

**MINUTES OF REGULAR MEETING
OF THE CACHUMA OPERATION AND MAINTENANCE BOARD**

held at

**3301 Laurel Canyon Road
Santa Barbara, CA 93105**

**Monday, April 27, 2026
1:00 PM**

MINUTES

1. CALL TO ORDER, ROLL CALL

The regular meeting of the Board of Directors was called to order by President Sneddon at 1:00 PM.

Directors Present:

Patrick O'Connor, Carpinteria Valley Water District
Kristen Sneddon, City of Santa Barbara
Lauren Hanson, Goleta Water District
Cori Hayman, Montecito Water District *

**Director Hayman's arrival was slightly delayed*

General Counsel Present:

William Carter - Musick, Peeler, Garrett, LLP

Staff Present:

Janet Gingras, General Manager	Shane King, Ops Supervisor/Chief Distribution Operator
Edward Lyons, Administrative Manager / CFO	Elijah Papan, Water Resources Analyst II
Tim Robinson, Fisheries Division Manager	Rosey Bishop, Administrative Assistant II
Joel Degner, Engineer/Ops Division Manager	Dorothy Turner, Administrative Assistant II

Others Present:

Dakota Corey, City of Santa Barbara	Matt Young, County of Santa Barbara
Dana Hoffenberg, City of Santa Barbara	Michael, Member of the Public

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

- a. Minutes of March 23, 2026 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

Ms. Gingras introduced the Consent Agenda, referring the Board to the Minutes to be approved.

Director O'Connor motioned to approve Item 3.a. of the Consent Agenda followed by a second from Director Hanson. The motion passed with a vote of 5 in favor and one absentee vote.

Ayes: Hanson, O'Connor, Sneddon
Nays:
Absent: Hayman
Abstain:

Ms. Gingras then invited Mr. Lyons to speak to the Financial Statements and Paid Claims. Mr. Lyons summarized revenues received and discussed paid claims, including but not limited to, remittances to MCR Technologies, Caltrol, Performance Pipeline Technology, USGS, Western Land Surveys and Reclamation. He fielded questions from the Board.

Director O'Connor provided the motion to approve Items 3.b and 3.c. of the Consent Agenda. Director Hanson seconded and the motion carried with a vote of six in favor.

Ayes: Hayman, Hanson, O'Connor, Sneddon
Nays:
Absent:
Abstain:

4. VERBAL REPORTS FROM BOARD COMMITTEES

- Operations Committee Meeting – April 13, 2026

President Sneddon reviewed the Operations Committee meeting and noted that the committee forwarded both action items to the Board for adoption or approval. Both are to be heard during this meeting.

5. FINANCIAL REVIEW – 3rd QUARTER FISCAL YEAR 2025-26

Mr. Lyons shared a slide presentation for his financial review of the third quarter of Fiscal Year 2025-26. He summarized the first nine months of the fiscal year and then reviewed revenues collected. Moving on to the division reports, and taking each division separately, Mr. Lyons compared actual expenses to the divisions' budgets, with explanation for any variances that exceeded the Year-to-Date apportioned budget. He provided a forecast of projected expenditures versus budget for the final quarter of the fiscal year. Finally, Mr. Lyons reviewed the status of the administrative deliverables. He fielded observations and questions from the Board.

6. RESOLUTION NO. 822 - PROPOSED FISCAL YEAR(S) 2027-2031 INFRASTRUCTURE IMPROVEMENT PLAN

Mr. Degner shared his 2027-2031 Infrastructure Improvement Plan (IIP) slide presentation. He discussed the process and purpose of the plan and how it helps to inform and prioritize work plans and budget. Mr. Degner reviewed each of the projects and their projected costs by anticipated year of installation, emphasizing that the Board is not approving any expenditures. He fielded questions from the Board.

Director O'Connor motioned to adopt Resolution 822, approving the plan, followed by Director Hayman's second. The motion carried with a vote of six in favor.

Ayes: Hayman, Hanson, O'Connor, Sneddon
Nays:
Absent:
Abstain:

7. SHEFFIELD TUNNEL EAST PORTAL ISOLATION VALVE DESIGN WORK – FLOWERS AND ASSOCIATES, INC.

Mr. Degner once again shared a slide presentation, this time illustrating the necessary isolation valve work at the Sheffield East portal. He advised that this requested design work is first step in the overall Sheffield Tunnel rehabilitation. Mr. Degner fielded questions and discussion throughout his presentation.

Director O'Connor motioned to approve the design work and Director Hayman seconded the motion. The motion carried with a vote of six in favor.

Ayes: Hayman, Hanson, O'Connor, Sneddon

Nays:

Absent:

Abstain:

8. SHEFFIELD CONTROL STATION REHABILITATION PROJECT – PHASE 2 MATERIALS PURCHASE

Mr. Degner presented the proposal to purchase a meter and valve for the Sheffield Control Station project. In response to a question regarding where the cost for the materials falls within the current year budget, he advised that COMB would pay for the materials out of the 2026-27 budget. He noted that the lead time to receive the meter and valve is quite long, hence the placement of the order now would be imperative to the timing of the installation. The Board questioned whether unused funds from this fiscal year's budget could be committed to this purchase and carried forward. Staff will research this option.

