

**MINUTES OF A REGULAR MEETING**  
**of the**  
**CACHUMA OPERATION AND MAINTENANCE BOARD**  
**held at**  
3301 Laurel Canyon Road, Santa Barbara, CA  
**Monday, February 26, 2018**

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**1. Call to Order, Roll Call**

The meeting was called to order at 2:00 p.m. by President Morgan who chaired the meeting. Those in attendance were:

**Directors Present:**

W. Douglas Morgan, Montecito Water District  
Kristen Sneddon, City of Santa Barbara  
Polly Holcombe, Carpinteria Valley Water District  
Lauren Hanson, Goleta Water District

**Staff Present:**

Janet Gingras, General Manager	Joel Degner, Water Resources Engineer
Edward Lyons, Administrative Manager/CFO	William Carter, General Counsel
Tim Robinson, Fisheries Division Manager	Carinna Butler, Admin Asst. II

**Others Present:**

Kelley Dyer, City of SB Public Works	Fray Crease, SB County Water Agency
Philip Walker, Santa Barbara resident	Eric Friedman, Santa Barbara resident
Bob McDonald, Carpinteria Valley Water District	Duane Stroup, Bureau of Reclamation
Chris Dahlstrom, SYRWCD, ID No. 1	Paeter Garcia, SYRWCD, ID No. 1
Peter Cantle, CCRB	Danna McGrew, Bartlett, Pringle Wolf LLP
Nina Pisani, Bartlett, Pringle Wolf LLP	

**2. Public Comment**

Mr. Walker shared with the Board a study on the Bureau of Reclamation and the pan evaporation method and touched briefly on the ozone column degradation.

Mr. Garcia shared with the Board his view on the matter concerning Santa Ynez River Water Conservation District (SYRWCD) ID No. 1 currently under consideration.

**3. Consent Agenda**

Ms. Gingras presented the Consent Agenda as provided in the board packet. Ms. Gingras fielded questions from the Board.

**a. Minutes**

- Minutes of January 22, 2018 Regular Board Meeting

**b. Investment of Funds**

- Financial Reports
- Investment Reports

**c. Review of Paid Claims**

Director Holcombe made a motion to approve the Consent Agenda as presented. Seconded by Director Hanson; the motion passed by 6/0/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nayes:**

**Absent:** Walsh

**Abstain:**

**4. Verbal Reports From Board Committees**

- **Operations Committee Meeting – February 8, 2018:** Director Morgan presented the items and noted that the items will be discussed separately within staff reports.
- **Administrative Committee Meeting – February 8, 2018:** Director Morgan presented the items and noted that the items will be discussed separately within staff reports.
- **Fisheries Committee Meeting – February 21, 2018:** Director Holcombe presented the items and noted that each item was an action item on the agenda or reported on within staff reports.

**5. Bartlett, Pringle Wolf LLP Presentation of Comprehensive Annual Financial Report (CAFR) – Fiscal Year Ending June 30, 2017**

Ms. McGrew and Ms. Pisani of Bartlett, Pringle Wolf LLP (BPW) presented COMB's Comprehensive Annual Financial Report (CAFR) as provided in the board packet. BPW issued an unmodified (clean) opinion with respect to the financial statements. Ms. McGrew reported full cooperation from COMB staff and indicated there were no significant accounting issues or restatements to report. Director Morgan indicated a discrepancy on the map legend of Cachuma Project Facilities contained in the statistical section of the report. BPW also presented a single audit report as a requirement of COMB Federal grant expenditures in FY 2016-17. BPW issued an unmodified (clean) opinion on COMB's compliance for each major federal program. Ms. McGrew and Ms. Pisani fielded questions from the Board. Director Holcombe made a motion (as modified) to receive and file the CAFR and Single Audit Report. Seconded by Director Hanson; the motion passed by 6/0/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nayes:**

**Absent:** Walsh

**Abstain:**

**6. California State Controllers Report for Fiscal Year Ending June 30, 2017**

Ms. McGrew and Ms. Pisani presented the California State Controllers Report as provided in the board packet. The report was filed on time and there were no issues to report. Ms. McGrew and Ms. Pisani fielded questions from the Board. Director Holcombe made a motion to file the California State Controllers Report. Seconded by Director Sneddon; the motion passed by 6/0/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:** Walsh

**Abstain:**

**7. Resolution No. 655 – Declaration of Emergency, Authorization for Performance of Remedial Work Without Competitive Bid Solicitation, Declaring Project Exempt from CEQA**

Ms. Gingras presented Resolution No. 655 as provided in the board packet. Due to the storm event in January, nine structures have been affected and are in need of remedial work. This event and the aftermath are still considered an emergency under FEMA regulations. The Request for Public Assistance (RPA) application was filed on January 30th; COMB staff had an exploratory call with FEMA on February 14<sup>th</sup> and on February 20<sup>th</sup>. A site visit was conducted on February 23<sup>rd</sup> with FEMA and CalOES staff. Director Holcombe congratulated COMB staff on how quickly progress is being made on this project. Ms. Gingras fielded questions from the Board. Director Holcombe made a motion to adopt Resolution No. 655. Seconded by Director Sneddon; the motion passed by 6/0/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:** Walsh

**Abstain:**

**8. Resolution No. 656 – Application to U.S. Bureau Of Reclamation WaterSMART Drought Response Grant Program**

Ms. Gingras presented Resolution No. 656 as provided in the board packet. Ms. Gingras updated the Board with information that the Bureau installed a new evaporation pan in mid-February. Comb staff will continue to monitor the evaporation data and report observations back to the Board. Ms. Gingras fielded questions from the Board. Director Holcombe made a motion to adopt Resolution No. 656. Seconded by Director Hanson; the motion passed by 6/0/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:** Walsh

