

**REGULAR MEETING
OF
CACHUMA OPERATION AND MAINTENANCE BOARD**

**3301 Laurel Canyon Road
Santa Barbara, CA 93105**

Monday, May 18, 2009

Approximate Start Time
2:30 p.m.

AGENDA

1. **COMB CALL TO ORDER, ROLL CALL** (COMB Board of Directors.) (*1 minute*).
2. **PUBLIC COMMENT** (Public may address the Board on any subject matter not on the agenda and within the Board's jurisdiction. See "Notice to the Public" below.) (*5 minutes*)
3. **CONSENT AGENDA** (For Board action by vote on one motion unless member requests separate consideration.) (*2 minutes*)
 - a. Minutes
 - April 27, 2008 Regular Board Meeting
 - b. Investment of Funds
 - Investment Reports
 - c. Payment of Claims
4. **REPORTS FROM THE MANAGER** (*10 minutes*)
 - a. Cachuma Water Reports
 - b. **Verbal Report** - Operations Report
 - c. COMB Operating Committee Meeting
 - d. 2008 Surcharge Accounting
 - e. **Verbal Report** - COMB Field Trip April 29, 2009
 - f. **Verbal Report** - Cachuma Reservoir Current Conditions
5. **LAKE CACHUMA SURCHARGE PRESENTATIONS** (*60 Minutes*)
 - a. Bradbury Dam Surcharge Risk Assessment – Bill Fielder, USBR
 - b. New Surcharge Protocols – Ali Shahroody, Stetson Engineers
 - c. Modified Winter Storm Operations – Tom Fayram, County Flood Control
6. **VERBAL REPORT - JESUSITA FIRE COMB ACTIVITIES** (*5 minutes*)
7. **PROPOSITION 84 ACTIVITIES** (*5 minutes*)

8. **COMB CAPITAL IMPROVEMENT PROGRAM** *(10 minutes)*
 - a. Revised CIP Bond Schedule
 - b. CIP Bond Preliminary Budget
 - c. 2nd Pipeline Project - Notice for Contractor Prequalifications and Proposed Use of Local Labor Language
 - d. Detailed Use of Unexpended Funds for 2nd Pipeline and Mission Creek Pipeline Projects
 - e. COMB Office Building Project – Letter from ID#1

9. **MEASUREMENT OF GOALS AND OBJECTIVES FOR FY 2008-09 AND GOALS AND OBJECTIVES FOR FY 2009-10** *(7 minutes)*

10. **PRELIMINARY FISCAL YEAR 2009-2010 COMB BUDGET** *(15 minutes)*

11. **QUAGGA MUSSEL ISSUES** *(10 minutes)*
 - a. **Verbal Report** - Status of County Park Department's Fiscal Plan for Quagga Mussel Inspection/Prevention Program
 - b. **Verbal Report** – Director's Requested Discussion of Alternative Strategies Regarding Quagga Mussel Prevention Beyond the County Parks' Program

12. **DIRECTORS' REQUEST FOR AGENDA ITEMS FOR NEXT MEETING** *(5 minutes)*

13. **MEETING SCHEDULE**
 - June 22, 2009 following CCRB at 2:15 P.M., COMB Office
 - Defer Televised COMB Informational Program to August 2009
 - Board Packages Available on COMB Website
www.cachuma-board.org

14. **GENERAL MANAGER'S PERFORMANCE REVIEW**
 - a. [CCRB & COMB JOINT CLOSED SESSION – CCRB RECONVENE.] CONFERENCE WITH BOARDS REGARDING GENERAL MANAGER'S PERFORMANCE, PURSUANT TO GOVERNMENT CODE SECTION 54957 (a).

 - b. GENERAL MANAGER'S SALARY AND BENEFITS REVIEW – CCRB RECONVENE.

 - c. **CCRB ADJOURNMENT**

 - d. **COMB ADJOURNMENT**

NOTICE TO PUBLIC

Public Comment: Any member of the public may address the Board on any subject within the jurisdiction of the Board that is not scheduled for a public hearing before the Board. The total time for this item will be limited by the President of the Board. If you wish to address the Board under this item, please complete and deliver to the Secretary of the Board before the meeting is convened, a "Request to Speak" forms including a description of the subject you wish to address.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

[This Agenda was Posted at 3301 Laurel Canyon Road, Santa Barbara, CA
at Santa Barbara City Hall, Santa Barbara, CA and at Member District Offices and Noticed and Delivered in Accordance with
Section 54954.1 and .2 of the Government Code.]

MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION & MAINTENANCE BOARD
held at the
Cachuma Operation & Maintenance Board Office
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, April 27, 2009

1. Call to Order, Roll Call

The meeting was called to order at 4:13 p.m. by President Das Williams, who chaired the meeting. Those in attendance were:

Directors present:

Das Williams	City of Santa Barbara
June Van Wingerden	Carpinteria Valley Water District
Jan Abel	Montecito Water District
Lauren Hanson	Goleta Water District

Others present:

Kate Rees	William Hair
Brett Gray	Chris Dahlstrom
Tom Fayram	Janet Gingras
David Brodsly	Rebecca Bjork
Gary Kvistad	Charles Hamilton
Doug Brown	Chip Wullbrandt
Matt Bloise	

2. Public Comment

There was no public comment.

3. Consent Agenda

- a. **Minutes:**
March 23, 2009 Regular Board Meeting
- b. **Investment Funds**
Financial Report
Investment Report
- c. **Payment of Claims**

Director Van Wingerden moved to approve the consent agenda as presented, seconded by Director Abel, passed 6/0/1, Director Loudon was absent.

4. Reports From the Manager

a. **Cachuma Water Reports**

The water reports prepared by Janet Gingras were included in the Board packet. Also included was a letter of non-compliance from the Bureau of Reclamation to COMB. The notification was due to COMB not providing Reclamation with the water delivery reports since October 2008. When the Member Units have resolved the spill/surplus water accounting issues among themselves, the reports will be completed and sent to Reclamation.

b. **Operations Report**

The Operations Report from Brett Gray was included in the Board packet.

c. **COMB Operating Committee Meeting April 1, 2009**

Agendas and minutes from the COMB Operating Committee meetings were included in the board packet.

d. **2008 Surcharge Accounting**

The 2008 Surcharge Summary was included in the board packet. 4,387 acre feet have been used from Project yield to supply the downstream target flows for steelhead.

e. **Briefing on Proposed Land Acquisition for City of Santa Barbara's Hydro Plant at Lauro Reservoir**

Kate Rees reported that the City of Santa Barbara would like to acquire the land where its Hydro Plant is located near Lauro Reservoir in order to bring it back into service to provide power for the Cater Water Treatment Plant. The City has begun preliminary discussions with the Bureau of Reclamation, who was responsive to the request. The Hydro Plant sits on a 6 acres parcel, however the City needs only a small part of the parcel where the Plant is located. The current proposal is for Reclamation to quit claim the 6 acre parcel to the City. The City would then carry out a lot split and quit claim the remaining portion of the parcel to COMB. The parcel is located within the City limits. Ms. Rees said this item would come before the COMB Board for necessary approvals at a later date.

f. **Cachuma Reservoir Current Conditions**

Date 04/27/2009

Lake elevation	743.04 feet
Storage	166,764 acre feet
Rain (for the month to date)	.19 inches
Rain YTD (for the season to date)	7.39 inches
Fish Release-Hilton Creek	12.2 to 20 acre feet per day
Month to Date Fish Release	433.4 acre feet
Month to Date Spill	0 acre feet
Year to Date Spill	0 acre feet

5. COMB Capital Improvement Program

a. Financial Team's Recommendation Regarding COMB's CIP Bond Financing

Joining the meeting was Doug Brown, Stradling, Yocca, Carlson & Rauth and David Brodsky, KNN Public Finance to discuss the financing process and scheduling for COMB's CIP projects. Mr. Brodsky stated that the bond market continues to improve and there is nothing about the bond market to suggest it should be avoided. He addressed alternative financing that might be available with commercial lenders in Santa Barbara. Both Santa Barbara Bank and Trust and Montecito Bank and Trust indicated a willingness to discuss a commercial loan, however Mr. Brodsky felt the loan structure they could provide would not be in COMB's nor the Member Units' best interest. Bank loans tend to have shorter repayment terms and are less stable than bond financing. The financial team continues to believe that a bond issuance is the better approach and is the best fit for COMB's objectives.

Mr. Brown confirmed that the debt would appear on COMB's books only, and that the participating agencies would show the annual repayment to COMB as an operating expense.

b. CIP Bond Schedule

A revised schedule for issuance of the bond was included in the Board package, but it was acknowledged that dates may change depending on the Member Units' scheduling constraints. The schedule is designed to provide a general direction in order to sell the bonds after receiving construction bids for the major projects, but before the construction contracts are awarded. The financial team requested feedback from the individual Member Units as to what information each Board needed plus which individual briefings were desired. Mr. Brown summarized what the briefings would include. The schedule provides for three consecutive monthly briefings from COMB's financial team, if the Member Units wish to have them. The first briefing will describe the projects to be funded, and provide a description of the various legal documents required with the financial covenants contained in those documents. The second meeting will present the legal documents required from each of the participating Member Unit Boards for review and approval, and the third meeting will request each Board to approve of the bond issuance, following the COMB Board's approval, as required under COMB's Joint Powers Agreement.

Director Abel and Director Hanson requested that the financial team and COMB staff attend their individual Board meetings for 1) an initial briefing, 2) approval of legal documents, and 3) approval of the debt issue.

Chris Dahlstrom said that ID#1 would probably like to have Mr. Brown and Mr. Brodsky attend one of its Board meetings for information and explanation even though ID#1 will not be a participant in the bond issuance for the South Coast projects.

Charles Hamilton stated that the CVWD Board has authorized him to explore the Cachuma entitlement cost sharing issue with the other Member Units, and

that in his opinion it should be discussed and addressed prior to entering into these projects and financing. President Williams stated that this would need to be added to a future agenda as it was not a topic on the current agenda. Mr. Hamilton also stated that due to his Board's Proposition 218 hearing, the CVWD's schedule to meet with the finance team would need to be delayed.

c. 2nd Pipeline Project Schedule

A proposed schedule of events associated with the SCC/Upper Reach Reliability Project was included in the board packet for information.

6. Consider Resolution No. 486 to Approve Contractor Prequalification Board Policy

The recommendation before the Board was to adopt Resolution No. 486 approving a Contractor Prequalification Board Policy for COMB. Ms. Rees stated that the intent of the policy was to invite all firms interested in providing construction services for projects over \$500,000 to submit their statement of qualifications to COMB. The contractors' qualifications for a certain CIP project will be ranked and only the highest ranked firms will be invited to submit bids for that project. Adoption of the prequalification policy will formalize and improve COMB's existing contractor pre-qualification process.

Counsel Hair advised the Board that a prequalification policy meets the provisions of the Public Contracts Code §20101, however the code does allow for specifying that a certain percentage of labor be supplied by the local area work force, as described in Item D. Director Williams requested that this be explored further to enable such a requirement to be included for construction of COMB capital improvement projects. There were varying opinions among the Board members whether to include such a provision or not. Ms. Rees suggested that that this requirement be deleted from the Board policy and added to the prequalification specifications for individual projects, thus making it discretionary. Counsel Hair indicated this would be acceptable.

There was discussion concerning the percentage of local labor to be used and the geographic area from which local labor would be drawn. At the advice of Counsel Hair, this discussion needs to come back to the Board at a future meeting, as it is beyond the scope of the current agenda.

Director Abel initially moved to table this item until staff was ready with a recommendation regarding local labor, but later withdrew her motion due to the need to move forward with the prequalification package for the 2nd Pipeline Project in a timely manner, for which this Policy would apply.

Rebecca Bjork stated that she had some concern with the Board policy limiting the selection of a contractor to only the top five passing scores (last sentences in Section 4). Mr. Gray suggested, and the Board agreed, that this sentence be removed.

Director Williams moved to approve Resolution No. 486 with the amendment of removing Item D and the last sentence of Section 4 from the Prequalification Policy,

and with the stipulation that the Board discuss the specifications regarding use of local labor at a later date, seconded by Director Hanson, a roll call vote was taken, 6/0/1, Director Loudon was absent.

7. Cachuma Project Water Metering of Lower Reach of South Coast Conduit

Brett Gray highlighted the two flow audits that had been carried out comparing Boundary Meter reads to the Ortega South Flow Meter reads. Tables for both audits were included in the board packet. One test was conducted under low flow conditions and showed the total water delivered for the week to be 3 MG. The other test was designed for higher flow rates and the total water delivered for the week was 26.5 MG. The difference in the meter reads was very small under both tests, but was much lower during the high flow tests. The differences in the error between the low flow and high flow tests were within expected water system parameters. The results of these flow audits indicate that either the Boundary Meter or the Ortega South Flow Meter (adjusted for the meters in between and system losses) could be used to fairly accurately meter Cachuma water deliveries to CVWD. Currently, no additional testing is planned, and the data is being reviewed by MWD and CVWD engineering staff.

8. County Board of Supervisors Meeting March 24, 2009 Regarding the County's Quagga Mussel Prevention Plan

Ms Rees reported on the March 24, 2009 County Board of Supervisors meeting regarding the County's Quagga Mussel Prevention Program. At that meeting the Supervisors accepted COMB's one time cost sharing amount of \$60,000. She reported that Dan Hernandez, Director of the County Parks Department, is developing a fiscal plan showing how the cost of the inspection program will be paid by boat fees and/or park revenues over time. Once that plan is submitted to COMB, the check for \$60,000 will be sent to County Parks.