Director Hayman made a motion to approve the purchase of the materials. Director O'Connor seconded the motion which carried with a vote of six in favor.

Ayes: Hayman, Hanson, O'Connor, Sneddon

Nays:

Absent:

Abstain:

9. GENERAL MANAGER REPORT

- Administration
- Divisional Accomplishments / Internal Goals

Ms. Gingras presented the General Manager report with a review of the contracts she had executed in the previous fiscal quarter. She provided a review of the current O&M contract negotiations and finished with a list of staff accomplishments and goals.

10. ENGINEER'S REPORT

- Climate Conditions and Lake Elevation
- Winter Storm Damage Repairs/Reimbursement
- Water Quality Update
- Infrastructure Improvement Projects Update

Mr. Degner introduced the Engineer's report and noted that the majority of the report had been covered in his earlier presentations. With respect to water quality sampling, he reported that total organic content in the reservoir, while it rose slightly a while ago, has now dropped back to very low levels. President

Sneddon advised that Mr. Degner look into potential water quality grant funds through the Fire Safe Council.

11. OPERATIONS DIVISION REPORT

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. King presented the Operations Division report. Staff is wrapping up fiscal year end contracted work. He noted that recent security modifications at Lauro Reservoir appear to be successful. As well, Mr. King advised that further work was needed to inspect the Glen Anne and Ortega reservoirs' toe drains. Staff activities included installation of a level transducer at Ortega reservoir, work with the SCADA consultant and a lighting project on campus. Finally, Mr. King noted that a plumbing contractor had been hired to clear and repair the North Portal's blocked septic system and renovate the North Portal restroom.

12. FISHERIES DIVISION REPORT

- LSYR Steelhead Monitoring Elements
- Surcharge Water Accounting
- Reporting/Outreach/Training

To accommodate his schedule, Mr. Robinson presented the Fisheries Division report after agenda item No.8. He reported that target flows continue to be met as Reclamation ramps down its releases. He noted the lagoon remains open, allowing smolts and spawn to make their way to the sea. Mr. Robinson provided statistics on the recently ended trapping season. Staff is monitoring several unhatched redds and continues with other normal BiOp monitoring. As well, Mr. Robinson offered updates on grant status, COMB participation in the Biological Assessment Ad Hoc committee and recent outreach efforts.

13. PROGRESS REPORT ON LAKE CACHUMA OAK TREE PROGRAM

- Maintenance and Monitoring

Mr. Robinson reported that the oak tree inventory continues, as well as staff's removal of deer cages. The trees are doing well. Mr. Robinson also noted that the financial statements and annual report for the Oak Tree program are under way in anticipation of the annual Oak Tree Committee meeting.

14. MONTHLY CACHUMA PROJECT REPORTS

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

Other than alluding to the extended Bradbury release that ended on March 20, 2026, Ms. Gingras mentioned nothing of note with respect to the Cachuma Project reports.

15. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

Directors O'Connor, Hayman and President Sneddon requested that COMB present the Sheffield Tunnel Rehabilitation project before their respective Boards and commissions.

17. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL

- a. [Government Code Section 54956.9(d)(2)]
Potential Litigation (Potential Exposure)

The Board adjourned to Closed Session at 3:08 PM.

18. [CLOSED SESSION]: ANNUAL PERFORMANCE REVIEW

- a. [Government Code Section 54957(b)(1)] Title: General Manager

19. [CLOSED SESSION]: CONFERENCE WITH LABOR NEGOTIATORS

- a. [Government Code Section 54957.6(a)]
Agency designated representatives: Board President
Unrepresented Employee: General Manager

20. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

- 16a. Potential Litigation (Potential Exposure)
17a. Annual Performance Review – General Manager
18a. Conference with Labor Negotiators

The Board reconvened the Open Session at 5:17 PM. Mr. Carter stated there was no reportable action for Item 16.a.

He reported, with respect to Item 17.a., that the directors conducted a performance review of General Manager, Janet Gingras.

With respect to Item 18.a., Mr. Carter advised that the directors offered General Manager Gingras a higher compensation and agreed to enter into a new three-year employment agreement with General Manager Gingras.

21. MODIFICATION TO GENERAL MANAGER'S EMPLOYMENT AGREEMENT

Director O'Connor made a motion to approve the Board's compensation offer and three-year employment agreement offer made to General Manager Gingras. Director Hayman seconded the motion which carried unanimously with a vote of six in favor.

Ayes: Hayman, Hanson, O'Connor, Sneddon

Nays:

Absent:

Abstain:

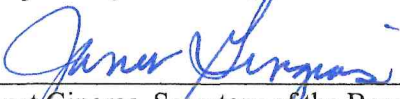
22. MEETING SCHEDULE

- **Regular Board Meeting – May 18, 2026 at 1:00 PM (Third Monday)**
- **Board Packages available on COMB website www.cachuma-board.org**

24. COMB ADJOURNMENT

There being no further business, the meeting was adjourned at 5:20 PM.


Respectfully submitted,



Janet Gingras, Secretary of the Board

√	<i>Approved</i>
	<i>Unapproved</i>

APPROVED:



Kristen W. Sneddon, President of the Board