolution No. 650 Establishing a Supplemental Account Agreement for Telephone Transfers
- c. Resolution No. 651 Authorizing Signatories for General Fund Account at American Riviera Bank
- d. Resolution No. 652 Authorizing Signatories for Revolving Fund Account at American Riviera Bank
- e. Resolution No. 653 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at American Riviera Bank

Ms. Gingras presented Resolutions No. 649 through No. 653, as presented in the board packet. Due to the change in Directors, the resolutions were presented to supersede previous banking resolutions. Director Holcombe moved to approve Resolutions No. 649 through No. 653, seconded by President Morgan; the motion passed by 6/0/1/0 vote:

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

7. Water Resources Engineer Report

- Emergency Operational Repairs
- Lake Cachuma Elevation Projection Model
- Evaporation Discrepancy
- Drought Contingency Plan

Mr. Degner gave a PowerPoint presentation to provide information on the storm event of January 9th and to update the Board on COMB's activities during the emergency response. Mr. Degner fielded questions from the Board. The Board voiced appreciation for COMB staff's hard work during this event.

Mr. Degner presented the Monthly Water Resources Engineer Report as provided in the board packet and highlighted the evaporation discrepancy and the Drought Contingency Plan. Staff will be meeting with the Member Unit's General Managers to review these topics. Mr. Degner fielded questions from the Board.

8. Resolution No. 654 – Designation of Applicants Agents for Federal Emergency Management Agency (FEMA)/Cal OES

Ms. Gingras presented Resolution No. 654 as presented in the board packet. Ms. Gingras fielded questions from the Board. Director Holcombe made a motion to modify the proposed resolution to add a reference to the Whittier Fire in case thereof, seconded by Director Sneddon; the motion passed by 6/0/1/0 vote:

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

9. Quarterly Financial Review

Mr. Lyons presented the Quarterly Financial Review for the 2nd Quarter Fiscal Year 2017-18 budget to actuals as incorporated in the board packet. Mr. Lyons gave a detailed overview of accounts listed within the report and fielded questions from the Board.

10. General Manager Report

- Recent Emergency Response
- Meetings
- Administration
- Operations Division Activities
- Fisheries Division Activities

Ms. Gingras presented topics within her report as incorporated in the board packet and highlighted COMB's staff response to the Thomas Fire evacuation and the storm event of January 9th. Ms. Gingras also updated the Board on the Regional Drought Working Group meeting where COMB submitted the re-developed draft of the secured pipeline project for possible state funding. Director Sneddon was pleased to see that COMB submitted the project for possible state funding.

Ms. Gingras provided a status update on the 2018 Cachuma Project Water Rates and is actively working with Reclamation staff who is requesting from the Commissioner a three year repayment plan with minimal interest to allow the Member Agencies to plan for the unexpected expenditure.

Ms. Gingras updated the Board on the Comprehensive Annual Financial Report (CAFR) Audit which was provided for review to Bartlett Pringle Wolf, LLP. Once the draft is completed, it will be presented to the Administrative Committee and the Board.

Ms. Gingras highlighted the attached ACWA/JPIA certificates which recognized COMB for maintaining a loss ratio of 20% or less in the Property and the Worker's Compensation programs. Ms. Gingras fielded questions from the Board. Director Holcombe congratulated COMB on these two awards.

11. Operations Division Report

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Stewart presented topics within his report as incorporated in the board packet. Mr. Stewart commended the Operations staff for their hard work with the Thomas Fire and the January 9th storm event. Mr. Stewart updated the Board on the Infrastructure Improvement Plan projects along with a detailed summary of the Division's tasks and objectives for the past two months. Mr. Stewart fielded questions from the Board.

12. Fisheries Division Report

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Volan presented the report on behalf of the Fisheries Division and presented topics within his report as incorporated in the board packet, highlighting the impact of the Thomas Fire and the January 9th storm event on the fisheries. Mr. Volan offered further detail on recent Fisheries Division activities and fielded questions from the Board.

13. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Volan presented the report on behalf of the Fisheries Division and updated the Board on the progress of the Oak Tree Program as incorporated in the board packet. Mr. Volan fielded questions from the Board.

14. Monthly Cachuma Project Reports

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras reviewed the monthly water reports as incorporated in the board packet. Ms. Gingras contacted the Bureau in regard to a possible error on the recording of an evaporation data point during the rain event in January. Ms. Gingras fielded questions from the Board.

15. Directors' Request for Agenda Items for Future Meeting

- Director Morgan requested an overview of the reports presented in Item #14 for current Directors and an introduction for Director Sneddon. Ms. Gingras informed the Board that Agendas within in the board packet are now hyperlinked on the COMB website.

16. [CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 3:57 PM

- a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Quarterly Assessments

17. RECONVENE INTO OPEN SESSION

- [Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

The Board came out of closed session at 4:51 PM

There was no reportable action.

18. Meeting Schedule

- February 26, 2017 at 2:00 PM, COMB Office
- Board Packages Available on COMB Website
www.cachuma-board.org

19. COMB Adjournment

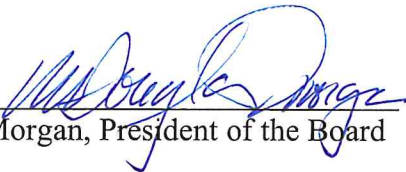
There being no further business, the meeting adjourned at 4:53 PM

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Doug Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>