9. Cachuma Project Renewal Fund/Trust Fund Meeting and County Water Agency's Public Meeting on Cachuma Project Contribution held April 15, 2009

a. Recommended Uses of Renewal Fund/Trust Fund for FY 2009-2010

Ms. Rees reported that the Fund Committee, consisting of Kate Rees, representing the Cachuma Member Units, and Matt Naftaly, representing the County Water Agency, voted to authorize the RF/TF funds to be used for the Lower Santa Ynez River (LSYR) Fisheries Program at the annual meeting held April 14, 2009. Authorized activities were the Fisheries Monitoring Program, the Fish Management Plan Public Outreach Program, and the Oak Tree Restoration Program. Mr. Naftaly concurred that these were appropriate uses of the funds.

b. Recommended Uses of County Water Agency's Cachuma Project \$100,000 Betterment Fund for FY 2009-2010

The recommended use of County Water Agency's Cachuma Project \$100,000 Betterment Fund for Fiscal Year 2009-2010 was, \$60,000 for USGS Stream Gage Program, \$30,000 for LSYR Fisheries Program, and \$10,000 undesignated. Director Abel expressed some concern regarding the

undesignated amount of \$10,000. The Directors were assured that COMB and the County would have to agree on a usage of the money prior to it being spent. Tom Fayram, Deputy Public Works Director, participated in the discussion and suggested that one possible use of the \$10,000 might be for increasing costs associated with of the USGS stream gage data collection program.

Director Williams moved to approve the recommended use of County Water Agency's Cachuma Project \$100,000 Betterment Fund for FY 2009-2010, seconded by Director Abel, passed, 6/0/0, Director Loudon was absent.

President Williams left the meeting and appointed Director Van Wingerden to chair the remaining portion of the meeting

10. Draft Mitigated Negative Declaration for Mission Creek Pipeline Project

Ms. Rees reported that the Initial Study/Draft Mitigated Negative Declaration (MND) for the Mission Creek South Coast Conduit Crossing and Fish Passage Improvement Project has been completed. A Notice of Intent to Adopt a MND will be posted with the Santa Barbara County Clerk of the Board and the State Clearing House for a public comment period of 30 calendar days. At the June 22, 2009 Board meeting, the COMB Board will be requested to consider the Draft MND and all comments received, adopt the findings and mitigation monitoring plan, and approve the project.

11. Designation of Negotiator for Acquisition of Land Easements for the South Coast Conduit/Upper Reach Reliability Project

Ms. Rees reported that two property owners in the Glen Annie watershed will be affected by construction of the SCC Upper Reach Reliability Project. It will be necessary for COMB to acquire both temporary construction easements and permanent easements for those portions of the new pipeline that will be constructed outside of Reclamation's existing SCC easement. It was recommended that the Board authorize the General Manager, with assistance from Hamner Jewell, to enter into negotiations with the landowners for acquisition of those easements.

Director Hanson moved to authorize the General Manager to enter into negotiations with University Exchange Corporation and Gessert/Brown; landowners in the Glen Annie watershed, for acquisition of temporary and permanent easements for the South Coast Conduit/Upper Reach Reliability Project, seconded by Director Abel, passed 4/0/3, Director Williams and Director Loudon were absent.

12. Closed Session Pursuant to Government Code Section 54956.8 to ?Discuss Negotiations for Land Easement Acquisition with the Negotiator for the Following Properties in the Glen Annie Watershed: (1) University Exchange Corporation, and (2) Susan Gessert, Thomas Brown, and Barbara Brown

The Board went in to closed session at 5:39 p.m. and came out of closed session at 5:48 p.m. There was nothing to report out of closed session.

13. Directors' Request for Agenda Items for Next Meeting

Director Hanson requested that the Quagga Mussel issue be included on the next Board meeting agenda, to discuss COMB's strategy regarding alternatives beyond the County Park's plan.

14. Meeting Schedule

The next regular Board meeting will be held May 18, 2009 following the 2:15 p.m. CCRB regular Board meeting, at the COMB office.

The Agendas and Board Packets are available on the COMB website, www.cachuma-board.org

15. COMB Adjournment

There being no further business, the meeting was adjourned at 5:51 p.m.

Respectfully submitted,

Kate Rees, Secretary of the Board

APPROVED:

Das Williams, President

Approved _____

Unapproved _____ ✓

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif
May 13, 2009

CACHUMA OPERATION AND MAINTENANCE BOARD

GENERAL MANAGER
3301 LAUREL CANYON ROAD
SANTA BARBARA, CA 93105-2017

PMIA Average Monthly Yields

Transactions

Tran Type Definitions

April 2009 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
4/8/2009	4/7/2009	RW	1217116	KATHLEEN REES	-110,000.00
4/15/2009	4/14/2009	RW	1220369	KATHLEEN REES	-20,000.00
4/15/2009	4/14/2009	QRD	1219994	SYSTEM	4,065.65
4/16/2009	4/15/2009	RW	1220639	KATHLEEN REES	-25,000.00

Account Summary

Total Deposit:	4,065.65	Beginning Balance:	815,608.98
Total Withdrawal:	-155,000.00	Ending Balance:	664,674.63

MEMO TO: Board of Directors
Cachuma Operation & Maintenance Board

FROM: Kathleen Rees, Secretary

SUBJECT: COMB INVESTMENT POLICY

The above statement of investment activity for the month of April, 2009, complies with legal requirements for investment policy of government agencies, AB 1073. I hereby certify that it constitutes a complete and accurate summary of all LAIF investments of this agency for the period indicated.

Kathleen Rees
Secretary

ITEM # 36
PAGE 1

**SANTA BARBARA
BANK & TRUST**

P.O. Box 60839, S.B., CA, 93160-0839

5891

Cachuma Operation & Maintenance Board
3301 Laurel Canyon Rd
Santa Barbara CA 93105-2017

RF

Banking Statement

Statement Period: 04/01/2009 to 04/30/2009

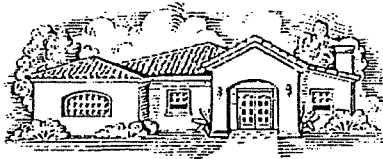
Customer Number: Page 1

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Public Capital Tiered MMDA

Checking Summary

Cachuma Operation & Maintenance Board

Account Number 102335072
Interest Paid YTD 0.31

Deposit Account Recap

Beginning Balance as of
April 1, 2009 5,038.07 ✓
1 Deposits (Plus) 0.21
2 Withdrawals (Minus) 40.15
Ending Balance as of
April 30, 2009 4,998.13

Service Charge 15.00
Interest Paid 0.21

KP
5/12/09

MEMO TO: Board of Directors
Cachuma Operation & Maintenance Board

FROM: Kathleen Rees, Secretary

SUBJECT: COMB INVESTMENT POLICY

The above statement of investment activity for the month of April, 2009, complies with legal requirements for investment policy of government agencies, AB 1073. I hereby certify that it constitutes a complete and accurate summary of all Santa Barbara Bank & Trust investments of this agency for the period indicated.

Kathleen Rees

Secretary

ITEM # 36
PAGE 2

**SANTA BARBARA
BANK & TRUST**

P.O. Box 60839, S.B., CA, 93160-0839

5892

Cachuma Operation & Maintenance Board
3301 Laurel Canyon Rd
Santa Barbara CA 93105-2017

WATF

Banking Statement

Statement Period: 04/01/2009 to 04/30/2009

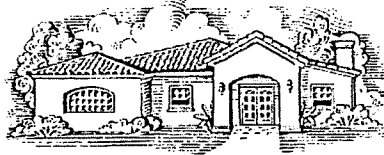
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Public Capital Tiered MMDA

Checking Summary

Cachuma Operation & Maintenance Board
Account Number 102335080
Interest Paid YTD 215.10

Deposit Account Recap

Beginning Balance as of
April 1, 2009 171,123.50 ✓
2 Deposits (Plus) 18,679.95
2 Withdrawals (Minus) 5,572.15
Ending Balance as of
April 30, 2009 184,231.30
Interest Paid 146.95

EA Skelton

MEMO TO: Board of Directors
Cachuma Operation & Maintenance Board

FROM: Kathleen Rees, Secretary

SUBJECT: COMB INVESTMENT POLICY

The above statement of investment activity for the month of April, 2009, complies with legal requirements for investment policy of government agencies, AB 1073. I hereby certify that it constitutes a complete and accurate summary of all Santa Barbara Bank & Trust investments of this agency for the period indicated.

Kathleen Rees
Secretary

ITEM # 36
PAGE 3

11:12 AM
05/13/09
Accrual Basis

comb2
Payment of Claims
As of April 30, 2009

Date	Num	Name	Memo	Split	Amount
1050 - GENERAL FUND					
4/1/2009	17932	COMB - Revolving Fund	Apr 3 & 17, May 1 payroll/taxes	2200 · ACC...	-189,485.15
4/3/2009	17933	City of Santa-Barbara	Refuse/recycle	2200 · ACC...	-334.00
4/7/2009	17934	Acorn Landscape Manage...		2200 · ACC...	-973.17
4/7/2009	17935	ACWA Health Benefits Au...	May EAP	2200 · ACC...	-53.10
4/7/2009	17936	AECOM USA Inc.	TO#23 2/4-3/20/09	2200 · ACC...	-44,614.36
4/7/2009	17937	Aqua-Flo Supply	PVC pipe	2200 · ACC...	-96.80
4/7/2009	17938	BEC Electric Contractors		2200 · ACC...	-8,254.97
4/7/2009	17939	Big Brand Tire Company	Oil/filter/tires/balance-F550	2200 · ACC...	-2,038.49
4/7/2009	17940	Boone Graphics	Business cards-DN	2200 · ACC...	-337.02
4/7/2009	17941	Business Card		2200 · ACC...	-5,718.85
4/7/2009	17942	Charlene's Transportation,...	Equip. transport Tickets#73868/7...	2200 · ACC...	-440.00
4/7/2009	17943	CIO Solutions, Inc.		2200 · ACC...	-9,820.68
4/7/2009	17944	City of Santa Barbara-Cen...	Rainboots/insoles/gloves	2200 · ACC...	-298.00
4/7/2009	17945	CMC Rescue, Inc	Sealed 50' tripod mount	2200 · ACC...	-3,221.86
4/7/2009	17946	Coastal Copy, LP	Lease/mtce agmt KM-C4035 2/9-...	2200 · ACC...	-391.74
4/7/2009	17947	County of SB-P.W. Water ...	Prop 50 Admin costs	2200 · ACC...	-6,887.18
4/7/2009	17948	Cox Communications	Business internet 3/18-4/17/09	2200 · ACC...	-199.00
4/7/2009	17949	CSK Auto, Inc.	Flotool funnel	2200 · ACC...	-29.61
4/7/2009	17950	Culligan Water	RO system Apr	2200 · ACC...	-24.95
4/7/2009	17951	Das Williams	Mar mtg fees	2200 · ACC...	-132.56
4/7/2009	17952	Draganchuk Alarm Systems	Alarm monitoring Apr-Jun 09	2200 · ACC...	-82.50
4/7/2009	17953	ECHO Communications	Answering service	2200 · ACC...	-71.24
4/7/2009	17954	Federal Express	Mailings	2200 · ACC...	-126.27
4/7/2009	17955	Flowers & Associates, Inc.		2200 · ACC...	-23,045.20
4/7/2009	17956	GE Capital	Copier lease Billing ID#90133933...	2200 · ACC...	-494.57
4/7/2009	17957	Growing Solutions	Plants	2200 · ACC...	-420.23
4/7/2009	17958	Hydrex Pest Control Co.	Ant/pest control	2200 · ACC...	-80.00
4/7/2009	17959	Intuit, Inc.	CCRB check stock (500)/envelopes	2200 · ACC...	-252.09
4/7/2009	17960	Jan Abel	Mar mtg fees	2200 · ACC...	-139.00
4/7/2009	17961	June Van Wingerden	Mar mtg fees	2200 · ACC...	-143.56
4/7/2009	17962	Larry Mills	Mar mtg fees	2200 · ACC...	-133.50
4/7/2009	17963	Lauren W. Hanson	Mar mtg fees	2200 · ACC...	-133.50
4/7/2009	17964	Lewis & Lewis Ent.		2200 · ACC...	-505.03
4/7/2009	17965	MarBorg Industries		2200 · ACC...	-328.30
4/7/2009	17966	Matt Loudon	Mar mtg fees	2200 · ACC...	-159.19
4/7/2009	17967	McCormix Corp.	Diesel fuel	2200 · ACC...	-58.27
4/7/2009	17968	McMaster-Carr Supply Co.		2200 · ACC...	-564.63
4/7/2009	17969	Nextel Communications	Cellular	2200 · ACC...	-615.63
4/7/2009	17970	Paychex, Inc.	3/6,20 payrolls/taxes	2200 · ACC...	-257.11
4/7/2009	17971	Peikert Group Architects	Retainer	2200 · ACC...	-5,000.00
4/7/2009	17972	PG&E		2200 · ACC...	-135.00
4/7/2009	17973	Pitney Bowes Global Fina...	Equip lease-postage 4/10-7/10/09	2200 · ACC...	-442.86
4/7/2009	17974	Praxair Distribution, Inc	Cylinder rental	2200 · ACC...	-47.33
4/7/2009	17975	Prudential Overall Supply		2200 · ACC...	-371.36
4/7/2009	17976	Republic Elevator Co.	Scheduled mtce	2200 · ACC...	-247.26
4/7/2009	17977	Science Applications Inter...		2200 · ACC...	-33,183.20
4/7/2009	17978	Sound Billing LLC	Service-S-10	2200 · ACC...	-47.28
4/7/2009	17979	Specialty Tool, LTD		2200 · ACC...	-314.74
4/7/2009	17980	Staples Credit Plan	Office supplies	2200 · ACC...	-190.46
4/7/2009	17981	State Compensation Insur...	Payroll Report Mar 09	2200 · ACC...	-3,368.41
4/7/2009	17982	The Gas Company	Main ofc	2200 · ACC...	-55.55
4/7/2009	17983	The Wharf		2200 · ACC...	-138.35
4/7/2009	17984	Underground Service Alert...	65 new tickets	2200 · ACC...	-97.50
4/7/2009	17985	UPS	Shipping	2200 · ACC...	-11.83
4/7/2009	17986	Verizon Wireless	Cellular	2200 · ACC...	-178.78
4/7/2009	17987	Western Welding		2200 · ACC...	-184.66
4/8/2009	17988	Acorn Landscape Manage...	50% upon contract-GA Res weed ...	2200 · ACC...	-1,767.50
4/8/2009	17989	ACWA Health Benefits Au...	5/1/09-6/1/09 coverage	2200 · ACC...	-13,081.90
4/8/2009	17990	AT&T	Mar statement	2200 · ACC...	-260.23
4/8/2009	17991	CIO Solutions, Inc.	On Demand Agmt-Apr	2200 · ACC...	-330.00
4/8/2009	17992	COMB-Petty Cash	Replenish petty cash	2200 · ACC...	-211.74

