

**MINUTES OF REGULAR MEETING
OF THE CACHUMA OPERATION AND MAINTENANCE BOARD**

held at
**3301 Laurel Canyon Road
Santa Barbara, CA 93105**

**Monday, July 22, 2024
1:00 PM**

MINUTES

1. CALL TO ORDER, ROLL CALL

The regular meeting of the Board of Directors was called to order by Vice President Holcombe at 1:03 PM.

Directors Present:

Case Van Wingerden, Carpinteria Valley Water District - Alternate
Kristen Sneddon, City of Santa Barbara
Lauren Hanson, Goleta Water District
Cori Hayman, Montecito Water District

General Counsel Present:

William Carter - Musick, Peeler, Garrett, LLP

Staff Present:

Janet Gingras, General Manager	Tim Robinson, Fisheries Division Manager
Edward Lyons, Administrative Manager / CFO	Elijah Papen, Water Resources Analyst
Joel Degner, Engineer/Operations Division Mgr.	Dorothy Turner, Administrative Assistant II

Others Present:

Dakota Corey, City of Santa Barbara	Matthew Scrudato, County of SB Water Agency
Dana Hoffenberg, City of Santa Barbara	Matt Young, County of SB Water Agency

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of June 24, 2024 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras introduced the consent agenda, advising that the votes would be taken in two passes to allow for abstention on the Minutes. She invited Mr. Lyons to comment on the financial reports.

Mr. Lyons first reported that the financial statements were preliminary as there would be further data pending the annual audit. He then provided explanation for various paid claims of note, including remittances to A-OK Equipment, AGT Trucking School, Air Pollution Control District, CMC Rescue, Famcon Pipe & Supply and Illumina.

Director Hanson provided the motion to approve item 3.a. followed by a second from Director Hayman. The motion carried with a vote of five in favor and one abstention.

Ayes: Sneddon, Hayman, Hanson

Nays:

Absent:

Abstain: Van Wingerden

Director Hayman motioned to approve the remaining Consent Agenda items. Director Hanson seconded and the motion passed with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Van Wingerden

Nays:

Absent:

Abstain:

4. PROPOSED ANNUAL RESOLUTIONS

- a. Resolution No. 800 Adopting Annual Statement of Investment Policy
- b. Resolution No. 801 Authorizing Investment of Monies in the Local Agency Investment Fund
- c. Resolution No. 802 Establishing a Supplemental Account Agreement for Telephone Transfers
- d. Resolution No. 803 Establishing a Check Signing Policy for General Fund Account Payment of Claims
- e. Resolution No. 804 Authorizing Signatories for General Fund Account at American Riviera Bank
- f. Resolution No. 805 Authorizing Signatories for Revolving Fund Account at American Riviera Bank
- g. Resolution No. 806 Establishing a Check Signing Policy for Cachuma Project Trust Fund and Master Contract Renewal Fund Accounts for Payment of Claims
- h. Resolution No. 807 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at American Riviera Bank
- i. Resolution No. 808 Establishing a Time and Place for Board Meetings

Ms. Gingras presented the annual banking resolutions and noted they could be approved in a single vote or broken out into multiple votes at the discretion of the Board. Vice President Sneddon confirmed that the time of the board meeting continued to be convenient for all. She fielded questions from Board members.

Director Hayman motioned to approve the annual resolutions in a single block, followed by a second from Director Hanson. The motion carried with a vote of six in favor.

Ayes: Sneddon, Hayman, Hanson, Van Wingerden

Nays:

Absent:

Abstain:

5. PRESENTATION ON THE WATER YEAR 2023 ANNUAL MONITORING SUMMARY

Mr. Robinson shared slides to illustrate his comprehensive overview of the Annual Monitoring Summary (AMS). Mr. Robinson's report ranged over all the tasks that comprise the work undertaken by the Fisheries staff, including flow measurement, storm generated spills, silt impact on the fishery,

trapping, genetic testing and redd surveys, among others. He illustrated how the data collected was used to draw and support conclusions about the status of the fish and the fisheries. Mr. Robinson fielded a number of questions from the Board as well as appreciation for the work and report.

6. GENERAL MANAGER REPORT

- Administration

Ms. Gingras presented the General Manager report. She announced that COMB had received GFOA awards for both its Budget and Annual Comprehensive Financial Report, both of which have received awards for a number of consecutive years. Ms. Gingras reviewed the contracts she had executed during the most recent quarter and reported that the global outage stemming from CrowdStrike had not affected COMB negatively. Finally, she commended Operations staff member, Kevin Johnson for completing training and acquiring his commercial driver's license.

7. ENGINEER'S REPORT

- Climate Conditions
- 2024 Lake Fire
- Winter Storm Damage and Repairs
- Infrastructure Improvement Projects Update

Mr. Degner presented the Engineer's report, noting a valve installation under way today. He followed with an update on climate conditions and the fuel moisture index. The Lake Fire is moving into the clean-up phase. Mr. Degner asked Mr. Papen to report on his recent CE QUAL W2 training, which was received with interest. Finally, Mr. Degner provided updates on FEMA projects and reimbursement, Toro Canyon repairs, upcoming bid preparation and 2024 projects due to begin. He fielded questions and commendation from the Board.

8. OPERATIONS DIVISION REPORT

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Degner provided the Operations Division report. As noted in the Engineer's report, staff is installing a valve today at the Valley Club and has spent time building a carport to shelter the John Deere backhoe. In addition, he reported that staff has been performing various maintenance tasks at the reservoirs. Finally, Mr. Degner indicated that Tierra Contracting was scheduled to begin work on the lower reach laterals soon. Staff will be deployed strategically near the lateral work to be available during the project.

9. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented the Fisheries Division report, noting that target flows continue to be exceeded. In addition to ramp down stranding surveys, staff is addressing the various tasks mandated by the Biological Opinion. Mr. Robinson also reported that the upcoming tributary enhancements project is under way, beginning with the acquisition of permits. Staff has begun to work on the next AMS.

10. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring
- End of Program Plan

Mr. Robinson reported that the oak trees look healthy. Watering continues during the warm season. As well, he mentioned that the water truck required a repair due to a leaky valve.

11. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Ms. Gingras presented the Cachuma reports and stated that the Member Units had received full allocations for Water Year 2024-25. The Board praised Ms. Gingras for COMB 's efforts in ensuring that protocols were followed to prevent invasive species contamination resulting from water draws to fight the Lake Fire.

12. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

There were no director requests.

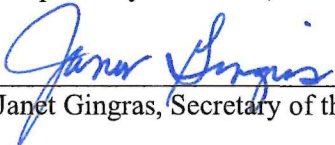
13. MEETING SCHEDULE

- Regular Board Meeting – August 26, 2024 at 1:00 PM
- Board Packages available on COMB website www.cachuma-board.org

14. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 3:01 PM.

Respectfully submitted,



Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:



Kristen Sneddon, Vice President of the Board