

**MINUTES OF A REGULAR MEETING  
of the  
CACHUMA OPERATION & MAINTENANCE BOARD**

**held at**  
3301 Laurel Canyon Road, Santa Barbara, CA  
**Monday, September 26, 2016**

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**1. Call to Order, Roll Call**

The meeting was called to order at 2:00 p.m. by President Doug Morgan who chaired the meeting. Those in attendance were:

**Directors present:**

|                |  |
|----------------|--|
| Doug Morgan    | Montecito Water District                   |
| Cathy Murillo  | City of Santa Barbara ( <i>Alternate</i> ) |
| Polly Holcombe | Carpinteria Valley Water District          |
| Lauren Hanson  | Goleta Water District                      |

**Others present:**

|                |                 |
|----------------|-----------------|
| Janet Gingras  | Tim Robinson    |
| Dave Stewart   | Kimberly Cherry |
| Adelle Capponi | Kelley Dyer     |
| Dale Francisco | Joshua Haggmark |
| Phil Walker    |                 |

**2. Public Comment**

Phil Walker recalled high drought temperatures from his childhood, comparing them to the current and unprecedented drought temperatures and conditions; and spoke to a Lake Powell study regarding calculating bank inflow and bank storage.

**3. Consent Agenda**

**a. Minutes**

August 22, 2016 Regular Board Meeting

**b. Investment Funds**

Financial Reports  
Investment Reports

**c. Review of Paid Claims**

Director Hanson moved to approve the Consent Agenda as presented in the board packet. Director Murillo requested that Item #3a be considered by the Board under a separate motion. Director Hanson modified her motion accordingly to approve Items #3b and #3c of the Consent Agenda. Director Holcombe inquired about several paid claims; then, seconded by Director Holcombe, the motion passed 6/0/1 as follows:

**Ayes:** Murillo, Holcombe, Hanson, Morgan

**Nayes:** None

**Absent/Abstain:** Walsh

Director Hanson moved approval of Item #3a of the Consent Agenda: Minutes August 22, 2016 Regular Board. Seconded by Director Holcombe, the motion carried 4/0/3 as follows:

**Ayes:** Holcombe, Hanson, Morgan

**Nayes:** None

**Absent:** Walsh

**Abstain:** Murillo

#### **4. Verbal Reports from Board Committees**

- *Public Outreach Committee Meeting – August 30, 2016:* Director Hanson announced that the Public Relations Committee reviewed and provided comments on a draft Media Relations Policy, Item #6 on today's agenda, which the Public Outreach Committee forwards to the Board with a recommendation to approve.
- *Operations Committee Meeting – September 20, 2016:* Director Morgan summarized the meeting in absence of Director White, the Committee's Chair. He noted the forthcoming presentation, and advised that the Operations Committee was pleased with, and forwards to the Board with a recommendation of approval, the Water System's Optimization, Inc. (WSO) Proposal for services on the COMB Water Efficiency & Metering Analysis Project.

#### **5. HDR Engineering, Inc. Presentation: Emergency Pumping Facility Project (EPFP)**

Mr. Dan Ellison, P.E., of HDR Engineering, Inc., delivered a presentation to the Board as Project Engineer for the Emergency Pumping Facility Project (EPFP), outlining factors that determine the increasingly essential forecasts and estimates of lake storage, evaporation, lake inflows and outflows, etc. Mr. Ellison discussed some of the considerations to be taken into account and touched on future Board actions necessary for the Project's continued and future operation.

#### **6. Media Relations Policy**

Director Hanson moved to approve adopting the Media Relations Policy, as presented in the board packet and recommended by the Public Relations Committee. Seconded by Director Holcombe, the motion carried 6/0/1 as follows:

**Ayes:** Murillo, Holcombe, Hanson, Morgan

**Nayes:** None

**Absent/Abstain:** Walsh

#### **7. Water Systems Optimization, Inc. Proposal: COMB Water Efficiency & Metering Analysis Project**

Ms. Janet Gingras, General Manager, explained the course of events and historical circumstances leading to the decision to pursue a COMB project to assist in more efficiently accounting for water deliveries through the South Coast Conduit. Director Holcombe moved to approve authorizing the General Manager to enter into a Professional Services Agreement with WSO for the work proposed, in an amount not-to-exceed \$29,752. Seconded by Director Hanson, the motion carried 6/0/1 as follows:

**Ayes:** Murillo, Holcombe, Hanson, Morgan

**Nays:** None

**Absent/Abstain:** Walsh

## **8. General Manager Report**

- *U.S. Bureau of Reclamation Contract Compliance Reviews*
- *Reclamation Meeting September 15, 2016*
- *Cachuma Project Member Agency Meetings*
- *Operations Division*
- *Fisheries Division*

Ms. Gingras highlighted topics within her report, as incorporated in the board packet, and responded to questions from the Board.

## **9. Operations Division Report**

- *Lake Cachuma Operations*
- *Operation and Maintenance Activities*

Mr. David “Buddy” Flora, Operations Lead, with the assistance of Ms. Gingras, summarized the report, providing brief updates on several current operational tasks, repairs, and projects.

## **10. Fisheries Division Report**

- *LSYR Steelhead Monitoring Elements*
- *Tributary Project Updates*
- *Surcharge Water Accounting*
- *Reporting/Outreach/Training*

Mr. Robinson noted highlights of the report as presented in the board packet, offered further detail on recent Fisheries Division activities, and fielded questions from the Board.

## **11. Progress Report on Lake Cachuma Oak Tree Program**

- *Maintenance and Monitoring*

Mr. Robinson summarized the progress report on the Lake Cachuma Oak Tree Program and fielded questions from the Board.

## **12. Monthly Cachuma Project Reports**

The reports were included in the board packet for information.

## **13. Directors’ Requests for Agenda Items for Future Meeting**

There were no requests for agenda items for future meetings.

## **14. [Closed Session]: Conference with Legal Counsel: Existing and Potential Litigation**

The Board went into closed session at 3:37 p.m.

- a. [Government Code Section 54956.9(d)(4)]

Protest of Member Agency re: Payment of Assessment for Certain Fisheries  
Related Activities

**15. Reconvene Into Open Session**

[Government Code Section 54957.7]

Disclosure of actions taken in closed session, as applicable

[Government Code Section 54957.1]

The Board came out of closed session at 4:45 p.m.

- a. Protest of Member Agency re: Payment of Assessment for Certain Fisheries  
Related Activities

There was no reportable action.

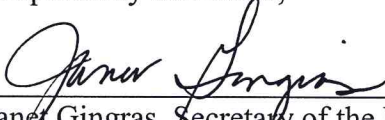
**16. Meeting Schedule**

- The next Regular Board meeting will be held October 24, 2016 at 2:00 p.m.
- The Agendas and Board Packets are available on the COMB website at [www.cachuma-board.org](http://www.cachuma-board.org)

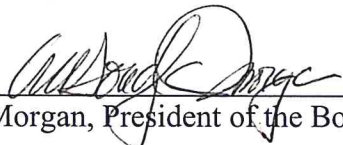
**17. COMB Adjournment**

There being no further business, the meeting was adjourned at 4:46 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Janet Gingras, Secretary of the Board

**APPROVED:**

  
\_\_\_\_\_  
Doug Morgan, President of the Board