11:12 AM
05/13/09
Accrual Basis

comb2
Payment of Claims
As of April 30, 2009

Date	Num	Name	Memo	Split	Amount
4/8/2009	17993	Cushman Contracting Corp.	Blowoff repair	2200 · ACC...	-11,902.20
4/8/2009	17994	SB Home Improvement C...		2200 · ACC...	-68.09
4/8/2009	17995	Southern California Edison	Main ofc/outlying stations	2200 · ACC...	-1,045.19
4/8/2009	17996	Spatial Wave	Field Mapplet PO#8875	2200 · ACC...	-16,312.50
4/8/2009	17997	Verizon California		2200 · ACC...	-465.82
4/8/2009	17998	WFCB-OSH Commercial ...		2200 · ACC...	-367.60
4/13/2009	17999	ACWA/Joint Powers Insur...	Employee Fidelity Program 4/1/09...	2200 · ACC...	-910.00
4/13/2009	18000	AECOM USA Inc.		2200 · ACC...	-38,273.22
4/13/2009	18001	Big Brand Tire Company	Brake inspection/tire rotation-High...	2200 · ACC...	-59.95
4/13/2009	18002	CIO Solutions, Inc.		2200 · ACC...	-1,318.75
4/13/2009	18003	Cushman Contracting Corp.	El Carro Park ARV#3 repair	2200 · ACC...	-44,805.34
4/13/2009	18004	Department of Public Health	Grade 3 Dist. Cert. Renewal fee-F...	2200 · ACC...	-170.00
4/13/2009	18005	Fed Ex Kinko's, Inc.	Copies	2200 · ACC...	-37.64
4/13/2009	18006	Fleet Services	Fuel	2200 · ACC...	-2,361.88
4/13/2009	18007	Fugro West, Inc.	El Carro compaction testing	2200 · ACC...	-445.00
4/13/2009	18008	Laser Cartridge Co.	Cartridge recharge	2200 · ACC...	-124.95
4/13/2009	18009	McCormix Corp.		2200 · ACC...	-147.98
4/13/2009	18010	Nordman, Cormany, Hair ...		2200 · ACC...	-6,975.00
4/13/2009	18011	Premiere Global Services	Conf. calls Mar	2200 · ACC...	-111.34
4/13/2009	18012	Southern California Edison	Glen Anne gate	2200 · ACC...	-19.34
4/14/2009	18013	Southern California Edison	Foothill Rd	2200 · ACC...	-16.34
4/14/2009	18014	Verizon California	SCADA	2200 · ACC...	-521.69
4/15/2009	18015	CIO Solutions, Inc.	RAM/install	2200 · ACC...	-297.98
4/15/2009	18016	Cushman Contracting Corp.		2200 · ACC...	-71,107.08
4/15/2009	18017	Dell Marketing L.P.	Computer-SP	2200 · ACC...	-1,855.92
4/15/2009	18018	J&C Services	Ofc cleaning 3/20,27 & 4/3,10	2200 · ACC...	-500.00
4/15/2009	18020	Dell Marketing L.P.	CCRB Computer-SV	2200 · ACC...	-1,482.14
4/16/2009	18019	Barber Ford	2008 Ford Explorer	2200 · ACC...	-24,757.31
4/22/2009	18021	Bureau of Reclamation	Cont#175R-1802R 2nd Period En...	2200 · ACC...	-1,787,570.12
4/27/2009	18022	Acorn Landscape Manage...	Bal of contract-GA Res weed rem...	2200 · ACC...	-1,767.50
4/27/2009	18023	Coastal Copy, LP	Lease/mtce agmt KM-C4035 3/9-...	2200 · ACC...	-119.67
4/27/2009	18024	Earth Systems Southern C...	Lauro Debris Basin services thru ...	2200 · ACC...	-1,218.00
4/27/2009	18025	Federal Express	Mailings	2200 · ACC...	-61.04
4/30/2009	18026	Action Mobile Auto Glass	Windshield install/chip repairs	2200 · ACC...	-681.85
4/30/2009	18027	Ruth Snodgrass	Reimb-COMB tour refreshments	2200 · ACC...	-94.00
Total 1050 · GENERAL FUND					-2,378,599.68
TOTAL					-2,378,599.68

CACHUMA OPERATION AND MAINTENANCE BOARD
WATER STORAGE REPORT

MONTH: **April 2009**

GLEN ANNIE RESERVOIR

Capacity at 385' elevation:	518 Acre Feet
Capacity at sill of intake at 334' elevation:	21 Acre Feet
Stage of Reservoir Elevation	348.00 Feet
Water in Storage	94.74 Acre Feet

LAURO RESERVOIR

Capacity at 549' elevation:	600 Acre Feet
Capacity at sill of intake at 512' elevation:	84.39 Acre Feet
Stage of Reservoir Elevation	544.50 Feet
Water in Storage	500.12 Acre Feet

ORTEGA RESERVOIR

Capacity at 460' elevation:	65 Acre Feet
Capacity at outlet at elevation 440':	0 Acre Feet
Stage of Reservoir Elevation	Out of Service
Water in Storage	0.00 Acre Feet

CARPINTERIA RESERVOIR

Capacity at 384' elevation:	45 Acre Feet
Capacity at outlet elevation 362':	0 Acre Feet
Stage of Reservoir Elevation	376.00 Feet
Water in Storage	25.69 Acre Feet

TOTAL STORAGE IN RESERVOIRS

Change in Storage	16.04 Acre Feet
-------------------	-----------------

CACHUMA RESERVOIR*

Capacity at 750' elevation:	186,636 Acre Feet
Capacity at sill of tunnel 660' elevation:	25,668 Acre Feet

Stage of Reservoir Elevation	742.9 Feet
Water in Storage	166,379 AF
Area	2,758
Evaporation	1,192.3 AF
Inflow	1,319.5 AF
Downstream Release WR8918	0 AF
Fish Release	493.5 AF
Spill/Seismic Release	0 AF
State Project Water	332.1 AF
Change in Storage	-2,412 AF
Tecolote Diversion	2,421.6 AF

Rainfall: Month: 0.19 Season: 13.39 Percent of Normal: 67%

* New capacity table adopted Dec. 1 as a result of the Bathymetric Study completed in Sept. 2008, results in 1110 AF reduction of storage.

COMB STATE WATER PROJECT ACCOUNTING - SOUTH COAST ONLY (Does not include SYRWCD, ID#1 or exchange water)

MONTH	DELVRD TO LAKE	Delvd to Lake	CVRD to Lake	Delvd to SC	Transf to MW	Delvd to Lake	MWD Stored	Evap/Spill	Delvd to SC	S.I.B. Stored	Delvd to Lake	GWD Stored	Delvd to Lake	GWD Stored	Delvd to SC	Delvd to Lake	LCMWC Stored	Evap/Spill	Delvd to SC	Delvd to Lake	RSYS Stored	Delvd to Lake	Delvd to SC	MLC Stored	Delvd to Lake	Delvd to SC
Bal. Frwd		0	0	0		0	134.2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
January	39	0	0	0	0	39	48	125	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	0	48	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June	716	0	0	0	0	253	0	253	0	0	379	0	379	0	0	0	84	0	84	0	0	0	0	0	0	0
July	627	0	0	0	0	218	0	218	0	0	327	0	327	0	0	0	73	0	73	0	9	0	9	0	0	0
August	994	0	0	0	0	885	323	562	0	0	0	0	0	0	0	0	99	0	99	0	10	0	10	0	0	0
September	988	100	0	100	0	647	416	554	0	0	0	0	0	0	0	0	241	0	241	0	0	0	0	0	0	0
October	87	0	0	0	0	0	0	416	0	0	0	0	0	0	0	0	87	0	87	0	0	0	0	0	0	0
November	153.6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	153.6	0	153.6	0	0	0	0	0	0	0
December	89	17	0	17	0	17	0	17	0	0	17	0	17	0	0	0	38	0	38	0	0	0	0	0	0	0
Total	3693.6	117	0	117	0	2059	0	48	2145	0	723	0	723	0	0	775.6	0	0	775.6	0	19	0	19	0	0	0

COMB STATE WATER PROJECT ACCOUNTING - SOUTH COAST ONLY (Does not include SYRWCD, ID#1 or exchange water)

MONTH	DELVRD TO LAKE	Delvd to Lake	CVRD to Lake	Delvd to SC	Transf to MW	Delvd to Lake	MWD Stored	Evap/Spill	Delvd to SC	S.I.B. Stored	Delvd to Lake	GWD Stored	Delvd to Lake	GWD Stored	Delvd to SC	Delvd to Lake	LCMWC Stored	Evap/Spill	Delvd to SC	Delvd to Lake	RSYS Stored	Delvd to Lake	Delvd to SC	MLC Stored	Delvd to Lake	Delvd to SC
Bal. Frwd		0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
January	143	0	0	0	0	0	0	0	0	0	5	0	5	0	0	0	138	0	138	0	0	0	0	0	0	0
February	122	0	0	0	0	0	0	0	0	0	64	0	64	0	0	0	58	0	58	0	0	0	0	0	0	0
March	166	0	0	0	0	0	0	0	0	0	129	0	129	0	0	0	37	0	37	0	0	0	0	0	0	0
April	332	0	0	0	0	0	0	0	0	0	287	0	287	0	0	0	45	0	45	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	763	0	0	0	0	0	0	0	0	0	485	0	485	0	0	278	0	0	278	0	0	0	0	0	0	0

ITEM # fa
PAGE 3

Meeting of the
**OPERATING COMMITTEE
OF THE
CACHUMA OPERATION & MAINTENANCE BOARD**

Wednesday, April 1, 2009 at 8:30 a.m.
at Cachuma Operation & Maintenance Board
3301 Laurel Canyon Road, Santa Barbara

AGENDA

1. **Call to Order and Roll Call**
2. **Public Comment – (Any member of the public may address the Committee relating to any matter within the Committee’s jurisdiction. Individual speakers may be limited to five minutes; all speakers a total of fifteen minutes.)**
3. **Approval of Minutes, March 4, 2009**
4. **General Manager’s Report**
 - a. Report on Bd of Supervisors Hearing on Quagga Mussel Inspection Program
 - b. Proposed Uses for Renewal Fund/Trust Fund and County Water Agency’s \$100K
 - c. Discussion Regarding Re-establishment of Proscribed Burn Program in Upper Santa Ynez River Watershed
 - d. Status of Spill/Surcharge/Exchange Accounting (*Cachuma Managers*)
5. **COMB Capital Improvement Program**
 - a. [TIME CERTAIN 9:00AM] Financing Options for CIP Program (*David Brodsley*)
 - b. Construction Management for 2nd Pipeline Project
 - c. Draft Contractor Pre-Qualification Policy and Package for 2nd Pipeline Project
6. **City Land Acquisition for Hydro Plant at Lauro Reservoir (City of Santa Barbara)**
7. **Cachuma Project Cost Sharing (CVWD)**
8. **COMB Operations**
 - a. SCC Metering of Lower Reach – Flow Test Results
 - b. Update on Ortega Reservoir Leak (*COMB and MWD*)
9. **Items for Next Regular Meeting Agenda**
 - a. COMB FY 2009-10 Goals and Objectives
10. **Date of Next Regular Meeting: May 6, 2009**
11. **Adjournment**

[This Agenda was Posted at 3301 Laurel Canyon Road,
Santa Barbara, CA. and Notices and Delivered in
Accordance with Section 54954.1 and .2 of the
Government Code.]

ITEM # 4c
PAGE 1

Minutes of the
Operating Committee
of
Cachuma Operation & Maintenance Board
3301 Laurel Canyon Road, Santa Barbara, CA

Wednesday, April 1, 2009

1. Call to Order

Tom Mosby called the meeting to order at 8:32 a.m.

Managers Present

Charles Hamilton
Tom Mosby
Chris Dahlstrom
Eric Ford
Kate Rees

Others Present

Brett Gray
Janet Gingras
Bill Hair
Ruth Snodgrass
Bruce Wales (via phone)

2. Public Comment

There were no comments from the public.

3. Approval of Minutes, March 4, 2009

Kate Rees highlighted proposed changes to the March 4th minutes from Rebecca Bjork. All but one of her changes was made. 'Others Present' was retained as a heading rather than the suggested 'Staff Present' because occasionally members of the public might attend the meetings. Bill Hair (via phone) was added to 'Others Present'. A revised agenda will be sent to the committee members.

Charles Hamilton moved to approve the minutes as revised for the March 4, 2008 meeting, seconded by Eric Ford, passed 4/0/1, Rebecca Bjork was absent.

4. General Manager's Report

- a. **Report on Board of Supervisors Hearing on Quagga Mussel Inspection Program**

Ms. Rees highlighted the County Board of Supervisors meeting that she attended on March 24, 2009 concerning the Quagga Mussel Inspection Program at Lake Cachuma. County Parks agreed to prepare a fiscal plan showing how funding for the Quagga Mussel Inspection Program will be paid by boat fees or other Park revenues over time. This was a requirement of the COMB Board in order to provide a onetime \$60,000 contribution.

b. Proposed Uses for Renewal Fund/Trust Fund and County Water Agency's \$100K

Ms. Rees reported that she had met with Tom Fayram regarding the use of the County Water Agency's \$100K Cachuma Betterment Fund and the Renewal Fund/Trust Fund for FY 2009-10. Mr. Fayram indicated that he was in favor of using all of the RF/TF monies for the Santa Ynez River Fisheries Program, as well as \$90,000 of the Cachuma Betterment Fund. But he requested that \$10K be left undesignated until after January 1, 2010. Both COMB and the County Water Agency must agree on the use of both of these funds.

