

**REGULAR MEETING  
OF  
CACHUMA OPERATION AND MAINTENANCE BOARD**

**3301 Laurel Canyon Road  
Santa Barbara, CA 93105**

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**Monday July 28, 2008**

*Approximate Start Time*  
**3:15 p.m.**

**AGENDA**

1. **COMB CALL TO ORDER, ROLL CALL** (COMB Board of Directors.) (*1 minute*).
2. **PUBLIC COMMENT** (Public may address the Board on any subject matter not on the agenda and within the Board's jurisdiction. See "Notice to the Public" below.) (*5 minutes*)
3. **CONSENT AGENDA** (For Board action by vote on one motion unless member requests separate consideration.) (*2 minutes*)
  - a. Minutes
    - June 23, 2008 Regular Board Meeting
  - b. Investment of Funds
    - Financial Reports
    - Investment Reports
  - c. Payment of Claims
4. **ANNUAL REORGANIZATION OF CACHUMA OPERATION & MAINTENANCE BOARD** (*10 minutes*)
  - a. Election of President
  - b. Election of Vice-President
  - c. Appointment of ACWA/JPIA Representative and Alternate
  - d. Appointment of General Counsel
  - e. Appointment of Secretary, Treasurer and Auditor-Controller
  - f. Appointment of Assistant Secretary
  - g. Establishment of Time and Place of Board Meetings
5. **PROPOSED ANNUAL RESOLUTIONS** (*5 minutes*)
  - a. Resolution No. 465 Adopting an Annual Statement of Investment Policy

- b. Resolution No. 466 Establishing a Supplemental Account Agreement for Telephone Transfers
  - c. Resolution No. 467 Authorizing Signatories for Revolving Fund Account at Santa Barbara Bank and Trust
  - d. Resolution No. 468 Authorizing Signatories for General Fund Account at Santa Barbara Bank & Trust
  - e. Resolution No. 469 Establishing a Check Signing Policy for General Fund Account for Payment of Claims
  - f. Resolution No. 470 Authorizing Signatories for General Fund Account at Santa Barbara Bank & Trust
  - g. Resolution No. 471 Establishing a Check Signing Policy for Cachuma Project Trust Fund and Master Contract Renewal Fund Accounts for Payment of Claims
  - h. Resolution No. 472 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at Washington Mutual Bank
  - i. Resolution No. 473 Establishing Time and Place for Board Meetings
6. **APPOINTMENT OF OUTSIDE AUDITOR TO PREPARE FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING JUNE 30, 2008 AND THE INDEPENDENT AUDITOR'S REPORT** *(5 minutes)*
7. **REPORTS FROM THE MANAGER** *(5 minutes)*
- a. Water Storage, Water Production & Use, SWP Accounting
  - b. Operations Report
  - c. 2008 Surcharge Accounting
  - d. **Verbal Report** - Cachuma Reservoir Current Conditions
8. **CONSIDER ADOPTION OF MITIGATED NEGATIVE DECLARATION FOR LAURO DAM RETENTION BASIN ENLARGEMENT** *(5 minutes)*
9. **REPORT ON THE FISH CONSERVATION SURCHARGE OPERATIONS MEETING HELD JULY 22, 2008** *(5 minutes)*
10. **UPDATE ON SANTA BARBARA COUNTY'S INTEGRATED REGIONAL WATER MANAGEMENT PLAN PROP 50 GRANT ACTIVITIES** *(5 minutes)*
11. **EMPLOYEE APPRECIATION LUNCH AUGUST 21, 2008** *(1 minute)*
12. **DIRECTORS' REQUEST FOR AGENDA ITEMS FOR NEXT MEETING** *(5 minutes)*
13. **MEETING SCHEDULE**
- August 25, 2008 following CCRB at 2:15 P.M., COMB Office
  - Availability of Board Packages on COMB Website  
[www.cachuma-board.org](http://www.cachuma-board.org)

## 14. COMB ADJOURNMENT

### NOTICE TO PUBLIC

**Public Comment:** Any member of the public may address the Board on any subject within the jurisdiction of the Board that is not scheduled for a public hearing before the Board. The total time for this item will be limited by the President of the Board. If you wish to address the Board under this item, please complete and deliver to the Secretary of the Board before the meeting is convened, a "Request to Speak" forms including a description of the subject you wish to address.

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

[This Agenda was Posted at 3301 Laurel Canyon Road, Santa Barbara, CA  
at Santa Barbara City Hall, Santa Barbara, CA and at Member District Offices and Noticed and Delivered in Accordance with  
Section 54954.1 and .2 of the Government Code.]

**MINUTES OF A REGULAR MEETING**  
**of the**  
**CACHUMA OPERATION & MAINTENANCE BOARD**  
**held at the**  
Cachuma Operation & Maintenance Board Office  
3301 Laurel Canyon Road, Santa Barbara, CA  
**Monday, June 23, 2008**

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**1. Call to Order, Roll Call**

The meeting was called to order at 3:44 p.m. by Vice-President Matt Loudon, who chaired the meeting. Those in attendance were:

**Directors present:**

Matt Loudon	SYR Water Conservation Dist., ID#1
Das Williams	City of Santa Barbara
Jan Abel	Montecito Water District
June Van Wingerden	Carpinteria Valley Water District

**Others present:**

Kate Rees	William Hair
Chip Wullbrandt	Seth Strongin
Kevin Walsh	Brett Gray
Tom Mosby	Steve Mack
Gary Kvistad	Lee Bettencourt
Janet Gingras	Bill Ferguson
Chris Dahlstrom (via phone)	

**2. Public Comment**

There were no comments from the public.

**3. Consent Agenda**

**a. Minutes:**

May 19, 2008 Regular Board Meeting

Director Williams moved to approve the May 19, 2008 Board minutes, seconded by Director Loudon, passed 3/0/4, Director Abel and Director Van Wingerden abstained and Director Evans was absent.

**b. Investment Funds**

Financial Report  
Investment Report

**c. Payment of Claims**

Director Abel moved to approve the Investment of Funds and the Payment of Claims, seconded by Director Van Wingerden, passed 5/0/2, Director Evans was absent.

**4. Reports from the Manager**

**a. Water Storage, Water Production Use, SWP Accounting**

The monthly reports from Janet Gingras were included in the board packet.

**b. Operations Report**

The May report on operations from Brett Gray was included in the board packet.

**c. Zaca Fire Water Quality Update**

Brett Gray reported on the meeting he and Ms. Rees had attended concerning the water quality of Lake Cachuma due to the Zaca fire. The City of Santa Barbara has taken the lead in monitoring the water quality at the lake, taking water samples every other week. COMB and Goleta Water District are available to help the City when needed.

**d. 2008 Spill/Surcharge Issues**

Ms. Rees summarized the 2008 surcharge water table that was included in the board packet. The amount of surcharge for 2008 is 8,300 AF.

**e. Cachuma Reservoir Current Conditions**

**Date 06/23/2008**

Lake elevation	750.36 feet
Storage	189,131 acre feet
Rain (for the month to date)	0.00 inches
Rain YTD (for the season to date)	21.52 inches
Fish Release-Hilton Creek	18.2 - 24 acre feet per day
Month to Date Fish Release	425 acre feet
Month to Date Spill	0 acre feet
Year to Date Spill	22,239 acre feet

**5. Quagga Mussel Cost Sharing Proposal**

Director Williams indicated that the Board voted at its May 19<sup>th</sup> meeting to agendize this item for a special meeting rather than this regular Board meeting. Ms Rees said that staff had attempted to do so, but had been unable to find a date that worked for

all the Directors prior to our regular meeting date. Mr. Williams expressed his concern with voting on the Quagga mussel cost sharing proposal without a representative from the Goleta Water District present. Therefore, he moved to re-agendize this item to the July 28, 2008 regular Board meeting; there was no second so the motion died.

After additional Board discussion, Director Williams moved to re-agendize this item to either the July 21<sup>st</sup> Special Board meeting or the July 28<sup>th</sup> Regular Board meeting, at staff's discretion, seconded by Director Loudon, passed 4/1/2, Director Van Wingerden voted no, Director Evans was absent.

Director Abel moved to send to the County Board of Supervisors a letter with Counsel's Hair's analysis of the various contracts governing the Cachuma Project, a draft of which was included in the board packet, seconded by Director Williams, passed 5/0/2, Director Evans was absent.

**6. Integrated Regional Water Management Plan Activities**

Ms. Rees reported that the Santa Barbara County IRWM Plan grant application for \$25 million dollars was approved for full funding by the State Water Resources Control Board and the Department of Water Resources. COMB's second pipeline project is on the project list to receive \$3,200,000. The County will enter into a contract with the State of California, and individual project participant contracts with the County will be drafted for Board approval at a later date.

**7. Lauro Dam Retention Basin Enlargement – Draft Initial Study/Mitigated Negative Declaration**

Brett Gray had included in the board packet a draft Initial Study/Mitigated Negative Declaration for the Lauro Dam Retention Basin Enlargement. Staff will, at a later date, be recommending Board certification of this document including review of any public comment received by 5 p.m. on June 22, 2008. Mr. Gray is hoping to start construction of this project in late fall 2008.

**8. Consider Adoption of Mitigated Negative Declaration for El Jaro Creek – Cross Creek Ranch Fish Passage Project**

Ms. Rees reported that this project was included in the Lower Santa Ynez River Fish Management Plan/Cachuma Project Biological Opinion EIR/EIS, so CEQA compliance was completed when the Board certified that document. However, because the scope of project subsequently increased due to substantial additional streambank stabilization, staff felt it was necessary to prepare an Initial Study and Mitigated Negative Declaration as well. The Draft IS/MND was posted on April 28, 2008 at the Santa Barbara Clerk of the Board for a 30 day public comment period. There were no comments received. A Notice of Determination will be filed with the State Clearinghouse and County Clerk upon approval of the project.

Director Abel moved to consider the Initial Study and Mitigated Negative Declaration, independently find that there is no substantial evidence that the project will have a significant effect on the environment, adopt the Mitigated Negative Declaration by approving Resolution No. 464, and adopt the Mitigation Monitoring and Reporting Plan for the El Jaro Creek – Cross Creek Ranch Fish Passage project, seconded by Director Williams, passed 5/0/2, Director Evans was absent.

