

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION & MAINTENANCE BOARD**

**held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, October 28, 2013**

1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Lauren Hanson who chaired the meeting. Those in attendance were:

Directors present:

Lauren Hanson	Goleta Water District
Alonzo Orozco	Carpinteria Valley Water District
Doug Morgan	Montecito Water District
Dennis Beebe	SYR Water Conservation District, ID No. 1
Dale Francisco (arrived 2:15 p.m.)	City of Santa Barbara

Others present:

Randall Ward	Tony Trembley
Janet Gingras	Tim Robinson
Matt Naftaly	Tom Fayram
Ruth Snodgrass	Charles Hamilton
Kelley Dyer	Phil Walker
Larry Farwell	Sarah Horwath
Kevin Walsh	

2. Public Comment

Phil Walker commented on California's climate, weather patterns and climatic cycles.

3. Consent Agenda

- a. **Minutes:**
September 23, 2013 Regular Board Meeting
- b. **Investment Funds**
Financial Report
Investment Report
- c. **Payment of Claims**

Director Beebe moved to approve the consent agenda as presented, seconded by Director Orozco, passed 5/0/2, Director Francisco was absent.

4. Verbal Reports from Board Committees

a. Operations Committee Meeting, September 25, 2013

Director Morgan reported that the topics discussed at the Operations Committee meeting included the encroachment permit process and the drought contingency planning.

5. General Managers Report

Randall Ward, General Manager highlighted his report that was included in the board packet. Mr. Ward highlighted the USBR site inspections, the encroachment permit process, the AVAR bid package and the drought contingency planning effort.

6. Contingency Drought Planning

Randall Ward, General Manager included in the board packet a summary of the drought contingency planning efforts undertaken by the County of Santa Barbara, (County) participating Member Units (MU) and COMB staff. Mr. Ward outlined the initial planning tasks and responsibilities for the County, COMB and the Member Units. Immediate planning activities are necessary to prepare for the potential impact of a third year's drought on the water level at Lake Cachuma.

Due to the tasks and responsibilities outlined, the following actions were considered by the Board:

a. Adoption of Santa Barbara County's Pre-Qualified Master Services Agreement Contractor List

Adoption of the County's list would be for the purpose of streamlining the procurement process in the event of an emergency affiliated with the drought. The County list has been reviewed by the County Public Works Department and was approved by the Board of Supervisors for a three year period starting October 1, 2013. Mr. Ward requested that the Board consider adopting the County approved pre-qualified contractor list.

b. Authorize the General Manager to Encumber, Once Identified, Fiscal Year 2012-13 Unexpended Funds to Budget for Drought Contingency Planning Activities

The Board was requested to consider authorization to encumber Fiscal Year 2012-13 unexpended funds to procure consultants for project management, oversight, environmental, legal, design, engineering and construction activities for possible emergency contingency drought work. Director Beebe requested that it be noted that the unexpended funds would be from the South Coast Agencies only and would not include ID#1.

c. Approve Budget Adjustment to Adopted FY 2013-14 Budget to Utilize Unexpended 2012-13 Funds

In order to accommodate the funds to be carried over from FY 2012-13 the Board was requested to authorize an adjustment to FY 2013-14 Budget and create a drought preparedness line item. Director Beebe referred to item (b) that this adjustment would be for the South Coast Agencies only.

d. Authorize General Manager to Procure a Consultant Project Manager and Sign a Professional Services Contract for Contingency Planning Oversight and Management in an Amount Not to Exceed \$75,000

The Board was requested to authorize the General Manager to procure a Consultant Project Manager and to execute a Professional Services Contract for the contingency planning oversight and management.

e. Authorize General Manager to enter into Environmental/Legal Professional Services Agreements as necessary in an Aggregate Amount not to exceed \$50,000

The Board was requested to authorize the General Manager to execute Professional Services Agreements for any environmental/legal services required for the contingency planning.

f. Authorize General Manager to Execute Contracts with Emergency Justification as Sole Source Contracts for Items (d) Consultant Project Manager and (e) Environmental Legal Professional Services

The Board was requested to authorize the General Manager to execute contracts as sole source contracts with emergency justification.

Director Francisco moved to approve items (a) thru (f) as presented in the board packet with the changes requested by Director Beebe, seconded by Director Beebe, passed 5/1/1, Director Morgan voted no and Director Beebe abstained.

Phil Walker commented.

President Hanson announced that the Board would take a break at 4:40 p.m.

The Board meeting reconvened at 4:47 p.m.