The Committee suggested that an item be included on the COMB April meeting agenda, to consider a half day meeting with representatives from the Cachuma General Managers, COMB Board Directors, and County Board of Supervisors to discuss issues and contractual obligations of the various agencies.

c. Discussion Regarding Re-establishment of Proscribed Burn Program in upper Santa Ynez River Watershed

Ms. Rees asked the Committee if the Member Units would be interested in reinitiating a proscribed burn program in the Santa Ynez Watershed, given that the area immediately around the perimeter of Lake Cachuma was the only area not burned in the Zaca Fire, and was therefore more vulnerable to future wild fires. In the past, the U.S. Forest Service funded this program. The Committee did not think COMB should be involved in participating in a controlled burn program on their behalf, and were not interested in the program at this time.

d. Status of Spill/Surcharge/Exchange Accounting

The managers reported that they had met and discussed this issue, and that Chris Dahlstrom would be writing a letter to the other Member Units summarizing how the water accounting was to be resolved so everyone could "buy off" on the decision. Chris said he would also contact Laura Meyer at Reclamation regarding their decision.

5. COMB Capital Improvement Program
a. Financing Options for CIP Program

David Brodsky, KNN Public Finance, joined the meeting via phone to present his view of the current financial situation relative to the bond market. He answered questions concerning other financing options through commercial lenders for the

capital improvement projects, but indicated that his recommendation was still to finance the projects through a bond issuance. He believed this was a more viable funding option for COMB's needs, and allowed a longer repayment period, thereby keeping annual debt repayment costs lower. He also highlighted the memo he had provided for the meeting. The managers requested that they be provided with a "package" itemizing disclosure documents, priority projects, and a new schedule for the bond process, as there are several things each participating agency needs to do for this financing process. Mr. Brodsky said he would be available to come to any of the Member Unit's Boards to give a briefing and answer questions. COMB's financial team will attend the April 27, 2009 COMB Board meeting.

b. Construction Management for 2nd Pipeline Project

Brett Gray discussed the need for construction management services for the 2nd Pipeline Project. One question is whether to use AECOM, the engineering firm who designed the project, or a different firm to bring in more objectivity. The Committee recommended that he get three bids for construction management services, including one for AECOM. Mr. Gray said that he had already received one outside bid, and is currently reviewing a bid from AECOM. He will contact a third qualified engineering firm to get a third bid.

c. Draft Contractor Pre-Qualification Policy and Package for 2nd Pipeline Project

The Committee fully supported a Pre-Qualification Policy for contractors interested in bidding on the 2nd Pipeline Project, or any other major capital project. Mr. Hair stated that this was consistent with the Public Contract Code.

6. City Land Acquisition for Hydro Plant at Lauro Reservoir

This was deferred to the May meeting.

7. Cachuma Project Cost Sharing

Mr. Hamilton was not ready to present any information to the Committee. This was deferred to the May meeting.

8. COMB Operations

a. SCC Metering of Lower Reach – Flow Test Results

Mr. Gray highlighted the procedures followed during two flow audits carried out on the Boundary Meter, Ortega South Flow Meter, and the meters in between. A table was provided with the information gained from the two audits. Currently no additional testing is planned and the data is being reviewed by COMB, MWD and CVWD engineering staff. Tom Mosby said he was preparing a letter with MWD's recommendation.

b. Update on Ortega Reservoir Leak

CACHUMA RESERVOIR

DISPOSITION OF 2008 SURCHARGE WATER

(UNOFFICIAL)

DATE	DESCRIPTION	FISH RELEASE FROM SURCHARGE (acre feet)	SURCHARGE BALANCE (acre feet)	FISH RELEASE FROM PROJECT YIELD (acre feet)
3/9/2008	End of Spill		8,300	
3/31/08	March	759	7,541	
4/30/08	April	620	6,921	
5/31/08	May	746	6,175	
6/30/08	June	394	5,781	
7/31/08	July	1,235	4,546	
8/31/08	August	1,038	3,508	
9/30/08	September	308	3,200	584
10/31/08	October		3,200	737
11/30/08	November		3,200	597
12/31/08	December		3,200	310
1/31/09	January		3,200	340
2/28/09	February		3,200	329
3/31/09	March		3,200	377
4/30/2009	April		3,200	494
5/31/2009	May (projected)			620
6/30/2009	June			600
7/31/2009	July			600
*** TOTAL		5,100	3,200	4,388

kr\comb\cachuma 2008 surcharge account 051809

CACHUMA OPERATION AND MAINTENANCE BOARD

MEMORANDUM

DATE: May 18, 2009
TO: COMB and CCRB Board of Directors
FROM: Kate Rees, General Manager
RE: **Submittal of Proposition 84 Region Acceptance Process Application**

Under Proposition 84, the State Department of Water Resources must formally "accept" a region in order for that region to be eligible for grant funding provided by Proposition 84. Although Santa Barbara County is only one of the regions in the Central Coast Funding Region, for many reasons it is appropriate that it be considered a separate region with a separate Integrated Regional Water Management Plan.

The Region Acceptance Process Application for Santa Barbara County was submitted the end of April 2009 and can be downloaded at: <http://www.countyofsb.org/pwd/pwwater.aspx?id=3580>. It is about 123 pages long and a hard copy will be available at the Board meeting for viewing.

The guidelines for Prop 84 have not yet been released, but are expected within the next few months. The first step is to get accepted as a region. If Santa Barbara County is successful in its application, the existing IRWM Plan will be updated to meet Prop 84 standards, and work on a grant application will begin. There is only \$52 million available for the entire Central Coast Funding Region from Prop 84, so this will be a very competitive process.

Respectfully submitted,



Kate Rees
General Manager

**PROPOSITION 84
COOPERATING PARTNERS MEETING
Monday, May 11, 2009
10:00 a.m. – 12:00 p.m.**

Location: Central Coast Water Authority
255 Industrial Way
Buellton, CA

Conference Phone Number: 697-5249
Enter: 401#
Passcode: 0101#

AGENDA

10:00

Welcome and Introductions

Public Comment for Items not on the Agenda

10:10

Comments, Questions, Discussion on the Final RAP Document

The Proposition 84 Interview Process following the RAP

10:45

Role of Stakeholders (NGOs, public, other interested parties) in the Proposition 84 Process

11:15

Projects for Proposition 84

11:45

Next Steps

Schedule Next Meeting

Adjourn



Cachuma Operation and Maintenance Board 2009 Financing

(As of May 13, 2009)

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Date	Activity	Responsibility
Week of April 27, 2009	Draft Member sections, legal documents and participation agreement of POS re-distributed	SYCR
April 27, 2009	COMB Board Meeting	COMB
April 29, 2009	Agenda Deadline Goleta Water District (for 5/12), for briefing if desired	GWD, COMB
April 29, 2009	Agenda Deadline Santa Barbara City Council on 5/26, for briefing is desired	SB, COMB
May 5, 2009	Legal Documents, (other than City of Santa Barbara Joint Participation Agreement, Contractor Appendices and Purchase Contract) distributed	SYCR, UC

Date	Activity	Responsibility
May 13, 2009	Agenda Deadline COMB (for 5/18)	COMB
May 14, 2009	Agenda Deadline Montecito – Briefing	MWD, COMB
May 15, 2009	Agenda Deadline Santa Barbara City Council approval (for 6/16)	SB, COMB
May 18, 2009	COMB Board Meeting – Status Report	All
May 19, 2009	Comments on Member Appendices to POS due	All
May 19, 2009	Montecito Board Meeting – Briefing	MWD, COMB, SB
Week of May 20, 2009	Working group call on legal documents	Working Group (COMB, SYCR, CITI, FA, UC)
May 22, 2009	City of Santa Barbara Decision on Payment Priority	
May 24, 2009	Revised Member sections and Participation Agreement, front portion of POS	SYCR
May 26, 2009	Goleta Water District Board Meeting – Briefing	GWD, COMB
May 27, 2009	Financing Documents distributed to Rating Agencies	FA
May 27, 2009	CVWD Board Meeting – Briefing	CVWD, COMB
May 29, 2009	Distribute City of Santa Barbara Joint Participation Agreement	SB, SYCR
June 2009	<ul style="list-style-type: none"> ▪ Documents agendized for Carpinteria, Goleta, Montecito and Santa Barbara Boards/Councils ▪ Santa Barbara Water Commission 6/8 (Agenda Deadline 6/5) ▪ Goleta Water District 6/9 (Agenda Deadline 5/27) ▪ Santa Barbara City Council 6/16 (Agenda Deadline 5/16) ▪ Montecito 6/16 (Agenda Deadline 6/11) ▪ Carpinteria 6/17 (Agenda Deadline 6/3) ▪ COMB 6/22 (Agenda Deadline 6/15) 	All
Week June 1	Conference Calls/meetings with Rating Agencies	CITI, COMB, FA, SYCR

Date	Activity	Responsibility
June 8, 2009	Santa Barbara Water Commission – Approve Documents	SB, COMB
June 8, 2009	Santa Barbara Finance Committee, if necessary	SB, COMB
June 9, 2009	Goleta Water District Board Meeting – Approve Documents	GWD, COMB
June 16, 2009	Santa Barbara City Council Meeting – Approve Documents	SB, COMB
June 16, 2009	Receive Ratings From Rating Agencies	CITI
June 16, 2009	Montecito Board Meeting – Approve Documents	MWD, COMB
June 17, 2009	Carpinteria Board Meeting – Approve Documents	CVWD, COMB
June 22, 2009	Cachuma O&M Board Authorization of Documents in substantially final forms	COMB, SYCR
July 2009	<ul style="list-style-type: none"> ▪ Member agencies approve debt issue ▪ Documents agendized for Carpinteria, Goleta, Montecito and Santa Barbara Boards/Councils ▪ Santa Barbara Water Commission 7/13 (Agenda Deadline 7/6) ▪ Goleta Water District 7/14 (Agenda Deadline 7/1) ▪ Santa Barbara City Council 7/22 (Agenda Deadline 6/22) ▪ Montecito 7/21 (Agenda Deadline 7/16) ▪ Carpinteria 7/22 (Agenda Deadline 7/15) ▪ COMB 7/27 (Agenda Deadline 7/20) 	All
Week of July 13	Working Group finalizes POS	SYCR, All
Week of July 13	Print and Distribute Preliminary Official Statement	SYCR
Mid July	Receive Construction bids	COMB
Week of July 27	Pre-Price Bonds	CITI, COMB, FA
Week of July 27	Price Bonds and Sign Purchase Contract	CITI, COMB, FA
Week of Aug. 3	Print Final Official Statement	SYCR

Date	Activity	Responsibility
Week of Aug. 3	Pre-Close	All
Week of Aug. 3	Closing and Delivery of Funds	All
August/September	Award Contracts	COMB

Responsible Parties

Cachuma O&M Board	COMB
Carpinteria Board	CVWD
Goleta Board	GWD
Montecito Board	MWD
Santa Barbara City Council	SB
Bond Counsel	SYCR
Financial Advisor	FA
Underwriter	CITI
Underwriter's Counsel	TBD
Trustee	TBD

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COMB Preliminary Bond Budget

May 2009

	Second Barrel Pipeline Project	Mission Creek Crossing	SCC South Reach Rehab Project	Right-of-Way Definition Program	COMB Office Building	Project Totals
Engineering	\$ 700,000	\$ 500,000	\$ 150,000	\$ 250,000	\$ 310,000	\$ 1,660,000
Construction	6,000,000	1,700,000	2,120,000	150,000	1,750,000	11,570,000
Right-of-Way/Surveys	350,000	50,000	-	400,000	-	400,000
Environmental Mitigation	125,000	75,000	-	75,000	230,000	430,000
Construction Management	740,000	400,000	-	-	300,000	1,440,000
Contingency	1,150,000	300,000	250,000	125,000	300,000	2,000,000
	\$ 9,065,000	\$ 3,025,000	\$ 2,520,000	\$ 1,000,000	\$ 2,890,000	\$ 18,500,000

Projected Net Bond Proceeds \$ 15,300,000 Assumes 5.4% interest rate - \$1.1m annual debt service repayment (Principal and Interest)

Prop 50 Funding Proceeds \$ 3,200,000
 \$ 18,500,000

Annual Debt Service Repayment

GWD	40.42%	\$444,586.91
City of Santa Barbara	35.89%	\$394,793.18
CWWD	12.20%	\$134,173.26
MWD	11.50%	\$126,446.65
	100.00%	\$1,100,000.00

Project Descriptions

- Second Barrel Pipeline Project**
Reliability water pipeline constructed between South Portal of Tececlote Tunnel and Corona Del Mar Turnout.
- Mission Creek Pipeline Project**
Replacement of damaged pipeline in Mission Creek along with proposed stream channel improvements.
- South Reach Rehab Project**
Rehabilitation of South Reach airvent blowoff and lateral structures.
- Right-of-Way Definition Program**
Delineation of South Coast Conduit to control encroachments and develop policies to protect SCC within the public right-of-way.
- COMB Office Building**
Replace temporary aged modular offices with permanent fixed office building for COMB staff.

26

CACHUMA OPERATION AND MAINTENANCE BOARD

MEMORANDUM

DATE: May 18, 2009
TO: Members of the Board of Directors
FROM: Kate Rees, General Manager
RE: **Contractor Pre-Qualification Policy**

RECOMMENDATION:

Staff is seeking Board Direction.

DISCUSSION:

At the April 27, 2009 Board meeting, the Board approved a contractor prequalification policy for capital improvement projects costing \$500,000 or more. A request was made by President Williams that contractors bidding on these projects be required to use some percentage of local labor within a certain mile radius of the project. However, COMB's General Counsel Mr. Hair could not recommend such a pre-condition as part of a Board policy because it did not meet the provisions of the Public Contracts Code. Such a provision is allowed under the Community Redevelopment Law, but Mr. Hair felt this was not applicable to construction of capital improvement projects. Therefore, the Board policy was adopted without that condition.