**9. Consider Approval of Addendum to FMP/BO EIR for Quiota Creek Fish Passage Projects**

Ms. Rees reported that the COMB Board certified the Final EIR for the Lower Santa Ynez River Fish Management Plan/Cachuma Biological Opinion and approved the project in November 2004. The Quiota Creek Fish Passage Project was included in that document. Two project alternatives for the Quiota Creek fish passage improvements were evaluated, a bridge and a fishway, however changes in design options now indicate that a third alternative, a bottomless arched culvert, is preferred for several of the 9 crossings. Therefore, CEQA requires that an addendum to the EIR be submitted to the State Clearing House. Because there are no additional environmental impacts beyond those already discussed in the EIR for a bridge, CEQA does not require public circulation of the addendum.

Director Abel moved to approve the Addendum to the Lower Santa Ynez River Fish Management Plan/Cachuma Biological Opinion EIR for the Quiota Creek Fish Passage Projects and authorize transmittal of the Addendum to the State Clearing House, seconded by Director Williams, passed 4/1/2, Director Loudon voted no and Director Evans was absent.

**10. Proposed Use of Unexpended Funds from FY 2006-07 and FY 2007-08 for Fish Conservation Surcharge Risk Analysis and Development of Surcharge Operational Protocols**

Ms. Rees recommended that the Board authorize the use of unexpended funds in the amount of \$95,000 from FY 2006-07 and \$100,000 projected from FY 2007-08 to cover the cost for Reclamation's Surcharge Operations Risk Assessment and Development of Operational Protocols, and Stetson Engineer's associated consulting costs. After discussion, the Board decided that different payment options for the estimated \$125,000 cost from the Bureau of Reclamation should be looked at first. They also thought that it would be prudent to immediately authorize use of \$60,000 in unexpended funds for Stetson Engineers to develop and provide various operational criteria to Reclamation. Reclamation and County Flood Control are looking into assistance with funding to help cover the cost of this work

Director Williams moved to use \$60,000 of unexpended funds from FY 2006-07 for the initial work for the Fish Conservation Surcharge Risk Analysis, seconded by Director Van Wingerden, passed 5/0/2, Director Evans was absent.

**11. Proposed Fiscal Year 2008-2009 Final COMB Budget**

Ms. Rees reported that there were no changes to the proposed FY 2008-09 Budget except the 3.9% COLA as discussed during the May meeting.

Director Williams moved to approve the Fiscal Year 2008-2009 Final COMB Budget, seconded by Director Van Wingerden, passed 5/0/2, Director Evans was absent.

**12. Directors' Request for Agenda Items for Next Meeting**

There were no additional requests from the Directors.

**13. Meeting Schedule**

- Special COMB Board Meeting July 21, 2008 at 3:30 p.m.
- The next regular Board meeting will be held July 23, 2008 following the 2:15 p.m. CCRB regular Board meeting, at the COMB office.

Ms. Rees announced that the new COMB website has been launched and the Agendas and Board Packets are available on the COMB website, [www.cachuma-board.org](http://www.cachuma-board.org)

**14. COMB Adjournment**

There being no further business, the meeting was adjourned at 5:10 p.m.

Respectfully submitted,

\_\_\_\_\_  
Kate Rees, Secretary of the Board

**APPROVED:**

\_\_\_\_\_  
Chuck Evans, President

Approved \_\_\_\_\_

Unapproved \_\_\_\_\_ ✓

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**Balance Sheet**  
 As of June 30, 2008

	<u>Jun 30, 08</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1050 · GENERAL FUND	759,561.96
1100 · REVOLVING FUND	12,215.24
TRUST FUNDS	
1220 · RENEWAL FUND	5,552.93
1210 · WARREN ACT TRUST FUND	281,866.66
Total TRUST FUNDS	<u>287,419.59</u>
Total Checking/Savings	1,059,196.79
Other Current Assets	
1010 · PETTY CASH	400.00
1200 · LAIF	1,243,638.43
1300 · DUE FROM CCRB	45,595.40
1302 · ASSESSMENTS RECEIVABLE-CARP	-301.60
1303 · SOD Act Assessments Receivable	52,824.00
1400 · PREPAID INSURANCE	11,600.72
1401 · W/C INSURANCE DEPOSIT	3,906.00
Total Other Current Assets	<u>1,357,662.95</u>
Total Current Assets	2,416,859.74
Fixed Assets	
1500 · VEHICLES	291,882.50
1505 · OFFICE FURN & EQUIPMENT	169,593.40
1510 · TRAILERS	97,803.34
1515 · FIELD EQUIPMENT	315,952.43
1525 · PAVING	22,350.00
1550 · ACCUMULATED DEPRECIATION	-633,192.50
Total Fixed Assets	<u>264,389.17</u>
Other Assets	
1910 · LT SOD Act Assess Receivable	6,770,319.07
Total Other Assets	<u>6,770,319.07</u>
<b>TOTAL ASSETS</b>	<b><u><u>9,451,567.98</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2200 · ACCOUNTS PAYABLE	433,594.34
Total Accounts Payable	433,594.34
Other Current Liabilities	
2550 · VACATION/SICK	71,006.19
2560 · CACHUMA ENTITLEMENT	-0.04
2561 · BRADBURY DAM SOD ACT	52,824.00
2562 · SWRCB-WATER RIGHTS FEE	3.04
2590 · DEFERRED REVENUE	287,419.59
Payroll-CCRB DepPrm	13.86
Payroll-DepPrm Ops	18.48
Total Other Current Liabilities	<u>411,285.12</u>
Total Current Liabilities	844,879.46
Long Term Liabilities	
2603 · LT SOD Act Liability - Lauro	1,060,000.00
2600 · Lease Obligation Payable	15,203.50
2601 · Note Payable SBB&T	-301.60
2602 · SOD Act Liability-Long Term	5,710,319.07
Total Long Term Liabilities	<u>6,785,220.97</u>

10:01 AM  
07/22/08  
Accrual Basis

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**Balance Sheet**  
As of June 30, 2008

	<u>Jun 30, 08</u>
Total Liabilities	7,630,100.43
Equity	
3000 · Opening Bal Equity	0.95
3901 · Retained Earnings	1,178,470.25
Net Income	642,996.35
Total Equity	<u>1,821,467.55</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>9,451,567.98</u></u></b>

10:03 AM  
 07/22/08  
 Accrual Basis

**comb2**  
**Profit & Loss Budget vs. Actual**  
 July 2007 through June 2008

	TOTAL			
	Jul '07 - Jun 08	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
3000 REVENUE				
3001 - O&M Budget (Qtrly Assessments)	4,131,450.98	3,775,051.00	356,399.98	109.44%
3003 - Assessment Revenue-Carp	1,471.28			
3010 - Interest Income	62,280.49			
3020 - Misc Income	482.16			
3070 - OES 2005 Storm 1577 Reimb	700.00			
<b>Total 3000 REVENUE</b>	<b>4,196,384.91</b>	<b>3,775,051.00</b>	<b>421,333.91</b>	<b>111.16%</b>
<b>Total Income</b>	<b>4,196,384.91</b>	<b>3,775,051.00</b>	<b>421,333.91</b>	<b>111.16%</b>
<b>Gross Profit</b>	<b>4,196,384.91</b>	<b>3,775,051.00</b>	<b>421,333.91</b>	<b>111.16%</b>
<b>Expense</b>				
3100 LABOR				
3101-A - Ops Supervisor	96,136.04			
3101-B - Bereavement Leave	506.34			
3101-H - Holiday Leave	11,246.02			
3101-S - Sick Leave	10,822.99			
3101-V - Vacation Leave	20,080.31			
3102 - Meter Reading	3,446.10			
3103 - SCC Ops	183,977.02			
3104 - Veh & Equip Mice	2,211.18			
3105 - SCADA	7,533.43			
3106 - Rodent Bait	2,896.46			
3107 - NORTH PORTAL				
Total 3107-1 - NP INTAKE TOWER	4,215.53			
Total 3107-2 - NP CONTROL STATION	756.66			
<b>Total 3107 - NORTH PORTAL</b>	<b>4,972.19</b>			
3108 - GLEN ANNE				
Total 3108-1 - GA SOUTH PORTAL	260.70			
Total 3108-2 - GA RESERVOIR	1,199.76			
Total 3108-3 - GA PUMP STATION	37.82			
Total 3108-4 - GA TURNOUT	1,584.32			
<b>Total 3108 - GLEN ANNE</b>	<b>3,082.60</b>			

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Profit & Loss Budget vs. Actual  
July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget	% of Budget
3109 · CORONA DEL MAR				
Total 3109-1 · TURNOUT	1,128.11			
Total 3109 · CORONA DEL MAR	1,128.11			
3110 · LAURO				
Total 3110-1 · YARD	18,311.04			
Total 3110-2 · CONTROL STATION	497.91			
Total 3110-3 · RESERVOIR	5,471.23			
Total 3110-4 · DEBRIS BASINS	5,803.15			
Total 3110 · LAURO	30,083.33			
3111 · OFFICE				
Total 3111-1 · CREW OFFICE	340.34			
Total 3111-2 · IMPLANTS	464.15			
Total 3111-3 · MAIN OFFICE	18.91			
Total 3111 · OFFICE	823.40			
3112 · SHEFFIELD				
Total 3112-1 · CONTROL STATION	466.79			
Total 3112-2 · TUNNEL	2,314.49			
Total 3112 · SHEFFIELD	2,781.28			
3113 · ORTEGA				
Total 3113-1 · CONTROL STATION	3,503.45			
Total 3113-2 · RESERVOIR	14,622.78			
Total 3113 · ORTEGA	18,126.23			
3115 · CARPINTERIA				
Total 3115-1 · CONTROL STATION	1,017.93			
Total 3115-2 · RESERVOIR	855.81			
Total 3115 · CARPINTERIA	1,873.74			
3116 · GOLETA REACH				
Total 3116-1 · STRUCTURES	19,651.84			

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**Profit & Loss Budget vs. Actual**  
July 2007 through June 2008

