

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD
held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, November 27, 2017**

1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Morgan who chaired the meeting. Those in attendance were:

Directors Present:

W. Douglas Morgan, Montecito Water District
Harwood 'Bendy' White, City of Santa Barbara
Polly Holcombe, Carpinteria Valley Water District
Lauren Hanson, Goleta Water District

Staff Present:

Janet Gingras, General Manager	Joel Degner, Water Resources Engineer
Edward Lyons, Administrative Manager/CFO	Dave Stewart, Operations Division Manager
Adriane Passani, Admin Asst. III/Bookkeeper	William Carter, General Counsel
Carinna Butler, Admin Asst. II	Tim Robinson, Fisheries Division Manager

Others Present:

Kelly Dyer, City of SB Public Works	Duane Stroup, Bureau of Reclamation
Philip Walker, Santa Barbara resident	Fray Crease, SB County Water Agency
Bob McDonald, Carpinteria Valley Water District	

2. Public Comment

Mr. Walker addressed the Board regarding the Tecolote Tunnel walkthrough. He shared with the board a "Water Tunnel Condition Assessment a Comprehensive Approach to Evaluating Reliability" prepared by the Jacobs Engineering Group. Additionally, he mentioned the stratospheric intrusion and North Bay fires.

3. Introduction of New Staff Member

Ms. Gingras introduced COMB's newest employee, Carinna Butler, Administrative Assistant II who started with COMB on November 20, 2017. Ms. Gingras noted to the Board Ms. Butler's certification as a Water Distribution Operator. The Board welcomed Ms. Butler.

4. Consent Agenda

a. Minutes

- October 13, 2017 Special Board Meeting

- October 23, 2017 Regular Board Meeting

b. Investment of Funds

- Financial Reports
- Investment Reports

c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda as provided in the board packet. Mr. Lyons highlighted specific items in the financial reports to the Board, which included the second quarter assessments and the payment of unexpended funds to the Member Units for the FY 2016-17 surplus. Ms. Gingras fielded questions from the Board. Director White moved to approve the consent agenda as presented. Seconded by Director Holcombe; the motion passed by 6/0/1/0 vote:

Ayes: White, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

5. Purchase of Replacement Fleet Vehicle

Ms. Gingras presented the memorandum as incorporated in the board packet, which detailed the purchase price quotations for a new vehicle for the Fisheries Division at a not to exceed amount of \$33,806. Ms. Gingras fielded questions from the Board. Director Holcombe moved to approve the authorization for up to and including the financial commitment of \$33,806, seconded by Director Hanson; the motion passed by 6/0/1/0 vote:

Ayes: White, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

6. General Manager Report

- Meetings
- Administration
- Operations Division Activities
- Fisheries Division Activities

Ms. Gingras presented topics within her report as incorporated in the board packet and highlighted the Whittier Fire Action Plan meeting that took place; Caltrans was able to clean out some culverts since the last meeting. County Flood Control will be holding a modeling workshop in December in regards to early warning detection to give notice to the Member Agencies. President Morgan requested from the County updates before or after every rain storm in order to inform the public. Ms. Gingras also updated the Board on the Cachuma Project Member Agency Meeting which primarily covered the Whittier Fire follow up along with supply and demand issues. The Regional Drought Task Force Meeting was well attended and was focused on the status of Santa Barbara County purveyors in relation to water supply and demand projections.

The State Representatives were extremely interested and receptive. Ms. Gingras indicated that COMB is working on the Cachuma Member Units total demand and supply forecasts.

Ms. Gingras provided a status update on the 2018 Cachuma Project Water Rates within her report as incorporated in the board packet and introduced Mr. Duane Stroup with the Bureau of Reclamation. Ms. Gingras and Mr. Stroup fielded questions from the Board.

7. Water Resources Engineer Report

- Lake Cachuma Elevation Projection Model
- Water Accounting
- Right-of-Way Program/GIA Update
- North Portal Intake Tower Conditions Assessment
- Tecolote Tunnel Inspection

Mr. Degner presented topics within his report as incorporated in the board packet, highlighting the Lake Cachuma Elevation Projection Model, meter replacement, water accounting and the Right-of-Way Program. Mr. Degner fielded questions from the Board.

8. Operations Division Report

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Stewart presented topics within his report as incorporated in the board packet, highlighting Dam training staff had attended which was put on by the Bureau. He mentioned the preparation efforts taking place for the Tecolote Tunnel inspection scheduled for late December and gave updates on the Infrastructure Improvement Plan projects along with a detailed summary of the Division's tasks and objectives for the month. Mr. Stewart fielded questions from the Board.

9. Fisheries Division Report

- LSYSR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented topics within his report as incorporated in the board packet, highlighting that water rights releases ended on November 8, 2017 and the newsletter "Thrive California" which featured COMB's efforts in habitat improvement projects. Mr. Robinson offered further detail on recent Fisheries Division activities and fielded questions from the Board.

10. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Robinson updated the Board on progress of the Oak Tree Program as incorporated in the board packet highlighting the pruning, deer cage maintenance and mulching efforts taking place. Mr. Robinson fielded questions from the Board.

11. Monthly Cachuma Project Reports

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras reviewed the monthly water reports as incorporated in the board packet. Ms. Gingras highlighted improvements staff has made to the reports and water accounting model. Ms. Gingras fielded questions from the Board.

12. Directors' Request for Agenda Items for Future Meeting

- Director Holcombe requested an update on the Bureau Water Rates.

13. [CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 3:34 PM

- a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Quarterly Assessments

14. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

The Board came out of closed session at 4:16 PM

There was no reportable action.

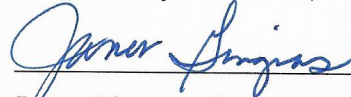
15. Meeting Schedule

- **December 18, 2017 at 2:00 P.M., COMB Office**
- **Board Packages Available on COMB Website**
www.cachuma-board.org

16. COMB Adjournment

There being no further business, the meeting adjourned at 4:17 PM

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Doug Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>