

**MINUTES OF A REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

held at
3301 Laurel Canyon Road, Santa Barbara, CA 93105

**Monday, August 26, 2019
1:00 PM**

1. CALL TO ORDER, ROLL CALL

The meeting was called to order by President Holcombe at 1:01 PM

Directors Present:

Polly Holcombe, Carpinteria Valley Water District
Kristen Sneddon, City of Santa Barbara
Lauren Hanson, Goleta Water District
Cori Hayman, Montecito Water District

General Counsel Present:

William Carter, Musick, Peeler & Garrett, LLP

Staff Present:

Janet Gingras, General Manager	Tim Robinson, Fisheries Division Manager
Edward Lyons, Administrative Manager/CFO	Dorothy Turner, Administrative Assistant II
Joel Degner, Water Resources Engineer	

Others Present:

Fray Crease, SB County Water Agency	Kevin Walsh, Santa Ynez River Water Conservation District
Todd Stepien, Cachuma Lake Recreation Area	

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of July 22, 2019 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda, noting certain revenues and expenditures of interest. She fielded questions from the Board. Director Hanson motioned to approve the Consent Agenda items. Director Sneddon seconded the motion which was approved unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

4. VERBAL REPORTS FROM BOARD COMMITTEES

- *Operations Committee Meeting – August 15, 2019* - Director Sneddon reported on behalf of the Operations Committee meeting, noting items which have been moved forward to this agenda for Board discussion and possible approval.
- *Administrative Committee Meeting – August 16, 2019* – Director Holcombe reported on behalf of the Administrative Committee meeting, also noting items which have been moved forward to this agenda for Board discussion and possible approval.

5. FINANCIAL REVIEW – 4TH QUARTER FISCAL YEAR 2018-19

Mr. Lyons presented the Financial Review of fourth quarter fiscal year 2018-19, providing support for revenue and expenditure items whose results were either under or over budget for the fiscal year. He reported the new health benefit rates established by ACWA JPIA for the upcoming calendar year and reviewed the administrative deliverables for the current fiscal year. Mr. Lyons fielded questions from the Board.

6. AWIA RISK AND RESILIENCE ASSESSMENT – EMERGENCY RESPONSE PLAN

Mr. Degner provided the Board with an overview of the America’s Water Infrastructure Act (AWIA) requirements and COMB’s plan to develop the Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP). He noted that much of the ground work has already been accomplished through COMB’s development of the Annex to the Santa Barbara County Hazard Mitigation Plan and COMB’s compliance with the USBR Emergency Action Plan. COMB plans to use a VSAT template tool to develop the RRA & ERP. Additionally, Mr. Degner advised that COMB will coordinate with the Member Agencies to establish agreed upon boundaries between COMB’s and the Member Agencies’ infrastructures.

7. PURCHASE OF FLEET VEHICLE

Ms. Gingras provided a brief review supporting the need to replace one of the fleet vehicles. Director Sneddon motioned to approve the execution of a purchase order to replace the vehicle. Seconded by Director Hanson, the motion passed unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

8. RESOLUTION NO. 698 - AIR VACUUM AIR RELEASE / BLOW-OFF STRUCTURE REHABILITATION PROJECT

Mr. Degner presented the staff memo for approval of a sole source Professional Service Agreement with Cushman Contracting Corporation for project construction costs, as well as the execution of two purchase orders for equipment. Following a short Board discussion, Director Hanson motioned that the Board approve the actions; seconded by Director Sneddon, the motion passed unanimously with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

9. RESOLUTION NO. 699 - RATIFICATION OF UNEXPECTED EXPENDITURES – LAKE CACHUMA WATER QUALITY SAMPLING

Mr. Degner presented the staff memo, reporting on the recent Lake Cachuma water quality conditions which prompted expedited multiple water quality samplings and resulted in unexpected expenditure of funds. With respect to future water quality samplings, Mr. Robinson provided the Board with information about data which can be gathered via satellite and the use of COMB's Sonde water quality testing equipment. This data can be used to focus future samplings for when and where they will provide the greatest benefit. A short Board discussion followed. Director Hanson proposed modifications to the resolution and motioned that it be approved as modified. Director Hayman seconded and the modified motion was approved by a unanimous vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Holcombe

Nays:

Absent:

Abstain:

10. GENERAL MANAGER REPORT

- Personnel
- Meetings
- U.S. Bureau of Reclamation
- Administration
- Operations
- Fisheries Division

Ms. Gingras presented the General Manager report, briefly reviewing all topics within the report and highlighting Reclamation's recent actions regarding allocations, water rights releases and water rates. Additionally she provided information regarding the ACWA JPIA Risk Assessment and Reclamation's reservoir inspections. Further, she updated the Board on the Hilton Creek Watering System repair and fielded questions.

11. ENGINEER / OPERATIONS REPORT

- Climate Conditions
- Lake Cachuma Conveyance Operations
- Water Quality and Sediment Management Study
 - Sedimentation Disposition Analysis Using GIS
- Sycamore Canyon Slope Stabilization Project
- Infrastructure Improvement Project Status
- Monthly Operations

Mr. Degner presented the Engineer report, noting lower than expected water demands, the completion of the Makai secured pipeline feasibility study and the progress on the Sycamore Canyon Slope Stabilization project. He reported that designs are pending on the San Jose Creek project and that drawings have been received for the isolation valve and lower reach lateral projects.

Additionally, with respect to the Operations Division, Mr. Degner advised that annual structure maintenance is completed on the lower reach and is beginning on the upper reach. Mr. Degner fielded questions from the Board. Finally, Mr. Degner presented the Lake Cachuma Sedimentation Deposition Analysis (ESRI conference) slide show to the Board, which was well received.

12. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report and updated the Board on the status of Quiota Creek Crossing 8. He reported a successful O.mykiss breeding season and large numbers of young of the year, particularly in Hilton and Salsipuedes Creeks. Mr. Robinson provided information regarding the redefinition of easements on South Refugio Road and fielded questions from the Board.

13. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson presented the Oak Tree program report, noting ongoing tree care and the upcoming Oak Tree Committee tour. He advised that the annual Oak Tree Committee meeting will be scheduled in the near future.

14. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Cachuma Project reports, noting no unusual data. Mr. Lyons provided a recap of State Water and Cachuma Project water stored in the lake.

15. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

Directors requested staff to research and report back about government responsibility to provide stakeholders with watershed recovery activity and information.

Directors requested that Hilton Creek Watering System repair updates be consolidated into a single report or agenda item.

16. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL: EXISTING AND POTENTIAL LITIGATION

- a. [Government Code Section 54956.9(d)(1)]
Name of matter: *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief
- b. [Government Code Section 54956.9(d)(4)] Possible Litigation

The Board entered into Closed Session at 3:42 PM.

17. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]

Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- 16a. *Cachuma Operation & Maintenance Board v. Santa Ynez River Water Conservation District, Improvement District Number 1*, Case No. 19CV01873 – Breach of Contract and Declaratory Relief
- 16b. Possible Litigation

The Board came out of Closed Session at 4:49 PM. There was no reportable action.

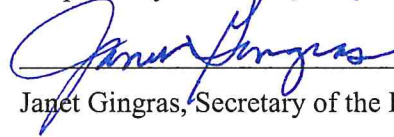
18. MEETING SCHEDULE

- **September 23, 2019 at 1:00 PM, COMB Office**
- **Board Packages available on COMB website www.cachuma-board.org**

19. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 4:50 PM.

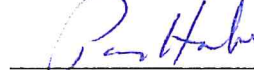
Respectfully submitted,



Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:



Polly Holcombe, President of the Board