	TOTAL		
	Jul '07 - Jun 08	Budget	% of Budget
Total 3116-2 · LATERAL METERS	539.24		
Total 3116-3 · VALVES	633.66		
Total 3116-4 · CONDUIT	12,136.67		
Total 3116 · GOLETA REACH	32,961.41		
3117 · CARPINTERIA REACH			
Total 3117-1 · STRUCTURES	1,250.29		
Total 3117-2 · LATERAL METERS	6,007.96		
Total 3117-4 · CONDUIT	6,376.33		
Total 3117 · CARPINTERIA REACH	13,634.58		
3150 · Health & Workers Comp	129,926.53	157,010.00	82.75%
3155 · PERS	70,536.45	83,745.00	84.23%
3160 · Payroll Comp FICA Ops	30,592.61	35,755.00	85.56%
3165 · Payroll Comp MCARE Ops	7,239.14	8,362.00	86.57%
3100 LABOR - Other	0.00	541,693.00	0.0%
Total 3100 LABOR	686,617.49	826,565.00	83.07%
3200 VEH & EQUIPMENT			
3201 · Vehicle/Equip Mtce	33,160.36	38,000.00	87.26%
3202 · Fixed Capital	52,163.18	47,000.00	110.99%
3203 · Equipment Rental	18,621.92	25,000.00	74.49%
3204 · Miscellaneous	14,316.49	16,000.00	89.48%
Total 3200 VEH & EQUIPMENT	118,261.95	126,000.00	93.86%
3300 · CONTRACT LABOR			
3301 · Conduit, Meter, Valve & Misc	9,849.97	12,000.00	82.08%
3302 · Buildings & Roads	17,903.20	16,000.00	111.9%
3303 · Reservoirs	57,137.20	52,000.00	109.88%
3304 · Engineering, Misc Services	20,000.00	22,000.00	90.91%
Total 3300 · CONTRACT LABOR	104,890.37	102,000.00	102.83%
3400 · MATERIALS & SUPPLIES			
3401 · Conduit, Meter, Valve & Misc	23,283.89	22,000.00	105.84%

comb2  
**Profit & Loss Budget vs. Actual**  
July 2007 through June 2008

	Jul '07 - Jun 08	Budget	\$ Over Budget	% of Budget
<b>TOTAL</b>				
3402 · Buildings & Roads	11,945.27	22,000.00	-10,054.73	54.3%
3403 · Reservoirs	11,065.66	10,000.00	1,065.66	110.66%
<b>Total 3400 · MATERIALS &amp; SUPPLIES</b>	46,294.82	54,000.00	-7,705.18	85.73%
<b>3500 · OTHER EXPENSES</b>				
3501 · Utilities	3,894.15	6,500.00	-2,605.85	59.91%
3502 · Uniforms	7,400.46	6,500.00	900.46	113.85%
3503 · Communications	20,706.47	20,000.00	706.47	103.53%
3504 · USA & Other Services	1,979.35	4,000.00	-2,020.65	49.48%
3505 · Miscellaneous	7,377.24	6,000.00	1,377.24	122.95%
3506 · Training	9,467.71	7,000.00	2,467.71	135.25%
<b>Total 3500 · OTHER EXPENSES</b>	50,825.38	50,000.00	825.38	101.65%
<b>4999 · GENERAL &amp; ADMINISTRATIVE</b>				
5000 · Director Fees	841.57	1,000.00	-158.43	84.16%
5001 · Director Mileage	9,600.00	11,000.00	-1,400.00	87.27%
5000 · Director Fees - Other				
<b>Total 5000 · Director Fees</b>	10,441.57	12,000.00	-1,558.43	87.01%
5100 · Legal	47,657.50	57,000.00	-9,342.50	83.61%
5101-1 · Audit	10,000.00	10,000.00	0.00	100.0%
5150 · Unemployment Tax	0.00	6,500.00	-6,500.00	0.0%
5200 · Liability Insurance	22,000.40	44,000.00	-21,999.60	50.0%
5201 · Health & Workers Comp	58,343.57	54,970.00	3,373.57	106.14%
5250 · PERS	31,048.47	30,675.00	373.47	101.22%
5260 · Company FICA Admin	11,724.51	12,416.00	-691.49	94.43%
5265 · Company MCARE Admin	2,917.84	2,903.00	14.84	100.51%
5300 · Manager Salary	43,364.76	43,365.00	-0.24	100.0%
5301 · Administrative Manager	86,956.25	85,417.00	1,539.25	101.8%
5306 · Administrative Assistant	53,256.90	53,190.00	66.90	100.13%
5310 · Postage/Office Exp	5,308.65	9,000.00	-3,691.35	58.99%
5311 · Office Equip/Leases	4,363.22	6,200.00	-1,836.78	70.38%
5312 · Misc Admin Expenses	7,213.28	8,000.00	-786.72	90.17%
5313 · Communications	11,228.01	12,000.00	-771.99	93.57%
5314 · Utilities	6,514.75	5,300.00	1,214.75	122.92%

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Profit & Loss Budget vs. Actual  
July 2007 through June 2008

	TOTAL		
	Jul '07 - Jun 08	Budget	% of Budget
5315 - Membership Dues	5,131.50	6,850.00	74.91%
5316 - Admin Fixed Assets	898.34	7,000.00	12.83%
5325 - Emp Training/Subscriptions	733.45	4,500.00	16.3%
5330 - Admin Travel/Conferences	3,110.41	6,000.00	51.84%
5331 - Public Information	9,371.48	8,000.00	117.14%
5332 - Transportation	168.93	1,200.00	14.08%
Total 4999 - GENERAL & ADMINISTRATIVE	431,753.79	486,486.00	88.75%
5510 - Integrated Reg. Water Mgt Plan	59,134.80	60,000.00	98.56%
6000 - SPECIAL PROJECTS			
6062 - SCADA	18,115.49	30,000.00	60.39%
6090-1 - COMB Bldg/Grounds Repair	43,880.54	50,000.00	87.76%
6092 - SCC Improv Plan & Design	482,115.68	507,400.00	95.02%
6092-1 - SCC Improv Plan & Design CR	0.00	-143,000.00	0.0%
6092-2 - SCC Improv Plan & Design CIP	0.00	-114,400.00	0.0%
6095 - SCC Valve & Cntrl Sta Rehab	718,199.81	692,000.00	103.79%
6095-.5 - SCC Valve & Cntrl Sta Rehab CIP	0.00	-242,000.00	0.0%
6095-1 - Lauro Debris Basin Rehab	120,555.58	1,144,050.23	10.54%
6095-2 - Lauro Debris Basin CR	0.00	-544,050.23	0.0%
6096 - SCC Structure Rehabilitation	437,156.18	450,000.00	97.15%
6097 - GIS and Mapping	11,743.89	40,000.00	29.36%
Total 6000 - SPECIAL PROJECTS	1,831,767.17	1,870,000.00	97.96%
6400 - STORM DAMAGE			
6401 - Storm Damage 2005	0.00	100,000.00	0.0%
6402 - Zaca Fire Damage	132,569.81	225,000.00	58.92%
6402-1 - Zaca Fire Damage - CR	0.00	-225,000.00	0.0%
Total 6400 - STORM DAMAGE	132,569.81	100,000.00	132.57%
7000 - LEGAL & LITIGATION			
7002 - Spec Counsel-FMP-BO EIS/R	89,801.11	100,000.00	89.8%
Total 7000 - LEGAL & LITIGATION	89,801.11	100,000.00	89.8%
7006 - INTEREST EXPENSE	1,471.28	-10,198.89	89.8%

comb2  
**Profit & Loss Budget vs. Actual**  
 July 2007 through June 2008

	TOTAL		
Jul '07 - Jun 08	Budget	\$ Over Budget	% of Budget
PAYROLL			
Gross	1.11		
Gross-CCRB	-0.28		
Total PAYROLL	0.83		
Total Expense	3,553,388.56	-221,662.44	94.13%
	<b>642,996.35</b>	<b>642,996.35</b>	<b>100.0%</b>





Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

[www.treasurer.ca.gov/pmia-laif](http://www.treasurer.ca.gov/pmia-laif)  
 July 15, 2008

CACHUMA OPERATION AND MAINTENANCE BOARD

PMIA Average Monthly Yields

GENERAL MANAGER  
 3301 LAUREL CANYON ROAD  
 SANTA BARBARA, CA 93105-2017

Account Number: 70-42-001

Transactions

June 2008 Statement

Tran Type Definitions

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
6/4/2008	6/4/2008	RW	1173895	KATHLEEN REES	-250,000.00
6/24/2008	6/23/2008	RW	1175786	KATHLEEN REES	-670,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	2,163,638.43
Total Withdrawal:	-920,000.00	Ending Balance:	1,243,638.43

**MEMO TO:** Board of Directors  
 Cachuma Operation & Maintenance Board

**FROM:** Kathleen Rees, Secretary

**SUBJECT:** COMB INVESTMENT POLICY

The above statement of investment activity for the month of June, 2008, complies with legal requirements for investment policy of government agencies, AB 1073. I hereby certify that it constitutes a complete and accurate summary of all LAIF investments of this agency for the period indicated.

Kathleen Rees  
 Secretary

ITEM # 36  
 PAGE 9

P.O. BOX 1098  
NORTHRIDGE, CA 91328-1098

10161394

**This Statement Covers**

From: 06/01/08  
Through: 06/30/08

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CACHUMA OPERATION AND MAINTENANCE BOARD  
3301 LAUREL CANYON RD  
SANTA BARBARA CA 93105-2017



**RECEIVED**

JUL 07 2008

CACHUMA O&M BOARD

Effective 8/24/2008, if we do not make a deposit immediately available, we will make available the first \$100 of the total deposits on the Business Day your deposit is treated as received.

**Your Guaranteed Great Rate Money Market Detail Information**

**CACHUMA OPERATION AND MAINTENANCE BOARD**

**Account Number: 871-849343-4**  
**Washington Mutual Bank, FA**

**Your Account at a Glance**

<b>Beginning Balance</b>	<b>\$5,548.38</b>	Interest Earned	\$4.55
Checks Paid	\$0.00	Annual Percentage Yield Earned	1.00%
Other Withdrawals	\$0.00	YTD Interest Paid	\$27.54
Deposits	+\$4.55	YTD Interest Withheld	\$0.00
<b>Ending Balance</b>	<b>\$5,552.93</b>		

Date	Description	Withdrawals (-)	Deposits (+)
06/30	Interest Payment		\$4.55 ✓

**MEMO TO:** Board of Directors  
Cachuma Operation & Maintenance Board

**FROM:** Kathleen Rees, Secretary

**SUBJECT:** COMB INVESTMENT POLICY

The above statement of investment activity for the month of June, 2008, complies with legal requirements for investment policy of government agencies, AB 1073. I hereby certify that it constitutes a complete and accurate summary of all Washington Mutual Bank investments of this agency for the period indicated.

Kathleen Rees  
Secretary

ITEM # 36  
PAGE 10

P.O. BOX 1098  
NORTHRIDGE, CA 91328-1098

10161395

**This Statement Covers**

From: 06/01/08  
Through: 06/30/08

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CACHUMA OPERATION AND MAINTENANCE BOARD  
TRUST FUND  
3301 LAUREL CANYON RD  
SANTA BARBARA CA 93105-2017



RECEIVED

JUL 07 2008

CACHUMA O&M BOARD

Effective 8/24/2008, if we do not make a deposit immediately available, we will make available the first \$100 of the total deposits on the Business Day your deposit is treated as received.