7. Consider Authorizing the General Manager to Execute a Contract with Peter Lapidus Construction to Pothole the South Coast Conduit at Arroyo Paredon Creek

Randall Ward, General Manager reported that CalTrans intends to replace the Foothill Road Bridge where it crosses Arroyo Paredon Creek, near Carpinteria. The South Coast Conduit (SCC) crosses the creek approximately 20 yards upstream of the bridge. The exact horizontal and vertical location of the SCC is needed by CalTrans engineers for the project design. The SCC needs to be potholed where it crosses Arroyo Paredon Creek to provide the information for the project engineers. Due to administrative and contractual difficulties, CalTrans has solicited COMB's collaboration to conduct the required potholing effort. CalTrans will fully reimburse COMB for the project as well as indemnify COMB for the project.

A quote for the project was received from Peter Lapidus Construction for \$10,000. If the site where the potholing will take place needs to be dewatered or if the trenching is more extensive than thought, the additional effort will increase the cost. Staff recommends capping the cost of the project at \$15,000. The outcome of the

potholing and the exact location of the SCC will be incorporated into COMB's records.

Director Francisco moved to authorize the General Manager to execute a contract with Peter Lapidus Construction to pothole the South Coast Conduit where it crosses Arroyo Paredon Creek and Foothill Road, not to exceed \$15,000, seconded by Director Beebe, passed 6/0/1, Director Beebe abstained.

8. Report on Quiota Creek Crossing 1 Fish Passage Improvement Project

Tim Robinson reported that the construction on the project had started October 8, 2013 and the bridge was installed 12 working days later. Currently the backfilling of the arches is under way and by the end of next week the streambed work will be completed. To date the project has run very smoothly and in a timely manner.

9. Progress Report on Cachuma Lake Oak Tree Program

Tim Robinson highlighted the report on the Oak Tree Program that was included in the board packet. Mr. Robinson stated that this time of the year there is less maintenance to be done however, some caging maintenance and mulching will continue. The yearly inventory has been started and Mr. Robinson will provide the results in an upcoming board report.

10. Operations Division Report

Randall Ward highlighted the Operations report that was included in the board packet. Staff continues preparations for the air valve replacement project. The Operations staff had cleaned and repainted an open air vent and its welded joints after removing all surface corrosion at the Ortega Control Station. They also cleaned debris from the upstream side of the spillway stilling basin to prevent clogging the entrance. The downstream stilling basin was also cleared of thick vegetation.

11. Fisheries Division Report

Tim Robinson's Fisheries report was included in the board packet. Mr. Robinson reported that the thermographs continue to be downloaded monthly and the results are summarized in the Annual Monitoring Report. The Lake Cachuma water quality measurements continue to be taken once a month through December. The fall snorkel surveys will be conducted at the end of the WR 89-18 water rights release. Staff continues with the outreach program and continues to work on the 2012 Annual Monitoring Report.

12. Monthly Cachuma Project Reports

a. Cachuma Water Reports

The monthly water reports for September were included in the board packet.

b. Cachuma Reservoir Current Conditions

The Lake Cachuma Daily Operations report through October 23, 2013 was included in the board packet.

c. Lake Cachuma Quagga Survey

The County's summary of Aquatic Invasive Species Inspection Program for September 2013 was included in the board packet.

13. Directors' Requests for Agenda Items for Next Meeting

There were no requests for agenda items for the next meeting.

14. Closed Session

Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2): one case

Jessica and Andrew Brown, 1215 Franklin Ranch Road, Goleta

Dispute Re: January 2012 Property Grading/South Coast Conduit/County of Santa Barbara

Emergency Permit 11EMP-00000-00007/Grading Permit 11 GRD-00000-00135

Counsel, Tony Trembley announced that the Board would go into closed session regarding Item #14 of the agenda, significant exposure to litigation.

The Board went into closed session at 4:53 p.m.

15. Reconvene into Open Session [Government Code Section 54957.7]

**Disclosure of actions taken in closed session, as applicable
{Government Code Section 54957.1}**

The Board came out of closed session at 5:20 p.m. There was no action to report out of closed session.

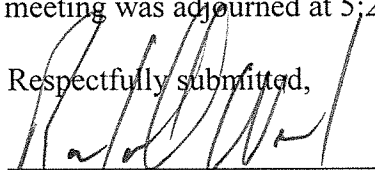
16. Meeting Schedule

- The next regular Board meeting will be held November 18, 2013 at 2:00 p.m.
- The Agendas and Board Packets are available on the COMB website, www.cachuma-board.org

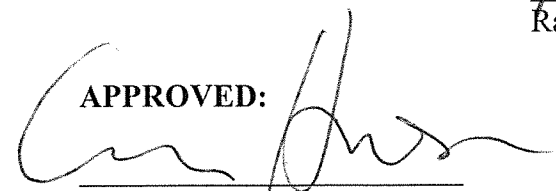
17. COMB Adjournment

There being no further business, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,


Randall Ward, Secretary of the Board

APPROVED:


Lauren Hanson, President of the Board