Instead, it was suggested that language be added to the prequalification request, which will be sent to interested contractors, specifying that hiring some percentage of local labor is an expectation. This would make the condition discretionary rather than mandatory, but the intent will be for the contractors to be responsive in their bid application to this condition. Both President Williams and Counsel Hair found that approach to be acceptable, and the Board requested that staff present recommended language at the May meeting for the Board's consideration.

The following wording options could be inserted into the Request for Prequalifications. These have been reviewed by Mr. Hair.

1. The utilization of local business and labor resources has been identified by COMB as a consideration in the pre-qualifications process. The responding contractor is requested to provide its approach and commitment engaging local resources for this project.
2. COMB wishes to utilize local business and labor resources as much as possible for construction of this project. The responding contractor is expected to employ not less than 30% local labor which should be drawn from within a 100 mile radius of the project location. Please provide your intent and approach to engaging local resources for this project.

ITEM # 8c
PAGE 1

Notice Inviting Pre-Qualification

Notice is hereby given that pre-qualification questionnaires to “pre-qualify” for the right to bid “**Pipeline Construction**” portion of the South Coast Conduit/Upper Reach Reliability Project will be received by the Cachuma Operation & Maintenance Board (COMB) at their office located at 3301 Laurel Canyon Road, Santa Barbara, CA at or before 2:00 pm May 18, 2009. The South Coast Conduit/Upper Reach Reliability Project includes installation of approximately 8,200’ of 48” CML&C welded steel pipeline in Santa Barbara County near the City of Goleta. The estimated project cost for the pipeline portion of the project is \$7.5M. The anticipated schedule includes bids in July 2009, award in August/September 2009, and construction completion by September 1, 2010.

Pre-qualification questionnaires can be obtained from AECOM. Pre-qualification questionnaires shall be completed and enclosed in an envelope, sealed and clearly labeled with project title and name of contractor. Contractors seeking “pre-qualification” shall be Class A licensed within the state of California and shall be qualified with a minimum of ten (10) years experience in the installation of pipelines using cut and fill as the method of installation. In order to be considered for “pre-qualification” on this project, contractors shall include the following information within the pre-qualification questionnaires:

- A list of at least five (5) water pipeline installation projects, each with a minimum length of 5,000 L. F. with a minimum diameter of 36 inches using cut and fill as the method of installation.
- Two of the referenced projects shall include below ground installation of pipeline in ground water conditions.
- Referenced projects shall have been completed by the proposed contractor within the last ten (10) years.
- Three of the referenced projects shall have utilized the installation of steel pipeline material.
- One of the referenced projects shall have been in comparable ground conditions to those anticipated on the project (rock excavation is expected in a portion of the route – steep terrain).
- The proposed project superintendent shall have at least ten (10) years of pipeline installation experience underneath the pavement using trenching and backfilling as the method of installation.
- The list of projects shall include:
 - The name and location of the project, the owner’s name, address, contact person and telephone number.
 - The Engineer’s name, address, contact person and telephone number.
 - The Construction Manager’s name, address, contact person and telephone number.
 - A description of the project, scope of work performed, total value of construction, total value of change orders, construction duration, time extensions granted.
 - The name of the proposed Project Superintendent and his/her resume.

The Agency will apply a uniform system of rating pre-qualification respondents on objective criteria consistent with Department of Industrial Relations recommendations, on the basis of the completed questionnaires, financial statements, and references to determine the qualified bidders list. Only the top five passing scores will be determined pre-qualified.

COMB may refuse to grant pre-qualification where the requested information is incomplete or not received by the deadline for submission. There is no appeal from a refusal for an incomplete or late application.

Where a timely and completed application results in a rating below that necessary to pre-qualify, an appeal can be made. An appeal is begun by the Contractor delivering notice to COMB of its appeal of the decision with respect to its pre-qualification rating, no later than ten business days after the Notice of Determination is issued. Without a timely appeal, the Contractor waives any and all rights to challenge the decision of the Agency, whether by administrative process, judicial process, or any other legal process or proceeding.

If the Contractor gives the required notice of appeal and requests a hearing, the hearing shall be conducted so that it is concluded within fourteen business days after the Agency's receipt of the notice of appeal. The hearing shall be an informal process conducted by a panel to which the Agency has delegated responsibility to hear such appeals (the "Appeals Panel"). At or prior to the hearing, the Contractor will be advised of the basis for the Agency's pre-qualification determination. The Contractor will be given the opportunity to present information and present reasons in opposition to the rating. After the conclusion of the hearing, the Appeals Panel will render its decision. The submission and opening of bids will not be delayed or postponed to allow for completion of an appeal process.

The questionnaires and financial statements shall not be public records and shall not be open to public inspection; however, records of the names of the contractors applying for pre-qualification status shall be public records subject to disclosure.

The information given by contractors seeking pre-qualification is provided with the understanding that the intentional providing of false information is grounds for disqualification.

Contact Bob Stein at AECOM at (805) 644-9704 to request a Pre-Qualification questionnaire.

DATED:

Kate Rees
General Manager

ITEM # 8c
PAGE 3

CACHUMA OPERATION AND MAINTENANCE BOARD

MEMORANDUM

DATE: May 13, 2009
TO: BOARD OF DIRECTORS
FROM: Kate Rees, General Manager
RE: **Further Explanation of Use of Unexpended Fund Balance of \$200,000 to Account 6092**

RECOMMENDATION:

Authorize detailed use of \$200,000 in unexpended funds from FY 07-08 as outlined.

DISCUSSION:

At the February 23, 2009 Board Meeting, staff recommended and the Board approved using \$200,000 from the FY 2007-08 unexpended fund balance for additional work related to environmental requirements and engineering design for the Mission Creek Pipeline Project and the 2nd Pipeline Project. More detailed information on the use of these funds was requested. At the time the FY 2008-09 budget was developed, it was anticipated that other project requirements would arise, and that the current budget would not be adequate to cover all of these projected expenses. However, it was assumed that additional funding would be available from the Capital Improvement Bond Funding. Because the bond issuance was postponed until next fiscal year, staff recommended that the additional work on these projects during FY 08-09 be funded from unexpended funds.

The work is detailed as follows:

1. Stimulus Funding Application Assistance - \$3,000
2. Mission Creek Pipeline Rehabilitation
 - a. Engineering
 - i. Additional ROW assistance - \$9,000
 1. Additional research, surveying and mapping assistance was required due to a lack of boundary information available from Santa Barbara County and Caltrans. The area has some significant gaps in information and contradictory data. Not all issues were resolved at this time but enough information was collected to give us the required data.

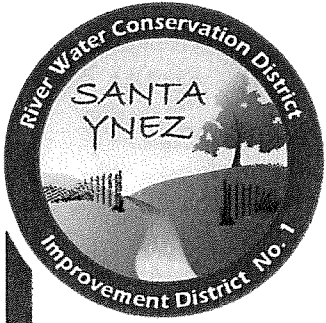
- ii. Change in design from line-stop to line-valve and additional modification to Sheffield Control Station- \$15,000
3. 2nd Pipeline
- a. Environmental
 - i. Phase 1 and 2 archeological study required – \$60,000
 - 1. Archeological sites had been determined within the project area in the initial study. Additional study was not expected. Late in the program of work a phase 1 and 2 study was required by the USBR based on EIS requirements.
 - ii. Two Biological Assessments are needed in support of formal consultation with USFWS and NMFS on red-legged frogs and steelhead. \$12,000
 - iii. Preparation of the Findings of Fact and Conditions of Overriding Consideration for support of the Final EIR certification. This was not included in the SAIC original scope of work and was not initially budgeted. \$4,000
 - b. Bid Phase Services
 - i. Environmental Assistance - \$10,000
 - 1. Technical assistance during the bid phase such as reviewing plans and specifications, and providing permits conditions once permits are received.
 - ii. Engineering assistance for bid phase services including construction contractor prequalification process, bidding assistance, technical assistance - \$30,000
 - c. Environmental Mitigation
 - i. Seed collection – Seed collection for the revegetation of the site after construction as identified in the EIR. \$34,000
 - ii. Invasive Weed Removal – the removal of invasive weeds is required by the EIR. This will help to decrease the spread of invasive weeds during the construction process and improve the process of native revegetation. \$16,000

The amounts for each task above are estimates and total \$193,000. The remaining \$7,000 will be used as needed for these activities. Most of the work is currently underway, but not all will be completed by June 30, 2009. The balance of the activities will be completed early in FY 2009-10

Respectfully submitted,



Kate Rees
General Manager



RECEIVED

MAY 04 2009

CACHUMA O&M BOARD

May 1, 2009

Mr. Das Williams, President representing City of Santa Barbara
Ms Jan Abel, Director representing Montecito Water District
Ms Lauren Hanson, Director representing Goleta Water District
Mr. Bob Lieberknecht, Director representing Carpinteria Valley Water District

Cachuma Operations and Maintenance Board

3301 Laurel Canyon Road
Santa Barbara, CA 93105

TRUSTEES:

DIVISION 1
LOS OLIVOS
Harlan J. Burchardi

DIVISION 2
SOLVANG
Jeff P. Clay

DIVISION 3
SOLVANG
Lee F. Bettencourt

DIVISION 4
SANTA YNEZ
Harry F. Poor

TRUSTEE-AT-LARGE
Matthew Loudon

MANAGER/SECRETARY
Chris Dahlstrom

BROWNSTEIN HYATT
FARBER SCHRECK, LLP
General Counsel

Subject: Proposed COMB Office Building

Dear Board Members:

During the February COMB Board of Directors meeting, the Board approved hiring an architect and spending up to \$50,000 for conceptual architectural services for a proposed COMB office building. As each of you are aware from prior discussions, the Santa Ynez River Water Conservation District, Improvement District No. 1 (District) has not been in favor of proceeding with this proposed project for a variety of reasons. The purpose of this letter is to layout the District's rational for your consideration and, if the majority of the Board still desires to proceed with this proposed project, to work out a mutually acceptable arrangement to address the District's concerns so the other COMB members may proceed with it.

As you may recall, one of the District's long standing concerns has been the expenditure of significant public funds for a building to be constructed on property owned by Reclamation. The District previously encountered a situation where Reclamation decided to construct improvements that required one of the District's buildings near Bradbury Dam to be demolished. The District was not compensated for the interruption or loss of the building. If COMB is going to go forward with the proposed office building, it should be constructed on non-Reclamation property or, a long term arrangement negotiated with Reclamation to ensure that COMB does not summarily lose its investment because of decisions Reclamation might make in the future.

Second, the timing for development of a COMB office building does not seem well advised due to the severe economic climate. Our District, as well as its customers, are facing significant financial challenges. As we understand, most of the agencies in COMB are facing similar challenges. We do not think it is wise to make such a large expenditure of public funds during these difficult

times. Further, each of our agencies would likely need to increase rates to pay for the proposed office building – a burden that would not be welcomed by our customers. The District has limited public funds, which needs to be spent wisely.

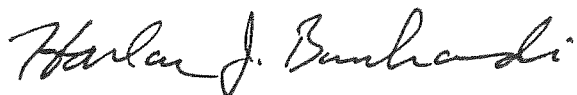
Another consideration is the pending restructuring of COMB and CCRB that we have been discussing. Admittedly these discussions have been sidetracked due to a number of other matters facing our agencies. However, a restructure could significantly alter, and possibly nullify, the need for the proposed office building. As an example, if COMB’s operations for south coast conduit were transferred to CCWA, most or possibly all of the functions of COMB could be run out of CCWA’s office in Buellton, eliminating the need for a new building, except for some ancillary space on the south coast. Another consideration is the location of fisheries personnel. If, as part of the restructuring, it was decided that some or all of the fisheries functions should be located closer to the Santa Ynez River, that could change the requirements for the building. These are only two of many possibilities that could significantly alter the need for a new office building.

Last, and prior to proceeding with development of the proposed office building, we think it is important to evaluate the best option for a new building. As an example, it seems prudent to compare various options, such as other sites that might be available, other existing buildings that are available for purchase, or leasing space rather than owning a building. Without this type of evaluation, we do not see how COMB can make an informed decision that is fiscally responsible and in the best interest of its member agencies.

If, notwithstanding the above concerns, the majority of the COMB Directors believe that it is in the best interest of COMB and their agencies to go forward with a new office building, we will need to discuss and agree upon the allocation of financial responsibility. In that event, we would like to have those arrangements worked out well in advance of this proposed project being brought to the COMB Board for approval (unanimous). The District wants to continue its cooperative partnership with the other COMB member agencies but, as each of you can surely understand, ID No.1 must first look out for the best interest of its customers.

This matter was thoroughly discussed at the District’s recent Board meeting where it was unanimously agreed to send this letter to each of you. We appreciate your consideration of the matters raised in this letter and look forward to working with each of you.

Sincerely,



Harlan J. Burchardi
President

Cc: Chris Dahlstrom, General Manager
Kate Rees, General Manager, COMB

CACHUMA OPERATION AND MAINTENANCE BOARD

MEMORANDUM

DATE: May 18, 2009
TO: Board of Directors
FROM: Kate Rees, General Manager
RE: **Measurement of 2008-09 Goals and Objectives and
FY 2009-10 Goals and Objectives**

Attached for your information are the measurement of COMB's goals and objectives for FY 2008-09 and the goals and objectives for fiscal year 2009-2010. We hope to accomplish them successfully.

Respectfully submitted,



Kate Rees
General Manager

CACHUMA OPERATION & MAINTENANCE BOARD

2008-2009

Measurement of Goals and Objectives

May 2009

Board Administration

Goal 1: Develop sound Board Governance Policies and By-Laws

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Develop draft governance policies and by-laws	September 2008	Partially completed March 2009. Draft policies written and are under review by General Counsel and the General Manager.
• Submit draft policies and by-laws to the Board for review	December 2008	Draft policies will be submitted to subcommittee in June 2009.
• Adopt the Board Governance Policies and By-Laws	March 2009	Projected Board adoption of governance policies by August 2009.