**Your Guaranteed Great Rate Money Market Detail Information**

CACHUMA OPERATION AND MAINTENANCE BOARD  
TRUST FUND

Account Number: 871-849358-3  
Washington Mutual Bank, FA

**Your Account at a Glance**

<b>Beginning Balance</b>	<b>\$281,522.83</b>	Interest Earned	\$343.83
Checks Paid	\$0.00	Annual Percentage Yield Earned	1.50%
Other Withdrawals	\$0.00	YTD Interest Paid	\$2,136.61
Deposits	+\$343.83	YTD Interest Withheld	\$0.00
<b>Ending Balance</b>	<b>\$281,866.66</b>		

Date	Description	Withdrawals (-)	Deposits (+)
06/30	Interest Payment		\$343.83 ✓

**MEMO TO:** Board of Directors  
Cachuma Operation & Maintenance Board

**FROM:** Kathleen Rees, Secretary

**SUBJECT:** COMB INVESTMENT POLICY

The above statement of investment activity for the month of June, 2008, complies with legal requirements for investment policy of government agencies, AB 1073. I hereby certify that it constitutes a complete and accurate summary of all Washington Mutual Bank investments of this agency for the period indicated.

Kathleen Rees  
Secretary

ITEM # 36  
PAGE 11

3:14 PM  
 07/17/08  
 Accrual Basis

comb2  
**Payment of Claims**  
 As of June 30, 2008

Date	Num	Name	Memo	Split	Amount
<b>1050 - GENERAL FUND</b>					
6/5/2008	17082	Acorn Landscape Manage...	Enhancement-Lauro yard PO#07-...	2200 · ACC...	-1,492.50
6/5/2008	17083	Coastline Equipment Com...	Ingersoll Rand air compressor 20...	2200 · ACC...	-14,384.63
6/9/2008	17084	A-OK Mower Shops, Inc.	Gasket/oil seal	2200 · ACC...	-89.94
6/9/2008	17085	Acorn Landscape Manage...	Scheduled mtce	2200 · ACC...	-253.80
6/9/2008	17086	Aqua-Flo Supply		2200 · ACC...	-357.33
6/9/2008	17087	AT&T	May statement	2200 · ACC...	-280.65
6/9/2008	17088	Boyle Engineering Corp.		2200 · ACC...	-36,217.31
6/9/2008	17089	C. Charles Evans	May mtg fees	2200 · ACC...	-133.05
6/9/2008	17090	Channel City Lumber	Misc supplies	2200 · ACC...	-41.67
6/9/2008	17091	CIO Solutions, Inc.	Support	2200 · ACC...	-742.50
6/9/2008	17092	City of Santa Barbara-Rec...	Recycle 4/30-5/31/08	2200 · ACC...	-7.35
6/9/2008	17093	City of SB-Refuse	Refuse 4/30-5/31/08	2200 · ACC...	-153.19
6/9/2008	17094	Coastal Copy	Monthly mtce KM5035 4/4-5/3/08	2200 · ACC...	-153.11
6/9/2008	17095	COMB-Petty Cash	Replenish petty cash	2200 · ACC...	-186.70
6/9/2008	17096	COMB - Revolving Fund	Jun 13 & 27 payroll/taxes	2200 · ACC...	-107,256.85
6/9/2008	17098	Culligan Water	RO system Jun	2200 · ACC...	-24.95
6/9/2008	17099	Das Williams	May mtg fees	2200 · ACC...	-264.37
6/9/2008	17100	Earth Systems Southern C...		2200 · ACC...	-13,500.00
6/9/2008	17101	ECHO Communications	Answering service	2200 · ACC...	-62.00
6/9/2008	17102	Famcon Pipe & Supply	Flange	2200 · ACC...	-58.99
6/9/2008	17103	Fence Factory	Install ornamental iron gates/fenci...	2200 · ACC...	-3,212.00
6/9/2008	17104	Flowers & Associates, Inc.		2200 · ACC...	-11,605.75
6/9/2008	17105	Home Depot Credit Services		2200 · ACC...	-415.96
6/9/2008	17106	Hydrex Pest Control Co.	Ant/pest control	2200 · ACC...	-80.00
6/9/2008	17107	J&C Services	4/25, 5/2,9,16 ofc cleaning	2200 · ACC...	-500.00
6/9/2008	17108	MarBorg Industries		2200 · ACC...	-301.59
6/9/2008	17109	Matt Loudon	May mtg fees	2200 · ACC...	-313.27
6/9/2008	17110	McCormix Corp.		2200 · ACC...	-481.22
6/9/2008	17111	MCR Technologies, Inc.	Converter PO#8802	2200 · ACC...	-3,294.50
6/9/2008	17112	Nxtel Communications	Cellular 4/19-5/18/08	2200 · ACC...	-470.52
6/9/2008	17113	Paychex, Inc.	5/16,30 payrolls/taxes	2200 · ACC...	-239.98
6/9/2008	17114	PG&E		2200 · ACC...	-185.40
6/9/2008	17115	Praxair Distribution	Cylinder rental	2200 · ACC...	-43.69
6/9/2008	17116	Prudential Overall Supply		2200 · ACC...	-346.32
6/9/2008	17117	Republic Elevator	Schedule mtce	2200 · ACC...	-232.17
6/9/2008	17118	Reserve Account	Postage refill	2200 · ACC...	-400.00
6/9/2008	17119	Robert Lieberknecht	May mtg fees	2200 · ACC...	-142.29
6/9/2008	17120	Samual Frye	May mtg fees	2200 · ACC...	-138.10
6/9/2008	17121	Science Applications Inter...		2200 · ACC...	-6,118.68
6/9/2008	17122	Scott Engblom	May Reimb	2200 · ACC...	-138.83
6/9/2008	17123	Southern California Edison	Main ofc/outlying stations	2200 · ACC...	-979.38
6/9/2008	17124	Specialty Tool, LTD	Sump pump materials	2200 · ACC...	-13.06
6/9/2008	17125	State Compensation Insur...	Payroll Report May 08	2200 · ACC...	-5,200.11
6/9/2008	17126	Underground Service Alert	46 new tickets	2200 · ACC...	-69.00
6/9/2008	17127	UPS	Lending library return	2200 · ACC...	-6.92
6/9/2008	17128	Verizon Wireless	Cellular	2200 · ACC...	-185.02
6/9/2008	17129	Western Welding		2200 · ACC...	-266.35
6/9/2008	17130	WFCB-OSH Commercial ...		2200 · ACC...	-524.20
6/9/2008	17131	All Around Landscape Sup...	Flex hose/hose clamp	2200 · ACC...	-12.26
6/9/2008	17132	CIO Solutions, Inc.	Support	2200 · ACC...	-577.50
6/9/2008	17133	Fleet Services	Fuel	2200 · ACC...	-2,963.59
6/9/2008	17134	Nordman, Cormany, Hair ...	Gen Counsel May services	2200 · ACC...	-7,169.28
6/9/2008	17135	Staples Credit Plan	Office supplies	2200 · ACC...	-224.30
6/9/2008	17136	CIO Solutions, Inc.	Postini anti-spam/virus/filtering	2200 · ACC...	-50.00
6/11/2008	17137	Caterpillar Financial Servi...	Backhoe lease Contract #001-025...	2200 · ACC...	-1,294.06
6/11/2008	17138	Purchase Power	Ink cartridges-postage meter	2200 · ACC...	-161.05
6/11/2008	17139	Southern California Edison	Glen Anne gate	2200 · ACC...	-17.99
6/11/2008	17140	Verizon California		2200 · ACC...	-411.28
6/11/2008	17141	Balance Hydrologics, Inc.	Zaca Fire work 3/16-4/19/08	2200 · ACC...	-275.00
6/16/2008	17142	Acorn Landscape Manage...	Enhancement-Lauro yard PO#07-...	2200 · ACC...	-1,492.50
6/16/2008	17143	Central Machine & Welding	Fabricate 8" blind flange for inserti...	2200 · ACC...	-90.51

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07/17/08  
Accrual Basis

comb2  
**Payment of Claims**  
As of June 30, 2008

Date	Num	Name	Memo	Split	Amount
6/16/2008	17144	Coastal Copy	Monthly mtce KM5035 5/4-6/3/08 ...	2200 · ACC...	-6.63
6/16/2008	17145	Earth Systems Southern C...	Lauro Debris Basin services thru ...	2200 · ACC...	-911.75
6/16/2008	17146	Famcon Pipe & Supply	Nuts/bolts PO#8807	2200 · ACC...	-316.79
6/16/2008	17147	Graybar Electric Company...	Gasket/minute circuit breaker	2200 · ACC...	-32.98
6/16/2008	17148	MarBorg Industries		2200 · ACC...	-301.59
6/16/2008	17149	Milpas Rental	2 man post hole digger	2200 · ACC...	-57.76
6/16/2008	17150	Premiere Global Services	Conf. calls May	2200 · ACC...	-192.19
6/16/2008	17151	Santa Barbara Concrete C...		2200 · ACC...	-340.00
6/16/2008	17152	Santa Barbara News Press	NOI-Lauro Res Debris Basin Proj...	2200 · ACC...	-47.52
6/16/2008	17153	Verizon California	SCADA	2200 · ACC...	-513.90
6/26/2008	17155	California Department of F...	Applicationfee-Lauro basin enlarg...	2200 · ACC...	-4,000.00
6/26/2008	17156	Regional Water Quality C...	Certification Application-Lauro de...	2200 · ACC...	-500.00
6/30/2008	17154	Pacific Capital Bank, N.A.	#16 of 16 payroll princ & int	2200 · ACC...	-14,899.98
Total 1050 · GENERAL FUND					-248,425.61
<b>TOTAL</b>					<b>-248,425.61</b>

# CACHUMA OPERATION AND MAINTENANCE BOARD

## MEMORANDUM

DATE: July 28, 2008  
TO: Members of the Board of Directors  
FROM: Kate Rees, General Manager  
RE: **Annual Reorganization of the Board**

### Recommendation:

1. Elect a Board President
2. Elect a Board Vice President
3. Appoint an ACWA/JPIA Representative and Alternate
4. Appoint a General Counsel
5. Appoint a Secretary of the Board, Treasurer and Auditor-Controller
6. Appoint an Assistant Secretary of the Board
7. Establish a Time, Place, and Date of Holding COMB Board Meetings

### Discussion:

At the July 28, 2008 regular meeting, the Board must conduct as an item of business the annual election of new officers and appointment of executives to serve the Board.

