

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD**

**held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, April 24, 2017**

1. Call to Order, Roll Call

The meeting was called to order at 2:01 p.m. by President Morgan who chaired the meeting. Those in attendance were:

Directors present:	W. Douglas Morgan	Montecito Water District
	Harwood 'Bendy' White	City of Santa Barbara
	Polly Holcombe	Carpinteria Valley Water District
	Lauren Hanson	Goleta Water District

Others present: Janet Gingras, Edward Lyons, Adriane Passani, Dave Stewart, Tim Robinson, William Carter, Dan Ellison, Tom Fayram, Bruce Wales, Philip Walker

2. Public Comment

Mr. Philip Walker presented articles written for the Center for Risk Analysis regarding an assessment of the Orville Dam resulting in the failure to the main spillway. He expressed concern and suggested the consideration and maintenance of river outlet control valves as a main safely outlet. He reiterated the need for a securely, functional working Safety Outlook System.

3. Consent Agenda

a. Minutes

March 27, 2017 Regular Board Meeting

b. Investment Funds

- Financial Reports
- Investment Reports

c. Review of Paid Claims

General Manager, Janet Gingras, presented the Paid Claims report as provided in the board packet, highlighting two large requisition payments. President Morgan moved to approve the consent agenda with no changes, seconded by Director Holcombe, the motion passed by unanimous roll call vote:

Ayes: White, Holcombe, Hanson, Morgan
Nayes: None
Absent: Walsh

4. Verbal Reports From Board Committees

- *Operations Committee Meeting – April 17, 2017:* Operations Division Manager, Dave Stewart, highlighted multiple topics within his report as presented in the Board packet, including general updates on current infrastructure improvement projects. Mr. Stewart fielded questions from the Board.
- *Administrative Committee Meeting – April 17, 2017:* Ms. Gingras summarized the items on the Administrative Committee meeting's agenda, highlighting the staff's intention of developing a Comprehensive Annual Financial Report (CAFR) for the FY 2016-17 financial audit, and fielded questions from the Board.

5. Emergency Pumping Facilities Project: Long-Term Pumping Facility Alternatives:

General Manager, Ms. Gingras, commented in response to a prior recommendation from the Board to investigate the utilization of the pumping facility for other purposes. After inquires with the Bureau, the possibility of purchasing the pumping facility for other uses was not a viable option in the short term. Ms. Gingras also noted the agreement made with Cushman Contracting to reduce the standby rate in contract for the Emergency Pumping Facility from \$51,000 to \$28,500 while in a non-operational state, and to provide time for the Board to come to a decision on the disposition of the facility.

Mr. Dan Ellison, HDR Engineering, Inc. presented the Emergency Pumping Facility Project (EPFP). He reviewed alternatives for the structure as presented in the Board Packet and discussed his recommendation to retain components of the EPFP and extend the contract with the reduced operational fee. After a lengthy discussion, Director Holcombe expressed her appreciation on the extensive studies presented as alternatives for the pumping facility, and conveyed the General Manager's consensus for option 1A going forward, Director Hanson concurred. Director Holcombe moved to approve the motion to execute a Change Order with Cushman Contracting to implement the alternative Option-1A, seconded by Director Morgan, which carried 6/0/1 as follows:

Ayes: White, Holcombe, Hanson, Morgan

Nayes: None

Absent: Walsh

6. Proposed COMB Draft Board Governance Policy

General Manager, Janet Gingras, presented the Draft Board Governance Policy as incorporated in the board packet. Ms. Gingras explained that the policies are designed to suggest the Board's Governance Policy which establishes guidelines for the COMB Board and all those appointed thereafter to serve in the future. Director Holcombe expressed concerns about the possibility to amend the policy going forward, yet agreed the Draft Board Governance Policy is a good starting point. Director Hanson concurred and suggested word modifications and provided notes and edits to be discussed. After a lengthy discussion, Director White recommended an ad hoc committee be formed to review and make those specific edits and present it back to the Board for review. President Morgan recommended to move Item 6 forward to be discussed on May 22nd meeting.