Goal 2: Secure Political and Legislative Support for the COMB CIP Program

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Maintain policy level discussions with the Bureau of Reclamation officials in Fresno, Sacramento, and Washington, D.C.	Ongoing	Completed. Several meetings took place during FY 08-09 with SCC Area Office and Regional Office management. Meetings with Reclamation officials in Washington D.C. held in February 2009.
• Maintain regular contact with federal and state legislators as well as local constituents	Ongoing	Completed. Staff of legal counsel met with legislators on specific COMB issues during the year.
	Ongoing	Completed. Prop 50 grant for \$25m

- Participate in IRVMP process to secure funding from Proposition 50 and Proposition 84 and future State bonds for the CIP Program

awarded to Santa Barbara County for 15 IRVMP projects in July 2008. COMB will receive \$3.2m for the 2nd Pipeline Project. Prop 84 participation in progress with development of Regional Acceptance Process application for Santa Barbara County.

Goal 3: To Complete COMB-CCRB Reorganization Process

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Continue negotiations with CCRB and the Cachuma Member Units regarding reorganization of COMB-CCRB	Ongoing	Partially completed. Board level committee meetings held between COMB/CCRB/ID#1, but reorganization issues have not yet been resolved.

Administrative and Financial

Goal 1: Implement a Long-Term Financial Plan to Support Capital Improvement Program

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Prepare annual and projected budgets to align and support the Capital Improvement Program	May 2009	Completed February 2009
• Provide Board with strategy to secure funding for Capital Improvement Projects through a bond issuance	July 2008	Completed July 2008
• Develop timeline matrix to use as guidance document in implementing CIP Program	November 2008	Completed August 2008

Goal 2: Provide Administrative Support for COMB Bond Requirements

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Complete discussions with Member Agencies regarding	July 2008	Completed July 2008. Additional discussion

bond issuance

initiated during early 2009 due to changes in bond market and the economic downturn.

- Develop timetable for bond issuance with Dave Houston of Citigroup
- Engage Doug Brown as Bond Counsel
- Provide administrative support for COMB Bond issuance

August 2008

Completed December 2008. Revisions to schedule to be completed by April 2009.

- Goal 3: Develop Improvements to Administrative Policies and Procedures

December 2008

Completed October 2008

- Goal 4: Create Employee Resources Database on COMB Intranet Website

2008 - 2012

Ongoing

Objectives

Projected Completion Date

Status

- Develop Policies and Procedures Manual

January 2009

Draft P&P Manual will be completed by October 2009.

- Re-organize administrative/organizational files for accessibility and retention purposes

March 2009

Currently working on development of filing procedures. Will be completed by June 2009.

Objectives

Projected Completion Date

Status

- Post Policies and Procedures Manual to company intranet

March 2009

P&P Manual will be completed and posted by November 2009.

- Post Employee Handbook on company intranet

January 2009

Employee Handbook will be posted by September 2009.

- Create HR/Benefit Forms availability on company intranet

March 2009

In progress - Will be completed by June 2009.

Human Resources (Staffing and Training)

Goal 1: Develop and Improve Staff Training Programs

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
<ul style="list-style-type: none"> Provide resources for staff educational and job skills enhancement training programs 	June 2009	Completed - Staff has attended various educational training programs throughout fiscal year.
<ul style="list-style-type: none"> Develop matrix to track ongoing training certifications 	December 2008	Tracking system under development and will be completed by June 2009.

Goal 2: Provide for an Equitable, Comparative Salary and Benefits Package for All Employees

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
<ul style="list-style-type: none"> Conduct a salary parity study for all COMB positions 	December 2008	Deferred to FY 09-10
<ul style="list-style-type: none"> Conduct a comparison of health benefits and program costs 	December 2008	Informal comparison completed April 2009
<ul style="list-style-type: none"> Submit suggested salary and benefits changes to the Board, if warranted 	February 2009	Deferred to FY 09-10

Goal 3: Update Employee Handbook

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
<ul style="list-style-type: none"> Review sections presented by labor attorney as updates and revisions 	July 2008	Completed April 2009
<ul style="list-style-type: none"> Solicit additional information from management regarding internal policy changes 	July 2008	Ongoing through discussion at Internal Management Meetings held semi-monthly.

- Prepare updated draft Employee Handbook and review with Board subcommittee

August 2008

Draft updated Employee Handbook to be completed and reviewed with Board subcommittee May 2009.

- Submit updated Employee Handbook to COMB Board for approval

December 2008

Will be submitted to Board for approval-June 2009.

Goal 4: To Enhance Workplace Environment and Safety Programs and Standards

Objectives

Projected Completion Date

Status

- Review and update safety programs annually

December 2008

Will be completed June 2009

Contracts and Agreements

Goal 1: Pursue re-assignment of the Cachuma Project Master Contract from the County of Santa Barbara

Objectives

Projected Completion Date

Status

- Meet with County Board of Supervisors and/or staff to request re-assignment of Cachuma Master Contract to COMB

December 2008

Deferred to FY 09-10

Goal 2: Negotiate and Manage Contracts Held with the U.S. Bureau of Reclamation

Objectives

Projected Completion Date

Status

- Negotiate Final Bradbury SOD contract and repayment schedule

August 2008

Will be completed June 2009

- Complete Lauro SOD Contract by scheduling vegetation mitigation

August 2008

Completed January 2009

Goal 3: Continue Execution of Renewal Fund / Trust Fund Contract

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Hold annual Renewal Fund/Trust Fund meeting with constituents	April 2009	Completed April 2009
• Track and review expenditures affiliated with projects held in compliance with Renewal Fund/Trust Fund objectives	April 2009	Completed April 2009
• Approve annual Renewal Fund/Trust Fund Plan	April 2009	Completed April 2009

Goal 4: Continue participation in the Santa Barbara County Integrated Regional Water Management Plan

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Participate in MOU to administer Prop 50 Grant funding	July 2008	Completed July 2008
• Participate in MOU to begin cooperation with Central Coast Regional Participants for Prop 84 Grant process	August 2008	MOU for administration of Prop 84 activities approved March 2009. Central Coast participation ongoing through County Water Agency.

Operation & Maintenance

Goal 1: Improve Cachuma Project Conveyance Facilities Operations & Maintenance Program

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Upgrade SCADA monitoring computers	June 2009	2/3 completed June 2009. Will continue in FY 09-10.
• Continue to upgrade and improve SCADA information acquisition and sharing	June 2009	Completed June 2009

Several staff training classes completed December 2008. Ongoing training and education will continue.

December 2008

Continue quagga mussel education and develop inspection program for Cachuma facilities

Completed June 2009

Ongoing

Continue routine O & M activities which include valve exercising, reservoir cleaning, and daily SCC operational servicing.

Goal 2: Facilitate Interagency Communication and Coordination for Design and Construction Projects

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
-------------------	----------------------------------	---------------

Completed June 2009

Ongoing

Facilitate COMB and Member Agency Capital Improvement Projects Coordination Meetings

Completed April 2009

April 2009

Coordinate with the USBR on Project Management for the Landscape portion of the Lauro Dam SOD project

Capital Improvements

Goal 1: To Rehabilitate and Improve Cachuma Project Conveyance System Facilities

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
-------------------	----------------------------------	---------------

Project completed December 2008.

Construction - December 2008

Improve and enlarge the Lauro Debris Basin

- Design, permits, & Environmental - July 2008

Line valves for these locations postponed to FY 09-10.

- Montecito Yard - May 2009
- Valley Club - May 2010
- Duffer Site - May 2011

Install new line valves in the SCC Lower Reach

Final EIS/EIR certified and Project approved

Environmental -

Upper Reach SCC 2nd Pipeline Project

March 2009.

Permit applications submitted November 2008 - Working on easements.

- Upper Reach SCC 2nd Pipeline Project (cont'd)

July 2008

- Permits and Easements - December 2008
- Final Design - December 2008
- Construction - December 2010

Completed March 2009

On Schedule

- SCC Interior Pipeline Inspection

Ongoing

Complete by 2011

1st round completed 3/17/09

2nd round completed 3/31/09

- Mission Creek Pipeline Replacement and Fish Passage Project

Draft Mitigated Negative Declaration completed April 2009.

Completed March 2009

- Environmental - January 2009
- Final Design - March 2009
- Construction - December 2009

On schedule, but reconsidering construction date.

CACHUMA OPERATION & MAINTENANCE BOARD

2009-2010
Goals and Objectives

May 2009

Board Administration

Goal 1: To Develop Sound Board Governance Policies and Procedures

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Complete draft Board Governing Policies and Procedures begun in FY 08-09 and submit to Board for review	July 2009	
• Adopt Board Governance Policies and Procedures	August 2009	

Goal 2: To Complete CCRB-COMB Reorganization Process

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Complete negotiations with COMB and the Cachuma Member Units regarding reorganization of COMB	October 2009	

Goal 3: To Establish a Long-Term Strategic Plan for COMB

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Develop a long-term (10 year) Strategic Plan for COMB responsibilities and activities	December 2009	
• Submit draft Strategic Plan to the Board for review	March 2010	

Strategic Partnerships

Goal 1: To Secure Political and Legislative Support for the CIP Program

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Maintain policy level discussions with the Bureau of Reclamation officials in Fresno, Sacramento, and Washington, D.C.	Ongoing	
• Maintain periodic contact with federal and state legislators	Ongoing	
• Participate in IRWMP process to secure funding from Proposition 84 and future State bonds for the CIP Program	Ongoing	

Goal 2: To Facilitate Interagency Communication and Coordination

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Continue open communication, cooperation, and coordinated activities with Reclamation, County of Santa Barbara, and Cachuma Member Units	Ongoing	

Administrative and Financial

Goal 1: To Prepare Annual Budget and Audit

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Prepare annual and projected COMB budget which align with proposed goals and objectives for FY 10-11	May 2010	
• Prepare annual financial audit in accordance with generally accepted auditing standards	September 2009	

Goal 2: To Implement a Long-Term Financial Plan to Support Capital Improvement Program

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
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- | | | |
|---|--------------------------------|--|
| <ul style="list-style-type: none"> • Prepare annual COMB bond budget to support the Capital Improvement Program | May 2010 | |
| <ul style="list-style-type: none"> • Update schedules, complete Official Statement and other legal bond documents, and issue CIP Bond for COMB's priority capital improvement projects | September 2009 | |
| <ul style="list-style-type: none"> • Administer COMB CIP bond requirements | Throughout Fiscal Year 2009-10 | |
| <ul style="list-style-type: none"> • Provide administrative support to Member Units for COMB Bond issuance | Throughout Fiscal Year 2009-10 | |
| <ul style="list-style-type: none"> • Administer COMB Proposition 50 Funds received from SWRCB | Throughout Fiscal Year 2009-10 | |

Goal 3: To Develop Improvements to Administrative Procedures

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
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- | | | |
|--|------------|--|
| <ul style="list-style-type: none"> • Create Employee Resources Database on COMB Intranet Website and post Employee Handbook, HR/Benefit Forms, Policies and Procedures Manual, and other employee resources | March 2010 | |
| <ul style="list-style-type: none"> • Re-organize administrative/organizational files for accessibility and retention purposes | March 2010 | |

- Submit updated Employee Handbook to COMB Board for approval December 2009

Goal 4: To Enhance Workplace Environment and Safety Programs and Standards

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Review and update safety programs annually	December 2009	

Contracts and Agreements

Goal 1: To Pursue re-assignment of the Cachuma Project Master Contract from the County of Santa Barbara

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Meet with County Board of Supervisors and staff to negotiate re-assignment of Cachuma Master Contract to COMB	December 2009	

- Meet with Bureau of Reclamation staff to request re-assignment of Cachuma Master Contract to COMB March 2010

Goal 2: To Negotiate and Manage Contracts Held with the U.S. Bureau of Reclamation

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
• Carry out terms of Bradbury Dam and Lauro Dam SOD contracts	Throughout Fiscal Year 2009-10	

Goal 3: To Administer Renewal Fund / Trust Fund Contract

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
<ul style="list-style-type: none"> Hold annual Renewal Fund/Trust Fund meeting with constituents and approve Annual and 5-year Plans 	April 2009	
<ul style="list-style-type: none"> Evaluate and approve use of Santa Barbara County Water Agency's \$100k Cachuma Betterment Fund 	April 2010	
<ul style="list-style-type: none"> Track and review expenditures affiliated with projects held in compliance with Renewal Fund/Trust Fund objectives 	April 2010	

Operation & Maintenance

Goal 1: To Improve Cachuma Project Conveyance Facilities Operations & Maintenance Program

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
<ul style="list-style-type: none"> Upgrade SCADA software and re-configure COMB scada system 	June 2010	
<ul style="list-style-type: none"> Continue to upgrade and improve SCADA information acquisition and sharing 	June 2010	
<ul style="list-style-type: none"> Continue quagga mussel education 	Throughout Fiscal Year 09-10	
<ul style="list-style-type: none"> Continue routine O & M activities which include valve exercising, reservoir cleaning, and daily SCC operational servicing 	Ongoing	
<ul style="list-style-type: none"> GIS - continue development/training staff on new software 	Throughout Fiscal Year 09-10	

Goal 2: To Facilitate Interagency Communication and Coordination for Design and Construction Projects

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
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- Facilitate COMB and Member Agency Capital Improvement Projects Coordination Meetings
Throughout 2009 & 2010

Capital Improvements

Goal 1: To Rehabilitate and Improve Cachuma Project Conveyance System Facilities

<u>Objectives</u>	<u>Projected Completion Date</u>	<u>Status</u>
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- Rehab Laterals South Reach: 5 - 10 Laterals
June 2010
- Install new line valves in the SCC Lower Reach
Montecito Yard - May 2010
Valley Club - May 2010
Duffer Site - May 2011
- Upper Reach SCC 2nd Pipeline Project
Construction Management - Throughout FY 09-10
Bond Funding - August 2009
Contractor Selection - August 2009
Construction - December 2010

- SCC Interior Pipeline Inspection

- Mission Creek Pipeline Replacement and Fish Passage Project

Ongoing
Complete 2011

- Install Line Valve
- January 2010
- Select Contractor
- March 2010
- Construction -
Fall 2010

CACHUMA OPERATION AND MAINTENANCE BOARD

MEMORANDUM

DATE: May 18, 2009
TO: Members of the Board of Directors
FROM: Kate Rees, General Manager
RE: **COMB FY 2009-10 Preliminary Budget**

RECOMMENDATION:

None at this time. For review and discussion only.