1. Nominations for President
2. Nominations for Vice President

*It is recommended that the Board take nominations for President and Vice President and elect two of its members to fill these positions. It is further recommended that the officers elected assume their responsibilities as of the adjournment of the July 28, 2008 Board meeting.*

3. Appointment of ACWA/JPIA Representative and Alternate

The appointment of the agency's ACWA/JPIA Representative and Alternate is also to be made at this time. Presently Director Lieberknecht of Carpinteria Valley Water District serves as the COMB ACWA/JPIA Representative and the General Manager serves as the Alternate. *It is recommended that these appointments be affirmed by the Board for another year.*

4. Appointment of General Counsel

The firm of Nordman, Cormany, Hair & Compton, with William H. Hair now serving as primary counsel, was retained as General Counsel at the February 22, 1999 Board meeting. A letter agreement dated May 4, 2000 formalized the continuance of the firm's retention and was signed by the President of the Board on May 22, 2000. Retention of the firm is for an unspecified time period. In the opinion of your General Manager, the firm's performance to date has continued to

be very satisfactory. *It is, therefore, recommended that the Board affirm that the appointment of Nordman, Cormany, Hair and Compton as General Counsel shall continue, and that the retention agreement shall be reviewed at least annually in conjunction with the reorganization of the Board in July of each year hereafter.*

5. Appointment of Secretary of the Board, Treasurer and Auditor-Controller

The appointment of Secretary of the Board, Treasurer and Auditor-Controller must also be considered. *It is recommended that the Board affirm that the General Manager is to continue to serve as Secretary of the Board, as has been the custom to date. It is also recommended that the Board affirm that the General Manager is designated to continue to serve as Treasurer and Auditor-Controller, as authorized by the Board at its regular meeting of September 16, 1996.*

6. Appointment of Assistant Secretary of the Board

The appointment of Assistant Secretary of the Board should also be considered. *It is recommended that the Board affirm that the Administrative Manager is to continue to serve as Assistant Secretary of the Board, in the event that the General Manager is absent*

6. Establishment of Time, Place, and Date of Holding COMB Board Meetings.

The COMB Board meetings are currently held on the fourth Monday of the month, immediately following the CCRB Board meetings which begin at 2:15 P.M. at the COMB office. *It is recommended that the meetings be held at the same time, place, and location as present, or at the call of the President.*

Respectfully submitted,



Kate Rees  
General Manager

KR.COMB/board memos/072808\_annual reorg.mmo

CACHUMA OPERATION AND MAINTENANCE BOARD

MEMORANDUM

DATE: July 28, 2008  
TO: Members of the Board of Directors  
FROM: Kate Rees, General Manager  
RE: Resolutions Nos. 465 - 473

**Recommendation:**

It is recommended that the Board of Directors adopt Resolutions Nos. 465 through 473 as a group, by a roll call vote.

**Discussion:**

In July of each year, the Board holds its annual organizational meeting. As a result of any changes in the Board of Directors or in Officers of the Board, several resolutions are presented for your consideration, to reaffirm a check signing policy for established COMB bank accounts, and to authorize signatories on those accounts. **These are basically housekeeping items** required and accomplished by means of this set of resolutions. The resolutions are identical to those presented to the Board last year, and supercede those resolutions where noted.

Respectfully submitted.



Kate Rees  
General Manager



**RESOLUTION NO. 465**

**A RESOLUTION OF THE CACHUMA OPERATION AND  
MAINTENANCE BOARD ADOPTING AN ANNUAL STATEMENT  
OF INVESTMENT POLICY**

**WHEREAS**, the Board of Directors has heretofore established a General Fund from which monies may be expended for general operating purposes, and

**WHEREAS**, the Board of Directors, has in addition, established reserve funds designated as "General Reserve" from which monies may be expended for specific and operating purposes, and

**WHEREAS**, the Cachuma Operation and Maintenance Board has on hand in the General Fund from time to time monies which are surplus to the Board's immediate operating needs, and

**WHEREAS**, it has been determined to be in the public interest to invest such surplus and inactive monies in a manner which insures a maximum return consistent with safety on such investments while maintaining the integrity of such surplus and inactive funds, and

**WHEREAS**, the Board of Directors has heretofore designated depositories, and may from time to time hereafter designate additional such depositories to have custody of Cachuma Operation and Maintenance Board funds, and

**WHEREAS**, such designated depositories must provide security for such Board funds as may be deposited with them, as provided by statute, and

**WHEREAS**, the Secretary has rendered an Annual Statement of Investment Policy to the Board pursuant to Section 5346(a) of the Government Code

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Cachuma Operation and Maintenance Board as follows:

The Secretary's Annual Statement of Investment Policy dated July 28, 2008 attached hereto as Exhibit A, is hereby approved and adopted.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of July 2008, by the following roll call vote:

**AYES:**  
**NAYES:**  
**ABSENT/ABSTAIN:**

\_\_\_\_\_  
President of the Board of Directors

ATTEST: \_\_\_\_\_  
Secretary

ITEM # 5  
PAGE 2

**TO:** Board of Directors  
**FROM:** Kathleen A. Rees, Secretary  
**DATE:** July 28, 2008  
**RE:** **SECRETARY'S ANNUAL STATEMENT OF INVESTMENT POLICY**

---

The following is my annual statement of investment policy rendered pursuant to Section 53646(a) of the Government Code:

1. Investment of sinking fund or surplus money of Cachuma Operation & Maintenance Board (*Board*) shall be made in securities in which the Board is legally empowered to invest such funds in accordance with Section 53601 of the Government Code, taking into consideration the probable income as well as the probable safety of said funds, exercising the judgment and care under the circumstances prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not in regard to speculation, but in regard to the permanent disposition of said funds.
2. As far as possible, all money shall be deposited for safekeeping in state or national banks or state or federal savings and loan associations or may be invested as provided in Section 53635 of the Government Code.
3. Money may be invested in the Local Agency Investment Fund in accordance with Section 16429.1 of the Government Code.
4. No investments shall be made in financial futures or financial option contracts which are otherwise allowed pursuant to Section 53601.1 of the Government Code.
5. All interest earned shall be credited to the General Fund.
6. Accounts shall be established and maintained in Board accounting records to record surplus and inactive funds at all times in accordance with the State Controller's chart of accounts as authorized by Section 53891 of the Government Code.
7. Reserve Fund account balances shall be maintained separately and shall reflect at all times the balance in each reserve fund in a manner consistent with generally accepted accounting practices.
8. Depositories having custody of Board funds shall be directed to forward copies of all correspondence concerning Board funds to the Secretary of the Board.
9. Verification that monies have been on deposit at all times and collateralized in amounts equal to or in excess of funds designated by the Board of Directors as reserve funds shall be made in the annual audit of records.
10. After review and prior authorization by the Board of Directors, the Secretary should be delegated the authority and responsibility to invest or to reinvest funds of the Board or to sell or exchange securities so purchased in accordance with Section 53607 of the Government Code.
11. The Board should from time to time determine which reserve funds are surplus and which are inactive.
12. The Secretary shall render a monthly report to the Board in accordance with Section 53646(b) of the Government Code.

RESOLUTION NO. 466

A RESOLUTION OF THE CACHUMA OPERATION AND MAINTENANCE BOARD (CUSTOMER) ESTABLISHING A SUPPLEMENTAL ACCOUNT AGREEMENT FOR TELEPHONE TRANSFERS

The undersigned Customer further agrees with Santa Barbara Bank and Trust (Bank) in connection with its Agreement for Checking Account No. 3102-563 (General Fund) and Account No. 3102-555 (Revolving Fund), hereinafter referred to as the "checking accounts", that the Bank may honor telephone instructions to transfer funds to and from the State Treasurer's Local Agency Investment Fund, sub-account No. 70-42-001, maintained at the Bank of America Sacramento Branch No. 148 to and from Customer's above listed local accounts when such instructions are given by the person, or one of the persons, authorized below to make such transfers.

In consideration of the Bank accepting telephone instructions to transfer, the Bank may require such identification of the person giving such instructions as it may deem necessary and sufficient and the undersigned Customer will indemnify and hold harmless the Bank from all loss or damage resulting from such instructions, including incorrect identification.

Any one of the following persons is authorized to make telephone transfers to and from the Checking Accounts(s):

- 1. \_\_\_\_\_  
President, Board of Directors
- 2. \_\_\_\_\_  
Vice-President, Board of Directors
- 3. \_\_\_\_\_  
General Manager/Secretary

The Bank is authorized to accept and rely upon the telephone instructions of the above persons, and each of them, unless and until the undersigned Customer shall deliver to the Bank at the Branch where the Checking accounts are located a specific written instruction revoking the authority of such person(s) to make such telephone instruction, and the Bank has a reasonable opportunity to comply (which shall be at least one banking business day) with the written revocation of authority.

This resolution supersedes Resolution No. 456 dated July 23, 2007, and all resolutions preceding it pertaining to said Agreement.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of July 2008, by the Cachuma Operation and Maintenance Board by the following roll call vote:

**AYES:**  
**NAYS:**  
**ABSENT/ABSTAIN:**

\_\_\_\_\_  
President, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary

**RESOLUTION NO. 467**

**A RESOLUTION OF THE CACHUMA OPERATION AND  
MAINTENANCE BOARD AUTHORIZING SIGNATORIES  
FOR REVOLVING FUND ACCOUNT AT SANTA BARBARA  
BANK AND TRUST**

**WHEREAS**, the Cachuma Operation and Maintenance Board maintains a separate checking account at Santa Barbara Bank and Trust for the payment of payroll and related items herein called the Revolving Fund, and

**WHEREAS**, the checks issued on the Revolving Fund require one authorized signature before the checks are honored by the Bank.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Cachuma Operation and Maintenance Board that the following persons are authorized signatories on said account:

\_\_\_\_\_  
President of the Board of Directors

\_\_\_\_\_  
Vice-President of the Board of Directors

\_\_\_\_\_  
General Manager/Secretary

This resolution supersedes Resolution No. 457 dated July 23, 2007 and all resolutions preceding it pertaining to authorized signatories for said account.

