

MINUTES OF A REGULAR MEETING  
of the  
CACHUMA OPERATION & MAINTENANCE BOARD

held at  
3301 Laurel Canyon Road, Santa Barbara, CA  
Monday, December 19, 2016

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1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Doug Morgan who chaired the meeting. Those in attendance were:

Directors present:

W. Douglas Morgan	Montecito Water District
Harwood "Bendy" White	City of Santa Barbara
Polly Holcombe	Carpinteria Valley Water District
Lauren Hanson	Goleta Water District

Others present:

Janet Gingras	Donna Payne
Adelle Capponi	John Darwin
Adriane Passani	Nick Turner
Heather Harrison	Danna McGrew
Tim Robinson	William Carter
Edward Lyons	David Flora Jr.
Nina Pisani	Phil Walker

2. Public Comment

Mr. John Darwin, counsel to a member of the public and resident of Santa Barbara, notified the Board of his tentative plans to take certain potential litigation to court in Los Angeles County, instead, for expediency purposes.

Mr. Phil Walker noted the varying degrees of drought conditions across California; and Mr. Robert McDonald, General Manager of Carpinteria Valley Water District (CVWD), voiced his support and appreciation in regards to pursuing a Seismic Reliability Assessment of the Tecolote Tunnel's North Portal Intake Tower.

3. Consent Agenda

- a. Minutes
    - November 4, 2016 Special Board Meeting
    - November 28, 2016 Regular Board Meeting
  - b. Investment Funds
    - Financial Reports
    - Investment Reports
  - c. Review of Paid Claims
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Director Hanson moved to approve the consent agenda, as presented in the board packet. Following staff explanation of several paid claims, Director Holcombe seconded the motion, which carried 6/0/1 as follows:

Ayes: Morgan, Holcombe, Hanson, White

Nays: None

**Absent/Abstain:** Walsh

#### **4. Verbal Reports from Board Committees**

- *Administrative Committee Meeting – December 9, 2016:* Director White stated the Administrative Committee received Bartlett, Pringle, & Wolfe, LLP's (BPW) presentation of the COMB Fiscal Year 2015-16 Draft Financial Audit as the sole item, and that it would be presented to the Board as the next item of today's agenda. He also updated the Board regarding the Fiscal Year 2015-16 Unexpended Funds, which staff will present at the following Regular Board meeting.

#### **5. Draft Financial Audit Report as of June 30, 2016 – Presentation from Bartlett, Pringle & Wolfe, LLP**

The Board received BPW's presentation of the COMB Fiscal Year 2015-16 Draft Financial Audit. President Morgan commended auditors and staff, noting explicitly that the audit was clean and thorough, and the Board was pleased with the results.

Director Hanson moved to receive and file the finalized COMB Fiscal Year 2015-16 Audit. Seconded by Director Holcombe, the motion carried 6/0/1 as follows:

Ayes: Morgan, Holcombe, Hanson, White

Nays: None

**Absent/Abstain:** Walsh

#### **6. General Manager Report**

- *Cachuma Project Member Unit Manager Meetings*
- *Administration*
- *Operations Division*
- *Fisheries Division*

Ms. Janet Gingras, General Manager, highlighted topics within her report, provided updates on current and ongoing deliverables and topic of interest, and offered to field questions from the Board.

#### **7. Operations Division Report**

- *Lake Cachuma Operations*
  - *Operation and Maintenance Activities*
-

Mr. David "Buddy" Flora, COMB Lead Operator, presented the report on behalf of Operations Division Manager, Mr. Dave Stewart, and gave a detailed summary of the Division's tasks and objectives for the month and addressed questions from the Board.

**8. Update: Fish Passage Improvement Projects**

- *Quiota Creek Crossing OA*
- *Quiota Creek Crossing 4*

Mr. Tim Robinson, Fisheries Division Manager, was pleased to report that the Crossing OA Project was complete on December 15, 2016, and to the upmost satisfaction of all various interests, including that of granting and regulatory agencies. Director Hanson inquired as to whether there had been any resurgence of interest in implementing a similar project on an adjacent parcel, to which Mr. Robinson replied that he was uncertain, but would do some investigating. Additionally, he notified the Board that the Crossing 4 Project is substantially complete, with only closeout work remaining, and that he anticipates under-budget project completion within a tight schedule.

**9. Fisheries Division report**

- *LSYR Steelhead Monitoring Elements*
- *Tributary Project Updates*
- *Surcharge Water Accounting*
- *Reporting/Outreach/Training*

Mr. Robinson highlighted his report, as included in the board packet, and offered to field questions from the Board.

**10. Progress Report on Lake Cachuma Oak Tree Program**

- Maintenance and Monitoring

Mr. Robinson updated the Board on the progress of the Program. He offered once more to coordinate and then escort any interested Directors on a program tour.

**11. Monthly Cachuma Projects Reports**

The monthly reports were included in the Board Packet for information.

**12. 2017 COMB Regular Board Meeting Calendar**

A calendar listing all 2017 COMB Regular Board Meeting dates was included in the Board Packet for information.

**13. Resolution No. 623 Honoring Adelle Capponi on her Retirement from COMB**

On behalf of the Board, President Morgan read aloud and presented the resolution to Ms. Adelle Capponi graciously praising and thanking her for her many years of dutiful efficiency and brightness. Director Hanson then moved to approve Resolution No. 623. Seconded by Director Holcombe, the motion carried 6/0/1 as follows:

Ayes: Morgan, Holcombe, Hanson, White

Nays: None

**Absent**/Abstain: Walsh

#### 14. Directors' Requests for Agenda Items for Future Meeting

- President Morgan requested the COMB employee Benefits structure goes to the Administrative Committee for prompt review and consideration.
- Director White, echoed by Director Hanson, requested Ms. Gingras investigate COMB's eligibility to participate in the scoping and development of a Community Wildfire Protection Plan within the Cachuma Watershed.

#### 15. [Closed Session]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 4:05 p.m.

- a) [Government Code Section 54956.9(d)(4)]  
Name of matter: Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities
- b) [Government Code Section 54956.9(d)(2)]  
Name of matter: Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision

#### 16. Reconvene Into Open Session

[Government Code Section 54957.7]

Disclosure of Actions taken in closed session, as applicable

[Government Code Section 54957.1]

The Board came out of closed session at 5:04 p.m.

- a) Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities
- b) Alleged Access Rights to Ortega Ridge Road, Ocean View Estates Subdivision

There was no reportable action.

#### 17. Meeting Schedule

- January 23, 2017 at 2:00 P.M., COMB Office
- Board Packages Available on COMB Website  
[www.cachuma-board.org](http://www.cachuma-board.org)

#### 18. COMB Adjournment

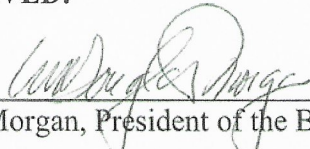
There being no further business, the meeting adjourned at 5:05 p.m.

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Respectfully submitted,

  
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Janet Gingras, Secretary of the Board

**APPROVED:**

  
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Doug Morgan, President of the Board

√	<i>Approved</i>
	<i>Unapproved</i>