DISCUSSION:

Attached is the proposed COMB Preliminary Budget for FY 2009-10 for your review and consideration. This memo provides an overview of the preliminary budget and changes from FY 2008-09.

1. Proposed COMB FY 2008-2009 Budget

The budget summary provides details of proposed O&M, General & Administrative, and Special Projects expenses for FY 2008-2009.

The FY 2009-10 proposed budget is \$3,370,647 compared to the FY 2008-09 budget of \$3,508,414. This reflects a 3.93% decrease of about \$137,767 compared to FY 2008-09. Included are summary budget sheets showing the total budget for each category of expenditure, and a comparison to the FY 2008-09 budget with percentage changes for each account. This is followed by several pages detailing the expenses for each budget category. Additional back-up material supporting the budgeted activities is not included, but is available at any time upon request.

Contributing factors for the budget difference between the FY 2008-2009 budget and the proposed budget for FY 2009-2010 include adjustments in PERS, health benefits and workers compensation formulas; a reduction in special G& A expenses because the parity study will be completed; and an overall reduction in the Special Projects because substantial staff work will support construction of the capital improvement projects to be funded by the COMB bond issuance. Other O&M costs are similar to previous years. The projected budget is 4.43% lower than FY 2008-09.

A 2.5% cost of living adjustment is proposed based on an averaged 13 month Consumer Price Index for LA-Riverside and USA. The COLA would be for all staff except the General Manager.

The Board of Directors will consider adjustments to the General Manager's salary and benefits at the May 18th meeting, and Ms. Rees salary may be adjusted following her performance review in May. The General Manager's salary is split 50% - 50% between the COMB and CCRB budgets, compared to a 35% - 65% split in prior years due to the increased time Ms. Rees is pending on COMB activities

3. Budget Cost Allocations Among the Member Units

This spreadsheet shows the cost allocation of the proposed FY 2009-10 budget among the Member Units based on Cachuma Entitlement percentages. There is also a split between costs paid by all Member Units and costs paid only by the South Coast Member Units for certain categories.

4. Budget Comparisons

This spreadsheet compares the COMB budgets in prior fiscal years to the proposed COMB budget for FY 2009-10.

The preliminary budget has been reviewed by the COMB Finance Committee and the Cachuma Member Unit General Managers, and was revised based on their suggested changes. The Finance Committee thoroughly discussed all budgeted items and approved bringing the proposed budget to the Board for review on May 18, 2009. Any additional changes will be incorporated into the final budget which will come before the Board at the June 22, 2009 Board meeting.

Respectfully submitted,



Kate Rees
General Manager

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Cachuma Operation & Maintenance Board

Draft Budget

Fiscal Year 2009 / 10

05/18/09

Account Number	Account Name	FY 2008 / 09 Approved Budget	Estimated Actuals Thru 6/30/09	FY 2009 / 10 Proposed Budget	Change	Percentage Change
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OPERATION & MAINTENANCE EXPENSES

LABOR						
3100	LABOR OPS	854,201	850,000	887,123	32,922	
	TOTAL	854,201	850,000	887,123	32,922	3.85%
VEHICLES & EQUIPMENT						
3201	VEHICLE/EQUIP MTCE	38,000	35,000	40,000	2,000	
3202	FIXED CAPITAL	48,000	58,231	40,000	(8,000)	
3203	EQUIPMENT RENTAL	10,000	4,500	5,000	(5,000)	
3204	MISC	18,000	15,000	15,000	(3,000)	
	TOTAL	114,000	112,731	100,000	(14,000)	-12.28%
CONTRACT LABOR						
3301	CONDUIT, METER, VALVE	12,000	12,000	12,000	0	
3302	BUILDINGS & ROADS	16,000	15,000	16,000	0	
3303	RESERVOIRS	52,000	50,000	52,000	0	
3304	ENGINEERING, MISC SERVICES	26,000	26,000	20,000	(6,000)	
	TOTAL	106,000	103,000	100,000	(6,000)	-5.66%
MATERIALS & SUPPLIES						
3401	CONDUIT, METER, VALVE & MISC	25,000	22,000	25,000	0	
3402	BUILDINGS & ROADS	25,000	22,000	25,000	0	
3403	RESERVOIRS	10,000	8,000	10,000	0	
	TOTAL	60,000	52,000	60,000	0	0.00%
OTHER EXPENSES						
3501	UTILITIES	6,500	6,000	6,500	0	
3502	UNIFORMS	6,500	6,000	6,500	0	
3503	COMMUNICATIONS	20,000	18,000	20,000	0	
3504	USA & OTHER SERVICES	4,000	2,500	4,000	0	
3505	MISC	8,000	7,500	8,000	0	
3506	TRAINING	8,000	7,200	8,000	0	
	TOTAL	53,000	47,200	53,000	0	0.00%
	TOTAL O & M EXPENSE	1,187,201	1,164,931	1,200,123	12,922	1.09%

**Cachuma Operation & Maintenance Board
Draft Budget**

Fiscal Year 2009 / 10

Account Number	Account Name	FY 2008 / 09 Approved Budget	Estimated Actuals Thru 6/30/09	FY 2009 / 10 Proposed Budget	Change	Percentage Change
<u>GENERAL AND ADMINSTRATIVE EXPENSES</u>						
5000	DIRECTORS FEES	12,000	11,500	12,000	(0)	
5100	LEGAL & AUDIT	75,000	69,000	75,000	(0)	
5150	UNEMP TAX	7,088	0	7,574	486	
5200	LIABILITY & PROPERTY INSURANCE	48,000	39,000	40,000	(8,000)	
5201	HEALTH & WORKERS COMP.	64,240	64,000	72,311	8,071	
5250	PERS	33,965	33,000	39,787	5,822	
5339	FICA/MEDICARE	16,661	16,000	19,332	2,671	
5300,1,6	ADMIN. SALARIES	199,508	198,000	232,771	33,263	
5310	POSTAGE / OFFICE SUPPLIES	10,000	9,000	9,000	(1,000)	
5311	OFFICE EQUIPMENT / LEASES	6,200	6,000	6,200	0	
5312	MISC. ADMIN. EXP.	12,000	11,500	12,000	0	
5313	COMMUNICATIONS	5,200	5,200	6,000	800	
5314	UTILITIES	6,000	6,000	6,000	0	
5315	MEMBERSHIP DUES	6,850	6,050	6,050	(800)	
5316	ADMIN. FIXED ASSETS	7,000	5,000	5,000	(2,000)	
5318	COMPUTER CONSULTANT	8,000	8,000	10,000	2,000	
5325	EMPLOYEE EDUCATION/SUBSCRIPTIC	4,500	4,000	4,500	0	
5330	ADMIN TRAV & CONFERENCES	5,000	5,000	5,000	0	
5331	PUBLIC INFO	8,000	6,500	6,000	(2,000)	
5332	TRANSPORTATION	1,000	700	1,000	0	
TOTAL GENERAL & ADMINISTRATIVE		536,213	503,450	575,524	39,311	7.33%
<u>SPECIAL G & A EXPENSES</u>						
5319	PARITY STUDY	20,000	0	0	(20,000)	
5510	INTEGRATED REGNL WATER MGMT P	70,000	60,000	70,000	0	
TOTAL SPECIAL G & A		90,000	60,000	70,000	(20,000)	-22.22%
TOTAL O & M and G & A		1,813,414	1,728,381	1,845,647	32,233	1.78%

ITEM # 10
PAGE 4

**Cachuma Operation & Maintenance Board
Draft Budget**

Fiscal Year 2009 / 10

05/18/09

Account Number	Account Name	FY 2008 / 09 Approved Budget	Estimated Actuals Thru 6/30/09	FY 2009 / 10 Proposed Budget	Change	Percentage Change
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SPECIAL PROJECTS

6062	SCADA	50,000	48,000	50,000	0	
6090-1	COMB Bldg/Grounds Repair	75,000	50,000	50,000	(25,000)	
6092	SCC Improv Plan & Design	800,000	835,800	175,000	(625,000)	
6095	SCC Valve & Control Sta. Rehabilitation	450,000	225,000	0	(450,000)	
6096	SCC Structure Rehabilitation	250,000	230,000	100,000	(150,000)	
6097	GIS and Mapping	50,000	50,000	50,000	0	
6098	Quagga Mussel Research	20,000	0	0	(20,000)	
6100	Annual Debt Service Repayment (Bond)	0	0	1,100,000	1,100,000	
O & M SPECIAL PROJECTS		1,695,000	1,438,800	1,525,000	(170,000)	-10.03%
7000	Legal/Litigation					
7002	Spec Counsel Costs	0	0	0	0	
TOTAL LEGAL/LITIGATION		0	0	0	0	0.00%
TOTAL COMB BUDGET		3,508,414	3,167,181	3,370,647	(137,767)	-3.93%

Notes:

- COLA = 2.5%
- GM Salary split equally with CCRB
- Health / Dental increases = 7.5 % in January 2010
- PERS EE expense = 7%
- PERS ER expense = 10.361%

ITEM # 10

PAGE 5

Cachuma Operation & Maintenance Board
Operations & Maintenance Expenses
Draft Budget
Fiscal Year 2009 / 10

Account Number	Account Name	FY 2008/09 Approved Budget	FY 2009 / 10 Proposed Budget	Description
<u>OPERATIONS and MAINTENANCE EXPENSES</u>				
LABOR				
3100	LABOR OPS	854,201	887,123	Field Crew, Foreman, Operations Supervisor + benefits
	TOTAL	854,201	887,123	
VEHICLES & EQUIPMENT				
3201	VEHICLE/EQUIP MTCE	38,000	40,000	Ops & mtce costs of vehicles & equip including inspections
3202	FIXED CAPITAL	48,000	40,000	Utility Truck: Misc Replacement equipment
3203	EQUIPMENT RENTAL	10,000	5,000	Rental equipment
3204	MISC	18,000	15,000	Small tools, Misc
	TOTAL	114,000	100,000	
CONTRACT LABOR				
3301	CONDUIT, METER, VALVE	12,000	12,000	Heavy equip operators, Southwest Services
3302	BUILDINGS & ROADS	16,000	16,000	Republic; Equip relocation; equip repair; heavy equip; lands
3303	RESERVOIRS	52,000	52,000	Reservoir Cleaning-silt vacuuming reservoirs
3304	ENGINEERING, MISC SERVICE	26,000	20,000	CIP consultants, engineering, design
	TOTAL	106,000	100,000	
MATERIALS & SUPPLIES				
3401	CONDUIT, METER, VALVE & MI	25,000	25,000	Fill materials, charts, locks, signs
3402	BUILDINGS & ROADS	25,000	25,000	Paint, window, lights, gravel, spray, fencing, etc
3403	RESERVOIRS	10,000	10,000	Gravel, spray, fencing, etc.
	TOTAL	60,000	60,000	
OTHER EXPENSES				
3501	UTILITIES	6,500	6,500	Electric; gas
3502	UNIFORMS	6,500	6,500	Uniforms; boots; raingear
3503	COMMUNICATIONS	20,000	20,000	Phones at facilities/Cell Phones/Ops & Mtce
3504	USA & OTHER SERVICES	4,000	4,000	Underground Service Alerts
3505	MISC	8,000	8,000	Miscellaneous operational expenses
3506	TRAINING	8,000	8,000	Certs / classes
	TOTAL	53,000	53,000	
TOTAL O & M EXPENSE		1,187,201	1,200,123	

**Cachuma Operation & Maintenance Board
General and Administrative Expenses**

Draft Budget

Fiscal Year 2009 / 10

<i>Account Number</i>	<i>Account Name</i>	<i>FY 2008 / 09 Approved Budget</i>	<i>FY 2009 / 10 Proposed Budget</i>
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GENERAL AND ADMINISTRATIVE EXPENSES

5000	DIRECTORS FEES	12,000	12,000	Directors Fees
5100	LEGAL & AUDIT	75,000	75,000	Audit, Legal, Acctg Consultant
5150	UNEMP TAX	7,088	7,574	Unemployment Tax
5200	LIAB INSURANCE	48,000	40,000	General premiums
5201	HEALTH & WC	64,240	72,311	Assumes 7.5% increase in health benefits/Jan 20
5250	PERS	33,965	39,787	PERS employer portion increased slightly
5339	FICA / MEDICARE	16,661	19,332	Payroll driven
5300	MGR SALARY	50,300	77,000	50% of GM annual salary of \$150,000
5301	ADMIN MGR	93,943	96,292	Cola increase
5306	ADMIN ASST	55,265	59,479	Cola increase
5310	POST/OFFICE	10,000	9,000	Ofc supplies/postage
5311	OFFICE EQUIP/LEASES	6,200	6,200	Copiers lease/mtce/PBCC
5312	MISC ADMIN EXP	12,000	12,000	J&C janitorial/Paychex/F&G permits
5313	COMMUNICATIONS	5,200	6,000	COX/Veri/ATT/Gen/Cells
5314	UTILITIES	6,000	6,000	SCE / SC Gas
5315	MEMBERSHIP DUES	6,850	6,050	ACWA/AWWA/CVWP
5316	ADMIN FIXED ASSETS	7,000	5,000	Computers/Office Furniture
5318	COMPUTER CONSULTANT	8,000	10,000	Technical Expertise
5319	ADMIN. CONSULTANT	20,000	0	Parity Study
5325	EMPLOYEE EDUCATION/SUBSCRIPTION	4,500	4,500	Admin Expense
5330	TRAVEL & CONF.	5,000	5,000	COMB travel
5331	PUBLIC INFO	8,000	6,000	Website
5332	TRANSPORTATION	1,000	1,000	Staff car
TOTAL		556,212	575,524	