**PASSED, APPROVED, AND ADOPTED** this 28<sup>th</sup> day of July 2008, by the following vote:

**AYES:**

**NAYES:**

**ABSENT/ABSTAIN:**

\_\_\_\_\_  
President of the Board

ATTEST:

\_\_\_\_\_  
Secretary

ITEM # 5  
PAGE 5

RESOLUTION NO. 468

RESOLUTION OF THE BOARD OF DIRECTORS OF CACHUMA OPERATION AND MAINTENANCE BOARD AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

RECITALS

A. Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

B. The Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein is in the best interests of the Cachuma Operation and Maintenance Board (COMB).

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the deposit and withdrawal of COMB monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following COMB officers or their successors in office shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

_____	_____	Kathleen A. Rees
(NAME)	(NAME)	(NAME)
President	Vice President	Gen.Mgr./Secretary
(TITLE)	(TITLE)	(TITLE)
_____	_____	_____
SIGNATURE	SIGNATURE	SIGNATURE

PASSED AND ADOPTED, by the Board of Directors of COMB, County of Santa Barbara State of California on July 28, 2008, by the following vote:

AYES:  
NAYES:  
ABSENT/ABSTAIN:

APPROVED:

[SEAL]

\_\_\_\_\_  
President of the Board

ATTEST:

\_\_\_\_\_  
Secretary of the Board

ITEM # 5  
PAGE 6

**RESOLUTION NO. 469**

**A RESOLUTION OF THE CACHUMA OPERATION AND  
MAINTENANCE BOARD ESTABLISHING A POLICY FOR  
SIGNING CHECKS DRAWN ON THE GENERAL FUND  
ACCOUNT FOR THE PAYMENT OF CLAIMS**

**WHEREAS**, the Cachuma Operation and Maintenance Board maintains a separate checking account at Santa Barbara Bank and Trust for the payment of bills and claims presented to the Board herein called the General Fund, and

**WHEREAS**, the checks issued on the General Fund require two (2) authorized signatures before the checks are honored by the Bank; and

**WHEREAS**, the Board of Directors reviews and approves the payment of claims for all checks issued on the General Fund at the Board's monthly meeting,

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Cachuma Operation and Maintenance Board that the following policy be adopted:

All checks issued from the General Fund will require two (2) signatures of the following: General Manager, Administrative Manager and any member of the Board of Directors.

This resolution supersedes Resolution No. 459 dated July 23, 2007, and all resolutions preceding it pertaining to establishing policy for staff to sign checks for payment of claims.

**PASSED, APPROVED AND ADOPTED** this 28th day of July 2008, by the following vote:

**AYES:**  
**NAYES:**  
**ABSENT/ABSTAIN:**

\_\_\_\_\_  
President of the Board

ATTEST:

\_\_\_\_\_  
Secretary

**RESOLUTION NO. 470**

**A RESOLUTION OF THE CACHUMA OPERATION AND MAINTENANCE BOARD AUTHORIZING SIGNATORIES FOR GENERAL FUND ACCOUNT AT SANTA BARBARA BANK AND TRUST**

**WHEREAS**, the Cachuma Operation and Maintenance Board maintains a separate checking account at Santa Barbara Bank and Trust for the payment of bills and claims presented to the Board herein called the General Fund, and

**WHEREAS**, the checks issued on the General Fund require two (2) authorized signatures before the checks are honored by the bank, and

**WHEREAS**, the Board of Directors reviews and approves the payment of claims for all checks issued on the General Fund at the Board's monthly meeting.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Cachuma Operation and Maintenance Board that the following persons are authorized signatories on said account subject to those conditions as specified in Resolution No. 469 adopted by this Board on July 28, 2008.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Vice-President of the Board

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
General Manager/Secretary

\_\_\_\_\_  
Administrative Manager

**PASSED, APPROVED AND ADOPTED** this 28th day of July 2008, by the following vote:

**AYES:**

**NAYES:**

**ABSENT/ABSTAIN:**

\_\_\_\_\_  
President of the Board

ATTEST:

\_\_\_\_\_  
Secretary

**RESOLUTION NO. 471**

**A RESOLUTION OF THE CACHUMA OPERATION AND MAINTENANCE BOARD ESTABLISHING A POLICY FOR SIGNING CHECKS DRAWN ON THE CACHUMA PROJECT TRUST FUND AND THE CACHUMA MASTER CONTRACT RENEWAL FUND ACCOUNTS FOR THE PAYMENT OF CLAIMS**

**WHEREAS**, the Cachuma Operation and Maintenance Board has established separate money market accounts at Washington Mutual for the payment of bills and claims presented to the Board herein called the Cachuma Project Trust Fund and the Cachuma Master Contract Renewal Fund Account (Renewal Fund), and

**WHEREAS**, the checks issued on the either money market account require two (2) authorized signatures before the checks are honored by the Bank; and

**WHEREAS**, the Board of Directors reviews and approves the payment of claims for all checks issued on the Cachuma Project Trust Fund and Renewal Fund accounts at the Board's monthly meeting,

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Cachuma Operation and Maintenance Board that the following policy be adopted:

All checks issued from the Cachuma Project Trust Fund and Renewal Fund accounts will require two (2) signatures of the following: General Manager, Administrative Manager and any member of the Board of Directors.

This Resolution supersedes Resolution No. 461 dated July 23, 2007, and all resolutions preceding it pertaining to establishing policy for signing checks drawn on the Cachuma Project Trust Fund and Renewal Fund accounts.

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of July 2008, by the following vote:

**AYES:**

**NAYES:**

**ABSENT/ABSTAIN:**

\_\_\_\_\_  
President of the Board

ATTEST:

\_\_\_\_\_  
Secretary

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**RESOLUTION NO. 472**

**A RESOLUTION OF THE CACHUMA OPERATION AND MAINTENANCE BOARD AUTHORIZING SIGNATORIES FOR THE CACHUMA PROJECT TRUST FUND AND THE CACHUMA MASTER CONTRACT RENEWAL FUND ACCOUNTS AT WASHINGTON MUTUAL**

**WHEREAS**, the Cachuma Operation and Maintenance Board (COMB) by Resolution No. 249 of January 27, 1997 assumed responsibility for managing the Cachuma Project Trust Fund and the Cachuma Master Contract Renewal Fund (Renewal Fund), and

**WHEREAS**, COMB has identified Washington Mutual as the most favorable institution with which to establish these accounts; and

**WHEREAS**, the checks issued on the Renewal Fund and Cachuma Project Trust Fund require two (2) authorized signatures before the checks are honored by the Bank; and

**WHEREAS**, the Board of Directors reviews and approves the payment of claims for all checks issued on the Renewal Fund and Cachuma Project Trust Fund accounts at the Board's monthly meeting,

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Cachuma Operation and Maintenance Board that the following persons are authorized signatories on said account subject to those conditions as specified in Resolution No. 471 adopted by this Board on July 28, 2008.

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Vice-President of the Board

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
General Manager/Secretary

\_\_\_\_\_  
Administrative Manager

**PASSED, APPROVED AND ADOPTED** this 28<sup>th</sup> day of July 2008, by the following vote:

**AYES:**  
**NAYES:**  
**ABSENT/ABSTAIN:**

\_\_\_\_\_  
President of the Board

ATTEST:

\_\_\_\_\_  
Secretary

**RESOLUTION NO. 473**

**A RESOLUTION OF THE CACHUMA OPERATION AND  
MAINTENANCE BOARD ESTABLISHING THE TIME AND  
PLACE OF BOARD MEETINGS**

**BE IT RESOLVED** that the Cachuma Operation and Maintenance Board maintains offices and mailing address at 3301 Laurel Canyon Road, Santa Barbara, CA 93105-2017.

**BE IT FURTHER RESOLVED** that the regular meetings of this Board shall be held each fourth Monday of the month, immediately following the Cachuma Conservation Release Board meeting, which starts at 2:15 p.m., at the above address.

**BE IT FURTHER RESOLVED** that special meetings of the Cachuma Operation and Maintenance Board may be called at any time by the presiding officer or by a majority of the Directors, in accordance with all provisions of the Government Code section 54956.

**BE IT FURTHER RESOLVED** that this Resolution supersedes Resolution No. 463 dated July 23, 2007 and all resolutions preceding it pertaining to establishing a time and place for COMB Board of Directors' meetings.

**PASSED, APPROVED AND ADOPTED** by the Board of Directors of Cachuma Operation and Maintenance Board, State of California, on the 28<sup>th</sup> day of July 2008, by the following roll call vote:

**AYES:**

**NAYES:**

**ABSENT/ABSTAIN:**

\_\_\_\_\_  
President of the Board

ATTEST:

\_\_\_\_\_  
Secretary

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CACHUMA OPERATION AND MAINTENANCE BOARD

MEMORANDUM

DATE: July 28, 2008  
TO: Members of the Board of Directors  
FROM: Kate Rees, General Manager  
RE: **Appointment of auditor to Prepare Financial Statements and Independent Auditor's Report for FYE June 30, 2008.**

**RECOMMENDATION:**

It is recommended that COMB engage Bartlett Pringle Wolf, LLP to perform the FYE 6/30/2008 audits for both COMB and CCRB.

**DISCUSSION:**

For the fiscal year ending June 30, 2007, the board approved Bartlett Pringle Wolf, LLP for the continued performance of our annual audit. Staff is extremely pleased with their resultant work product and prompt completion of the audit.

For the June 30, 2008 fiscal year audit, Bartlett Pringle Wolf, LLP submitted a competitive proposal of \$11,000 for each of the audits. For the consideration of consistency and continuity, there seems to be no compelling reason to engage a new firm at this time. Therefore, we are recommending appointing Bartlett Pringle Wolf, LLP to serve as the outside auditor for FY ending June 30, 2008.