7. Appointment of Representative to Cachuma Project Trust Fund and Renewal Fund Committee and Betterment Fund Use of Funds Discussion

Director Hanson moved to appoint COMB General Manager, Ms. Janet Gingras, as representative to Cachuma Project Trust Fund and Renewal Fund Committee and Betterment Fund Use of Funds discussion, seconded by President Morgan, the motion carried 6/0/1 as follows

Ayes: White, Holcombe, Hanson, Morgan

Nayes: None

Absent: Walsh

8. Quiota Creek Crossings – Fish Passage Improvement Projects – Final Report

Fisheries Division Manager, Tim Robinson, presented topics within his report as incorporated in the board packet. Mr. Robinson provided a status update regarding the Quiota Creek Crossing 0A repair along with a financial report. He explained the project was to remove the cobble bar under the bridge, and confirmed that the project is complete and on schedule. Mr. Robinson offered to field any questions from the Board. Director White moved to receive and file, seconded by Director Holcombe, the motion carried 6/0/1 as follows:

Ayes: White, Holcombe, Hanson, Morgan

Nayes: None

Absent: Walsh

9. General Manager Report

- Meetings
- Cachuma Project Transferred Project Works Contract
- Operations Division Activities
- Fisheries Division Activities

Ms. Janet Gingras, General Manager, presented topics within her report as incorporated in the board packet, providing updates on each current and ongoing deliverables, topics of interest, relevant information, and fielded questions from the board. Ms. Gingras informed the Board that the Bureau of Reclamation (BOR) will begin the process of updating the Bradbury and Lauro SOD contracts in June. Director Hanson offers a recommendation to provide further background and analysis regarding Hilton Creek and related costs. Ms. Gingras highlighted a premium adjustment refund from ACWA/JPIA, reflective of a low paid claims history. She also highlighted an annual Emergency Action Plan training session hosted by the BOR, which was attended by COMB Operations Division.

10. Operations Division Report

- Lake Cachuma Operations
- Operation and Maintenance Activities

Operations Division Manager, Mr. Dave Stewart, noted features as presented in his report which was included in the board packet. Mr. Stewart reported on the seismic event that

occurred Sunday, April 23, 2017, noting COMB Operation's crew responded and performed an inspection per the Bureau of Reclamation Emergency Action Plan.

11. Fisheries Division Report

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Fisheries Division Manager, Mr. Tim Robinson, noted features as presented in his report which was included in the board packet, providing extra detail to the Board regarding Hilton Creek water delivery to meet target flows, and fielded questions from the Board.

12. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Fisheries Division Manager, Mr. Tim Robinson, updated the Board on the progress of the Program, noting that 300 trees have been planted by COMB staff. The obligation is to plant about 800 oak trees and he anticipates proceeding with the planting project for another two years to fulfill the requested commitment. Director White inquired on the status of the grow tubes. Mr. Robinson replied that uses of the tubes are successful as it creates a kind of greenhouse effect whereby condensation collects at the tubes and provides a type of irrigation system supporting growth.

13. Monthly Cachuma Project Reports

Ms. Gingras reviewed the monthly water reports, as included in the board packet, and fielded questions from the Board. She pointed out that as of April 15th, CCWA inflow resumes exceeding inflow to the South Coast.

14. Directors' Requests for Agenda Items for Future Meeting

Director Hanson requested to review Board member compensation at the next Board meeting.

15. [CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 4:15 p.m.

- a. [Government Code Section 54956.9(d)(2)]
Name of matter: Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision
- b. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency Regarding Payment of Quarterly Assessments

16. [CLOSED SESSION]: ANNUAL PERFORMANCE REVIEW
[Government Code Section 54957(b)]
Title: General Manager

17. Reconvene into Open Session

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

The Board came out of closed session at 5:29 p.m.

- a. Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision
No reportable action.
- b. Protest of Member Agency Regarding Payment of Quarterly Assessments
No reportable action.
- c. Annual Performance Review
Reportable action: The Board conducted, evaluated and approved the General Manager's Annual Performance Review and authorized the President of the Board to discuss that review with the General Manager.

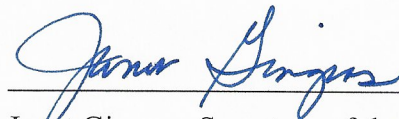
1. Meeting Schedule

- May 22, 2017, 2:00 P.M. at COMB Offices
- Board Packages Available on COMB Website www.cachuma-board.org

2. COMB Adjournment

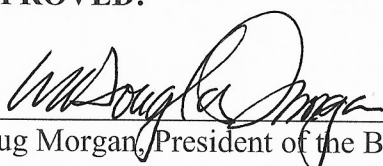
There being no further business, the meeting adjourned at 5:30 p.m.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Doug Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>