ITEM # 10

PAGE 7

6062	SCADA	50,000	50,000	This line item for the 2009-2010 budget is allocated for updates of the existing system as well as the annual maintenance contract with Tesco Control Systems. The update portion will include the replacement of SCADA software, and programming updates. The annual maintenance contract will include support on issues that occur with the system and the inspection and evaluation of PLC's, computers, instruments, communication, and programming. The maintenance support and upgrading of software will ensure that the system continues to function with the current high level of reliability and functionality.
6090-1	COMB Bldg/Grounds Repair	75,000	50,000	This account will provide funds for existing mobile unit repair requirements, as well as maintaining and upgrading existing grounds and facilities.
6092	SCC Improv Plan & Design	800,000	175,000	The SCC Improvement Plan and Design consists of studying the SCC and designing improvements based on these studies. To date we have completed two reliability studies on two sections of the SCC, designed several new line valve installations, and started the design of the 2nd pipeline project and the open air vent modifications. For the 2009/2010 Fiscal Year the main focus will be to start work on the SCC Right-of-Way Definition Program. Work will also occur on other miscellaneous smaller projects.
6095	SCC Valve & Control Sta. Rehabilitator	450,000	0	This program of work includes the rehabilitation of COMB's seven control stations and valve pits along the SCC. The rehabilitation work will include replacement of valves, repair of roofs, electrical, fencing, and roads, repainting of building and valve pits, and correcting other deficiencies that exist at these facilities and the installation of 10 new line valves. In the Fiscal Year 2009 / 2010 no work will occur in this category.
6096	SCC Structure Rehabilitation	250,000	100,000	This line item includes funding for the rehabilitation of COMB's approx. 200 air vent, blow-off and lateral structures. Currently, 50 structures have been rehabilitated and another 30 have had significant portions of rehabilitation completed. In the Fiscal Year 2009/2010 it is planned to rehabilitate 5 to 10 laterals in the lower reach and continue pipeline inspections.
6097	GIS and Mapping	50,000	50,000	Currently all COMB's maps, easements and information systems for the SCC date back to the 1950's. Very few changes to these maps, easements and the information system have been made since then, but many changes have occurred surrounding the SCC. The existing organization of the data is difficult and cumbersome to navigate. The Geographic Information System (GIS) reorganizes, updates in computerized format, allow better access to the information and allows the information to be easily updated. Currently, all maps have been scanned and filed into the computer, the SCC has been plotted, the location of the SCC is being corrected, drawings are being linked to the system, and other data sets are being collected and imported. This line item for the 2009/10 fiscal year will continue to fund the work.
6098	Quagga Mussel Research	20,000	0	Research options for protecting Cachuma project facilities from quagga mussel infestation and remain current with the developments in that arena. No work is planned for FY 2009/10.
6100	Bond Repayment		1,100,000	
TOTAL SPECIAL PROJECTS		1,695,000	1,525,000	
7000	LEGAL-LITIGATION			
7002	Spec Counsel Costs	0	0	
TOTAL LEGAL/LITIGATION		0	0	

CACHUMA OPERATION & MAINTENANCE BOARD

Proposed Allocation for FY 2009 - 2010 Budget

(Admin costs) \$575,524 / (Total Budget) \$3,370,647 = 17.0%

G&A Salaries = \$ 366,509 (Salaries, Unempl tax, W/C, Pers, Fica, Health)

COMB (All 5 Member Units) Directors Fees at 20%		
MEMBER UNIT	PERCENT %	DOLLARS \$
Goleta Water District	0.2000	2,400.00
City of Santa Barbara	0.2000	2,400.00
Carpinteria Valley Water District	0.2000	2,400.00
Montecito Water District	0.2000	2,400.00
Santa Ynez River Wtr Consv Dist, ID#1	0.2000	2,400.00
	1.0000	\$12,000.00

COMB (All 5 Member Units) G & A Salaries and Benefits at 40%			
MEMBER UNIT	Cachuma Entitlement %	PERCENT %	DOLLARS \$
Goleta Water District	36.25%	0.3625	\$53,143.81
City of Santa Barbara	32.19%	0.3219	47,191.70
Carpinteria Valley Water District	10.94%	0.1094	16,038.43
Montecito Water District	10.31%	0.1031	15,114.83
Santa Ynez River Wtr Consv Dist, ID#1	10.31%	0.1031	15,114.83
	100%	1.0000	\$146,603.60

G & A Salaries + Benefits = \$366,509 x 40% = \$146,603.60

COMB (All 5 Member Units) Remaining G & A \$219,905			
MEMBER UNIT	Cachuma Entitlement %	PERCENT %	DOLLARS \$
Goleta Water District	36.25%	0.3625	\$13,551.65
City of Santa Barbara	32.19%	0.3219	\$12,033.86
Carpinteria Valley Water District	10.94%	0.1094	\$4,089.79
Montecito Water District	10.31%	0.1031	\$3,854.27
Santa Ynez River Wtr Consv Dist, ID#1	10.31%	0.1031	\$3,854.27
	100%	1.0000	\$37,383.85

17% of \$219,905 = \$37,383.66

South Coast Member Units Only G & A

MEMBER UNIT	Cachuma Entitlement %	So Co Percent %	DOLLARS \$
Goleta Water District	36.25%	0.4042	\$153,408.67
City of Santa Barbara	32.19%	0.3588	\$136,177.71
Carpinteria Valley Water District	10.94%	0.1220	\$46,303.46
Montecito Water District	10.31%	0.1150	\$43,646.70
Santa Ynez River Wtr Consv Dist, ID#1	10.31%	0.0000	\$0.00
	100%	1.0000	\$379,536.55

SCMU only G&A = \$575,524.00 -12,000.00 -146,603.60 -37,383.85 = \$379,536.55

Total G & A		DOLLARS \$
Goleta Water District		\$222,504.12
City of Santa Barbara		\$197,803.27
Carpinteria Valley Water District		\$68,831.69
Montecito Water District		\$65,015.81
Santa Ynez River Wtr Consv Dist, ID#1		\$21,369.11
		\$575,524.00

ITEM # 10
PAGE 9

COMB O & M, and CERTAIN SPECIAL PROJECTS ASSESSMENT

MEMBER UNIT	So Co Percent %	DOLLARS \$
Goleta Water District	40.42	\$1,109,496.14
City of Santa Barbara	35.89	985,232.57
Carpinteria Valley Water District	12.20	334,838.28
Montecito Water District	11.50	315,556.01
	100.00	\$2,745,123.00

O&M 1,204,456 + IRWMP 70,000 +SCC improv/design 100,000 + SCADA 75,000 +
 SCC Structure Rehab 100,000+GIS 100,000 + Bond Debt Repayment 1,100,000 = \$2,749,456.00

COMB Building & Grounds Repair

MEMBER UNIT	PERCENT %	DOLLARS \$
Goleta Water District	0.3625	\$18,125.00
City of Santa Barbara	0.3219	16,095.00
Carpinteria Valley Water District	0.1094	5,470.00
Montecito Water District	0.1031	5,155.00
Santa Ynez River Wtr ConservDist,ID#1	0.1031	5,155.00
	1.0000	\$50,000.00

MEMBER UNIT TOTALS (Fiscal Year 2009-10)	Actual % Budget	DOLLARS \$
Goleta Water District	40.06%	\$1,350,125.26
City of Santa Barbara	35.58%	\$1,199,130.85
Carpinteria Valley Water District	12.14%	\$409,139.97
Montecito Water District	11.44%	\$385,726.81
Santa Ynez River Wtr Conserv Dist, ID#1	0.79%	\$26,524.11
TOTAL	100.00%	\$3,370,647.00

QUARTERLY PAYMENT

MEMBER UNIT TOTALS	DOLLARS \$	Quarterly
Goleta Water District	\$1,350,125.26	\$337,531.32
City of Santa Barbara	1,199,130.85	299,782.71
Carpinteria Valley Water District	409,139.97	102,284.99
Montecito Water District	385,726.81	96,431.70
Santa Ynez River Wtr Conserv Dist, ID#1	26,524.11	6,631.03
TOTAL	\$3,370,647.00	\$842,661.75

Formula for allocating costs:

- 1) Directors fees subtracted from admin costs and are allocated equally among all member units using .20 as multiplier
- 2) Admin Costs are divided by total budget to reach percentage
- 3) G & A Salaries are subtracted from admin costs - 40% of that number is used to allocate for all 5 MU's
- 4) Remaining G & A is multiplied by percentage derived above for normal allocation among all member units
- 5) The remaining G & A is allocated at SCMU % only
- 6) O & M is SCMU only
- 7) Litigation and Bldg/grounds repair - all 5 member units normal allocation

ITEM # 10
 PAGE 10

CACHUMA OPERATION & MAINTENANCE BOARD BUDGET COMPARISON - 2005 TO 2010

5/18/09

	02-03 Adopted	02-03 Actual	03-04 Adopted	03-04 Actual	04-05 Adopted	04-05 Actual	05-06 Adopted	05-06 Actual	06-07 Adopted	06-07 Actual	07-08 Adopted	07-08 Actual	08-09 Adopted	09-10 Proposed
LABOR	450,240	417,617	563,700	524,870	604,178	583,707	677,921	663,241	705,332	705,000	826,565	685,821	854,201	887,123
OPS & MAINTENANCE	237,568	187,649	207,950	162,632	287,890	221,436	265,801	171,589	310,990	294,300	332,000	238,637	333,000	313,000
TOTAL O&M EXPENSE	687,808	605,266	771,650	687,502	872,068	805,142	943,722	834,829	1,016,322	999,300	1,158,565	924,458	1,187,201	1,200,123
GENERAL & ADMINISTRATIVE	478,290	430,341	511,006	468,496	510,439	476,412	539,581	475,389	509,030	422,607	546,486	440,510	626,213	645,524
TOTAL OPS/MTCE & G & A	1,166,098	1,035,607	1,282,656	1,155,998	1,382,507	1,281,554	1,483,303	1,310,218	1,525,352	1,421,907	1,705,051	1,364,968	1,813,414	1,845,647
PERCENT OF CHANGE BY YEAR O&M-G&A			10%	12%	8%	11%	7%	2%	3%	9%	12%	-20%	33%	2%
COMB SPECIAL PROJECTS														
Seismic Consultant	5,000	1,138	5,000	1,063	5,000	1,058	-	1,200	-	-	-	-	-	-
COMB Ofc. Bldg.	110,000	24,882	50,000	3,343	-	-	-	62,523	-	45,000	50,000	42,455	75,000	50,000
COMB Bldg/Grounds Repair	114,000	106,036	50,000	12,223	50,000	51,778	50,000	-	-	-	-	-	-	-
SCC Hydrologic Capacity Sty	40,000	29,658	40,000	18,789	-	-	60,000	44,339	60,000	30,000	30,000	18,773	50,000	50,000
SCADA	600,000	5,201	216,248	169,612	50,000	5,586	-	2,966	-	-	-	-	-	-
Bradbury Dam Radial Gates	-	-	3,019,527	3,001,292	-	10,769	-	-	-	-	-	-	-	-
Bradbury Dam Surcharge	30,000	-	13,300	-	-	-	-	-	-	-	-	-	-	-
Hilton Creek Watering System	-	-	20,000	-	-	-	-	-	300,000	200,000	250,000	482,116	800,000	175,000
SCC Improv Plan & Design	100,000	79,742	70,000	64,566	95,000	93,851	95,000	66,471	-	-	-	-	-	-
SCC Life Expectancy Study	100,000	64,201	70,000	69,935	70,000	69,935	95,000	75,401	-	-	-	-	-	-
North Portal Rehabilitation	45,000	69,049	100,000	156,933	280,000	156,933	-	-	-	-	-	-	-	-
SCC Valve & Control Sta. Rehab	150,000	112,832	450,000	346,822	630,000	663,057	600,000	469,553	600,000	585,000	450,000	718,200	450,000	-
Lauro Debris Basin Rehabilitation	-	-	-	-	-	-	50,000	14,068	-	15,000	600,000	120,556	-	-
SCC Structure Rehabilitation	105,000	120,354	140,000	137,342	280,000	262,108	305,000	275,446	400,000	416,000	450,000	430,821	250,000	100,000
GIS and Mapping	-	-	100,000	12,937	100,000	12,937	75,000	14,275	100,000	100,000	40,000	11,187	50,000	50,000
2005 Storm Damage	-	-	-	-	-	16,399	200,000	109,749	100,000	7,000	100,000	132,750	-	-
Zaca Fire Damage	-	-	-	-	-	-	-	-	-	-	59,135	-	20,000	-
IRWMP	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Quagga Mussel research	-	-	-	-	-	-	-	-	-	-	-	-	-	-
COMB SPECIAL PROJECTS	1,568,000	672,608	4,244,075	3,888,302	1,560,000	1,344,412	1,530,000	1,135,992	1,610,000	1,398,000	1,970,000	2,015,992	1,695,000	425,000
Legal/Litigation	-	2,214	55,000	67,083	155,614	173,928	100,000	58,748	100,000	95,000	100,000	89,801	-	-
Spec Counsel Costs /FMP-BO EIS/R	-	2,214	55,000	67,083	155,614	173,928	100,000	58,748	100,000	95,000	100,000	89,801	-	-
TOTAL LEGAL/LITIGATION	-	2,214	55,000	67,083	155,614	173,928	100,000	58,748	100,000	95,000	100,000	89,801	-	-
Bond Repayment	2,734,098	1,710,428	5,681,731	5,111,383	3,088,121	2,789,694	3,113,303	2,504,958	3,235,352	2,914,907	3,775,051	3,470,761	3,508,414	3,370,647
TOTAL COMB BUDGET	4%	-28%	104%	199%	-44%	-45%	0.49%	-11%	4%	16%	17%	-8%	-7%	-3.93%
PERCENT OF CHANGE BY YEAR														

ITEM # 10
PAGE 11