Respectfully submitted,



Kate Rees  
General Manager

KR.COMB/board memos/072808\_auditor.mmo

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CACHUMA OPERATION AND MAINTENANCE BOARD  
WATER STORAGE REPORT

REVISED

MONTH: **June 2008**

**GLEN ANNIE RESERVOIR**

Capacity at 385' elevation:	518 Acre Feet
Capacity at sill of intake at 334' elevation:	21 Acre Feet
Stage of Reservoir Elevation	362.50 Feet
Water in Storage	222.17 Acre Feet

**LAURO RESERVOIR**

Capacity at 549' elevation:	600 Acre Feet
Capacity at sill of intake at 512' elevation:	84.39 Acre Feet
Stage of Reservoir Elevation	547.30 Feet
Water in Storage	543.75 Acre Feet

**ORTEGA RESERVOIR**

Capacity at 460' elevation:	65 Acre Feet
Capacity at outlet at elevation 440':	0 Acre Feet
Stage of Reservoir Elevation	453.80 Feet
Water in Storage	44.06 Acre Feet

**CARPINTERIA RESERVOIR**

Capacity at 384' elevation:	45 Acre Feet
Capacity at outlet elevation 362':	0 Acre Feet
Stage of Reservoir Elevation	377.50 Feet
Water in Storage	29.11 Acre Feet

**TOTAL STORAGE IN RESERVOIRS**

	616.91 Acre Feet
Change in Storage	15.71 Acre Feet

**CACHUMA RESERVOIR**

Capacity at 750' elevation:	188,030 Acre Feet
Capacity at sill of tunnel 660' elevation:	26,109 Acre Feet

Stage of Reservoir Elevation	749.89 Feet
Water in Storage	187,697 AF
Area	3,039
Evaporation	2,044.6 AF
Inflow	1,317.6 AF
Downstream Release WR8918	0 AF
Fish Release	610.0 AF
<b>Spill/Seismic Release</b>	0 AF
State Project Water	715.7 AF
Change in Storage	-4,041 AF
Tecolote Diversion	3,025.8 AF

**Rainfall:**    **Month:**                    0.00    **Season:**                    22.76    **Percent of Normal:** **ITEM 10%**    7a

**07-08 ENTITLEMENT**

**CACHUMA OPERATION AND MAINTENANCE BOARD  
WATER PRODUCTION AND WATER USE REPORT  
FOR THE MONTH OF JUNE 2008 AND THE WATER YEAR TO DATE**

(All in rounded Acre Feet)

			<b>MONTH TOTAL</b>			<b>YTD TOTAL</b>
<b>WATER PRODUCTION:</b>						
Cachuma Lake (Tec. Diversion)			3,026			22,891
Tecolote Tunnel Infiltration			184			1,557
Glen Anne Reservoir			0			0
Cachuma Lake (County Park)			11			46
State Water Diversion Credit			716			2,044
Gibraltar Diversion Credit			0			0
Bishop Ranch Diversion			0			0
Meter Reads			2,075			19,552
So. Coast Storage gain/(loss)			16			29
<b>Total Production</b>			<b>3,221</b>			<b>24,494</b>
<b>Total Deliveries</b>			<b>2,806</b>			<b>21,625</b>
Unaccounted-for			414			2,869
% Unaccounted-for			12.86%			11.71%
<b>WATER USE:</b>						
	<b>GWD</b>	<b>SB CITY</b>	<b>MWD</b>	<b>CVWD</b>	<b>SYRWCD I.D. #1</b>	<b>TOTAL</b>
M&I	673	849	182	112	11	1,827
Agricultural	71	0	62	116	0	249
<b>TOTAL FOR MONTH</b>	<b>744</b>	<b>849</b>	<b>244</b>	<b>228</b>	<b>11</b>	<b>2,076</b>
Same Mo/prev. yr	641	1,064	131	280	11	2,127
M&I Yr to date	7,098	7,543	1,599	785	46	17,071
Ag. Yr to date	1,438	0	319	726	0	2,483
<b>TOTAL YTD</b>	<b>8,536</b>	<b>7,543</b>	<b>1,918</b>	<b>1,511</b>	<b>46</b>	<b>19,554</b>
USAGE % YTD	58.7%	56.7%	54.7%	40.4%	4.0%	53.8%
<b>Previous Year/YTD</b>	<b>8,600</b>	<b>6,569</b>	<b>1,625</b>	<b>1,973</b>	<b>51</b>	<b>18,818</b>
Evaporation	0	0	0	0	0	0
Evaporation, YTD	32	60	19	32	4	147
Entitlement	9,322	8,277	2,651	2,813	2,651	25,714
Carryover	3,516	5,171	1,202	2,112	204	12,205
Carryover Balances Spilled YTD	0	(1,156)	(876)	(1,450)	(187)	(3,669)
Surplus^^	1,251	815	225	114	3	2,408
State Water Exchange^	510	339	339	226	(1,414)	0
Transfers*/Adjustment***	0	0	0	0	0	0
Passthrough H2O**	0	(42)	0	0	0	(42)
<b>TOTAL AVAILABLE</b>	<b>14,598</b>	<b>13,404</b>	<b>3,541</b>	<b>3,815</b>	<b>1,257</b>	<b>36,615</b>
<b>REMAINING BALANCE</b>	<b>6,030</b>	<b>5,801</b>	<b>1,604</b>	<b>2,272</b>	<b>1,207</b>	<b>16,914</b>

\*\* City relinquished 6 AF per Gibraltar "Passthrough" agrmt for June 2008 (No Passthrough during spill conditions).

State Water Deliveries for June to Lake Cachuma were MWD 253 AF; CVWD 0 AF

GWD 379 AF(Morehart 0 AF); City of S.B. 0 AF; and LaCumbre 84 AF: (Ratheon 0 AF).

^ Per SWP Exchange Agrmt GWD received 148 AF; MWD received 99;

City of SB received 99 AF; and CVWD received 66 AF from ID#1 in June 2008.

^^ Surplus declared effective 2/1/08 - 3/09/08

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**COMB STATE WATER PROJECT ACCOUNTING - SOUTH COAST ONLY (Does not include SYRWCD, ID#1 or exchange water)**

MONTH	DELVRD TO LAKE	CVWD		MWD		Transf		Delvd to SC		S.B.		GWD		Delvd to SC		LCMWC		RSYS		Delvd to Lake		MLC		
		to Lake	Stored	to Lake	Stored	from CV	to SC	to Lake	Stored	to SC	to Lake	Stored	to SC	to Lake	Stored	to SC	to Lake	Stored	to SC	to Lake	Stored	to SC	to Lake	Stored
2007																								
Bal. Fwrd		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
January	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
February	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
March	412	0	0	369	62.27	0	306.7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
April	419	0	0	352	0.6	0	351.4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May	797	0	0	288	-62.9	0	350.9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June	982	0	0	345	0	0	345	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July	882	0	0	308	0	0	308	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
August	716	0	0	254	0	0	254	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
September	764	100	0	230	0	0	230	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
October	588	100	0	403	0	0	403	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
November	263	0	0	183	0	0	183	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
December	486	0	0	418	134.2	0	283.8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>6316</b>	<b>200</b>	<b>0</b>	<b>3150</b>	<b>134.2</b>	<b>0</b>	<b>3016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2180</b>	<b>0</b>	<b>2180</b>	<b>0</b>	<b>693</b>	<b>0</b>	<b>693</b>	<b>0</b>	<b>33</b>	<b>0</b>	<b>33</b>	<b>0</b>	<b>60</b>

**COMB STATE WATER PROJECT ACCOUNTING - SOUTH COAST ONLY (Does not include SYRWCD, ID#1 or exchange water)**

MONTH	DELVRD TO LAKE	CVWD		MWD		Evap/Spill		Delvd to SC		S.B.		GWD		Delvd to SC		LCMWC		RSYS		Delvd to Lake		MLC		
		to Lake	Stored	to Lake	Stored	to SC	to SC	to Lake	Stored	to SC	to Lake	Stored	to SC	to Lake	Stored	to SC	to Lake	Stored	to SC	to Lake	Stored	to SC	to Lake	Stored
2008																								
Bal. Fwrd		0	0	0	134.2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
January	39	0	0	39	48.08	0	125.1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
February	0	0	0	0	0	48.08	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
June	716	0	0	253	0	0	253	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>755</b>	<b>0</b>	<b>0</b>	<b>292</b>	<b>182.2</b>	<b>48.08</b>	<b>378.1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>379</b>	<b>0</b>	<b>379</b>	<b>0</b>	<b>84</b>	<b>0</b>	<b>84</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Operations Report – June 2008

Cachuma Project water usage for the month of June 2008 was 2,076 acre-feet, compared with 2,127 acre-feet for the same period in 2007. Cachuma Project water use for the 12 months ending June 30, 2008 was 28,088 acre-feet, compared with 26,987 acre-feet for the 12 months ending June 30, 2007.

The average flow from Lake Cachuma into the Tecolote Tunnel was 107 acre-feet per day. Lake elevation was 751.17 feet at the beginning of the month and 749.89 feet at the end. Recorded rainfall at Bradbury Dam was 0.0 inches for the month and 22.76 inches for the rainfall season, which commenced on July 1, 2007.

Santa Barbara wheeled 514 acre-feet of Gibraltar water through Lauro Reservoir during the month. 0 acre-feet of State Water Project water was wheeled through Cachuma Project facilities and delivered to South Coast Member Units during the month.

The Lake Cachuma bathymetric survey was started this month. The actual lake and aerial surveys were completed. The boat for the lake survey was quarantined for 14 days and then cleaned as part of the County of Santa Barbara process to ensure that quagga mussels are not introduced into the lake. The survey information is currently being processed and the revised area capacity tables are expected in the next few months.

Ortega Reservoir under drain flow stayed within expected values for the month. Piezometer levels have risen but not to concerning levels. The USBR and COMB are watching the levels weekly. Videoing of the under/toe drain piping was conducted, in house, and determined that the increased flow is definitely coming from the under drain piping and not the toe drain piping. No other activities occurred this month on this issue.

Miscellaneous work conducted this month includes:

- COMB website was launched. Hurray!
- Staff attended the Bradbury Dam Emergency Action Plan exercise planning held by the USBR.
- The annual dewatering of the Lauro Debris basin continued in June. The material is drying quickly and is expected to be cleaned in July.
- Work continued on the new inline meter in Carpinteria on the SCC. We are anticipating completion on this project in September.
- Valve exercising was completed at Ortega and Carpinteria Control Stations.
- Annual weed maintenance was completed at all sites.
- Staff attended the annual Pesticide Applicator Professional Association (PAPA) training.
- A piping leak was repaired on an air-vent structure in the Carpinteria Valley.