**Abstain:**

**9. Department of Fish and Wildlife Grant Application – Quiota Creek Crossing Eight**

Mr. Robinson presented the memorandum as provided in the board packet. Mr. Robinson provided a detailed background on the Quiota Creek Crossing Eight project and the potential need to seek alternative grant funding due to an over-commitment of County grant resources. Director Holcombe highlighted that the bridge is in need of replacement and a potential impediment to fish if the structure failed during a large storm event. Mr. Robinson fielded questions from the Board. Mr. Eric Friedman provided public comment regarding the selection criteria for awarding grants based on his direct volunteer experience on the Fisheries Restoration Program. Director Morgan asked that COMB continue to lobby the County to fund this project. Director Holcombe made a motion to approve a construction match obligation of \$50,000 and authorize staff to submit a CDFW-FRGP grant application for Quiota Creek Crossing Eight Project. Seconded by Director Hanson; the motion passed by 5/1/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson

**Nays:** Morgan

**Absent:** Walsh

**Abstain:**

**10. Resolution No. 657 – Acceptance of Grant Agreement with California Department of Fish and Wildlife for the Fish Passage Improvement at Quiota Creek Crossing Nine**

Mr. Robinson presented Resolution No. 657 as provided in the board packet highlighting that COMB was the only entity from Santa Barbara County to receive funding from this grant. Mr. Robinson fielded questions from the Board. Director Holcombe made a motion to adopt Resolution No. 657. Seconded by Director Hanson; the motion passed by 6/0/1/0 vote:

**Ayes:** Sneddon, Holcombe, Hanson, Morgan

**Nays:**

**Absent:** Walsh

**Abstain:**

**11. General Manager Report**

- Meetings
- Administration
- Operations Division
- Fisheries Division

Ms. Gingras presented topics within her report as provided in the board packet highlighting the FEMA and Member Agency General Manager meetings. Ms. Gingras updated the Board regarding a meeting with California State Senator Hannah-Beth Jackson to discuss operational conveyance plans at the Lake contingent upon the continuation of a drought situation. Senator Jackson is reviewing if potential funding support exists for assistance with costs of re-installing the barge system and components. Ms. Gingras also mentioned the FY 2018-19 Operating Budget and the website update project. Ms. Gingras fielded questions from the Board.

**12. Water Resources Engineer Report**

- Emergency Operational Repairs
- Current Drought Conditions
- Lake Cachuma Elevation Projection Model
- Right-of-Way Program

Mr. Degner presented the monthly Water Resources Engineer Report as provided in the board packet highlighting the GIS/GPS system has been extremely valuable with marking and monitoring the conduit during the emergency event. Mr. Degner also reported on current drought conditions, the Lake Cachuma Elevation Projection Model and updated the Board on the Right-of-Way Program. Mr. Degner fielded questions from the Board.

**13. Operations Division Report**

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Degner presented the report on behalf of the Operations Division Manager as incorporated in the board packet. Mr. Degner updated the Board on the Infrastructure Improvement Plan projects along with a detailed summary of the Division's tasks and objectives for January. Mr. Degner fielded questions from the Board.

**14. Fisheries Division Report**

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates
- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented topics within his report as incorporated in the board packet. Mr. Robinson offered further detail on recent Fisheries Division activities and fielded questions from the Board.

**15. Progress Report on Lake Cachuma Oak Tree Program**

- Maintenance and Monitoring

Mr. Robinson presented topics within his report as incorporated in the board packet. Mr. Robinson highlighted staff's ongoing mitigation efforts for the Oak Tree Program as a result of the ongoing drought situation. Mr. Robinson fielded questions from the Board.

**16. Monthly Cachuma Project Reports**

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions

c. Lake Cachuma Quagga Survey

Ms. Gingras reviewed the monthly water reports as incorporated in the board packet. Ms. Gingras fielded questions from the Board.

17. **Directors' Request for Agenda Items for Future Meeting**

- There were no agenda item requests.

18. **[CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation**

The Board went into closed session at 4:06 PM

- a. [Government Code Section 54956.9(d)(4)]  
Name of matter: Protest of Member Agency re: Payment of Quarterly Assessments

19. **RECONVENE INTO OPEN SESSION**

[Government Code Section 54957.7]  
Disclosure of actions taken in closed session, as applicable  
[Government Code Section 54957.1]

The Board came out of closed session at 5:06 PM

There was no reportable action.

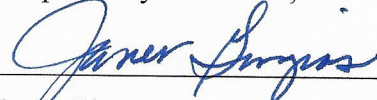
20. **Meeting Schedule**

- **March 26, 2018 at 2:00 PM, COMB Office**
- **Board Packages Available on COMB Website**  
[www.cachuma-board.org](http://www.cachuma-board.org)

21. **COMB Adjournment**

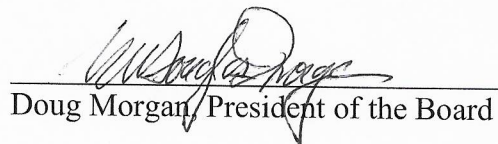
There being no further business, the meeting adjourned at 5:07 PM.

Respectfully submitted,



Janet Gingras, Secretary of the Board

**APPROVED:**



Doug Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>