Routine operation and maintenance activities conducted during the month included:

- Sample water at North Portal Intake Tower
- Complete Maintenance Management Program work orders
- Read anode rectifiers and monitor cathodic protection systems
- Monitor conduit right-of-way and respond to Dig Alert reports
- Read piezometers and underdrains at Glen Anne, Lauro and Ortega Dams
- Read meters, conduct monthly dam inspections, and flush venture meters

Brett Gray  
Operations Supervisor

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# CACHUMA RESERVOIR

## DISPOSITION OF 2008 SURCHARGE WATER

(UNOFFICIAL)

DATE	DESCRIPTION	FISH RELEASE FROM SURCHARGE (acre feet)	SURCHARGE BALANCE (acre feet)	FISH RELEASE FROM PROJECT YIELD (acre feet)
3/9/2008	End of Spill		8,300	
3/31/08	March	759	7,541	
4/30/08	April	620	6,921	
5/31/08	May	746	6,175	
6/30/08	June	394	5,781	
7/31/08	July (projected)	566	5,215	
8/31/08	August	600	4,615	
9/30/08	September	600	4,015	
10/31/08	October	400	3,615	
11/30/08	November	400	3,215	
12/31/08	December	400	2,815	
1/31/09			2,815	
2/28/09			2,815	
3/31/09			2,815	
*** TOTAL		5,485	8,300	

kr\comb\cachuma 2008 surcharge account 073108

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**CACHUMA OPERATION AND MAINTENANCE BOARD**

**MEMORANDUM**

DATE: July 28, 2008  
TO: Members of the Board of Directors  
FROM: Kate Rees, General Manager  
RE: **Adoption of Lauro Retention Basin Enlargement Initial Study/Mitigated Negative Declaration**

**RECOMMENDATIONS:**

That the Board takes the following actions regarding the Lauro Retention Basin Enlargement Project:


1. Consider the Final Initial Study/Mitigated Negative Declaration for the Lauro Retention Basin Enlargement Project.
2. Independently find that there is no substantial evidence that the project will have a significant effect on the environment.
3. Adopt the Mitigated Negative Declaration by approving Resolution 474.
4. Adopt the Site Revegetation and Compensation Plan.

**DISCUSSION:**

On June 3, 2008, a Notice of Intent to Adopt a Mitigated Negative Declaration was posted at the Santa Barbara County Clerk of the Board for public comment period of 20 days pursuant to Article 6, §15072 of the *Guidelines for implementation of the California Environmental Quality Act (CEQA)*.

The public comment period ended June 22, 2008, and to date we have received no comments on the Draft Negative Declaration. Based on this public review, we do not anticipate any objections to this project. A Notice of Determination will be filed upon approval of the project. Therefore, I request Board approval of the recommended actions.

Respectfully submitted,

  
Kate Rees  
General Manager

**RESOLUTION NO. 474**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE**  
**CACHUMA OPERATION AND MAINTENANCE BOARD**  
**TO ADOPT THE NEGATIVE DECLARATION FOR THE**  
**LAURO DAM RETENTION BASIN ENLAEGMENT**

**RECITALS**

**WHEREAS**, the Cachuma Operation and Maintenance Board (“COMB”) is a California Joint Powers Authority organized under the provisions of California Government Code Section 6500 et seq., with power to acquire, contract for improvements, own, develop, and operate facilities for projects undertaken by its Member Units; and

**WHEREAS**, the Project will enlarge the Lauro retention basin to collect storm runoff containing sediments, pollutants such as household and yard chemicals, and debris and to minimize the amount of such materials that can enter the Lauro Reservoir in the foothills of Santa Barbara, California; and

**WHEREAS**, the Project will be comprised of a new earthen dam with spillway, a diversion structure upstream end of the basin, 24-inch stormdrains, subdrain and dewatering systems and access improvements; and

**WHEREAS**, COMB, acting as lead agency in the environmental review process under the California Environmental Quality Act (“CEQA”), conducted an Initial Study, adopted a Mitigated Negative Declaration on July 28, 2008 finding that the Project will have no significant environmental impacts; and authorized that a Notice of Determination be filed with the County Clerk of Santa Barbara County.

**NOW, THEREFORE BE IT RESOLVED:**

1. After review of the Mitigated Negative Declaration, Initial Study, staff report, all written and oral public comments, and all other information presented, the COMB Board of Directors adopts the Mitigated Negative Declaration as attached hereto and incorporated herein by reference; and,

2. Pursuant to 14 Cal Code Reg. §15074, the COMB Board of Directors certifies that the Mitigated Negative Declaration was completed in compliance with the California Environmental Quality Act and that all comments received on the Mitigated Negative Declaration have been reviewed and considered prior to adopting the Mitigated Negative Declaration; and,

3. The COMB Board of Directors independently determines that the Project would not have any significant environmental effects and therefore, does not require the preparation of an Environmental Impact Report pursuant to 14 Cal Code Reg. §15074; and,

4. The COMB Board of Directors, acting as lead agency in the environmental review process under CEQA, will file a notice of Determination finding that the Project will not have any significant effects on the environment.

5. The COMB Board of Directors determines to undertake implementation of the project.

6. All documents and materials, including but not limited to the Mitigated Negative Declaration, initial Study, and Public Comments, which constitute the record of proceedings upon which this decision is based are available for inspection with Brett Gray at the COMB offices located at 3301 Laurel Canyon Road, Santa Barbara, California, 93105-2017, during normal business hours; and,

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

I certify that the foregoing Resolution No. 474 was adopted by a vote of the Board of Directors of COMB at its regular Board meeting held July 28, 2008, as set forth below:

**AYES:**

**NAYES:**

**ABSENT/ABSTAIN:**

**APPROVED:**

[SEAL]

\_\_\_\_\_  
President of the Board

**ATTEST:**

\_\_\_\_\_  
Secretary of the Board

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# Lake Cachuma Surge Operations Meeting

1:00pm on Tuesday, July 22, 2008 at COMB

## AGENDA

1. Review
  - Key Issues Regarding Spill and Surge Operations
  - Year 2008
2. Critical Variables
  - A. Maximum Hourly Runoff into Reservoir During Storm
    - Precipitation Forecast and Distribution
    - Hourly Cachuma Water Surface Elevation
  - B. Volume of Inflow to Cachuma without the Expected Storm Event
3. Preliminary Scenarios
  - A. Baseline 1: 750.0' Full Pool Elevation; Standard Storm Operations
  - B. Baseline 2: 753.0' Full Pool Elevation after April 15<sup>th</sup>; Modified Storm Operations
  - C. No Date Alternative 1
  - D. No Date Alternative 2
  - E. Date Alternative 1
  - F. Date Alternative 2
  - G. New Full Pool Elevation Alternative 1
  - H. New Full Pool Elevation Alternative 2
4. Discussion of Modifications/Additions/Deletions to Scenarios
5. Technical Review
  - A. Forecasting Techniques
  - B. Methods of Technical Analyses
    - 1. Downstream Flood Flows: Santa Ynez River Flood Flow Model
    - 2. Dam Safety: USBR
    - 3. Water Supply: Cachuma Reservoir Operations RiverWare Model
6. Deliverables and Timeline

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**D R A F T**  
**TECHNICAL MEMORANDUM**

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2171 E. Francisco Blvd., Suite K • San Rafael, California • 94901  
TEL: (415) 457-0701 FAX: (415) 457-1638 E-mail: alis@stetsonengineers.com

**TO:** Cachuma Reservoir Surcharge Protocols      **DATE:** July 14, 2008  
Review Committee

**FROM:** Ali Shahroody and Curtis Lawler      **JOB NO:** 1815-4

**RE:** Preliminary Criteria for Surcharge Operation under Various Scenarios

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The purpose of this memorandum is to provide preliminary criteria for the surcharge operation for the fish conservation pool in Cachuma Reservoir. This memorandum describes eight scenarios which include different operating criteria. These scenarios will be modified, expanded or deleted pending upon the reviews, comments and discussions by the technical committee (Committee) on the fish conservation surcharge in Cachuma Reservoir. These scenarios will then be analyzed in relation to dam safety, water supply, and downstream flood flows (listed in no particular order). The technical analyses will provide a basis for developing the criteria for the surcharge operation.

**I. Background**

Understanding of the current operations during storm events is important in developing the operating criteria for the surcharging. The current Standard Operating Procedure (SOP) and Modified Storm Operations protocols are discussed in the following two documents, as listed in the Cachuma Project Guidelines for Operation (USBR, 2006):

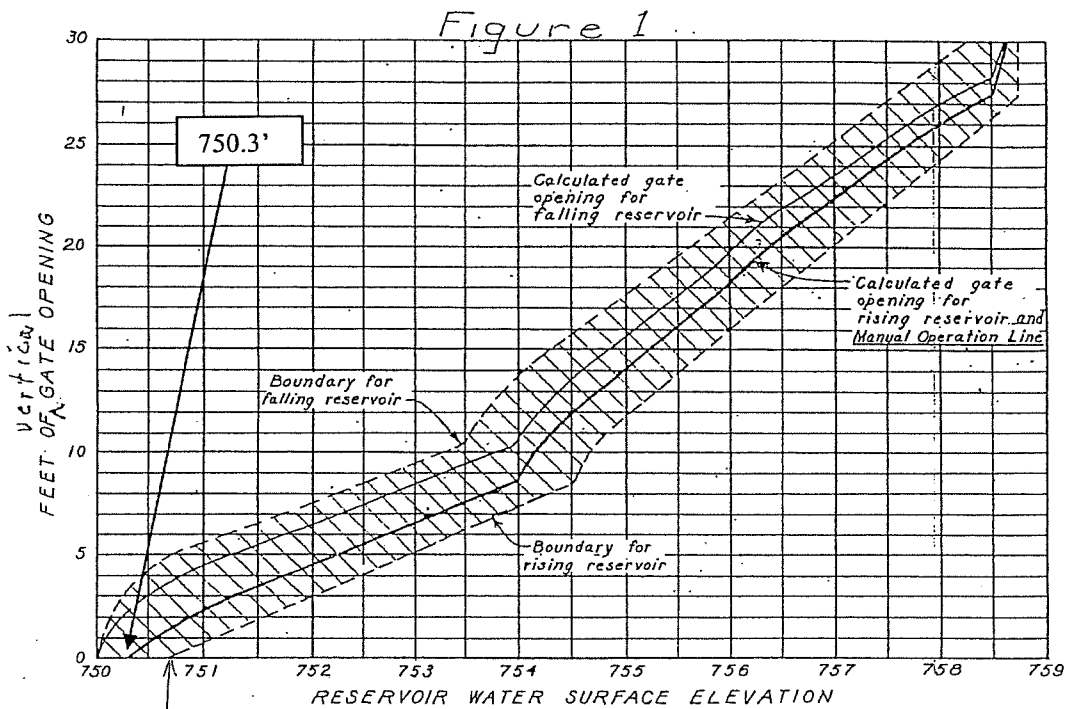
1. Report of Modified Storm Operations - Bradbury Dam, Cachuma Project - Santa Barbara County, California - Prepared by Santa Barbara County Public Works Department Water Agency - December 29, 1998.
  
2. Technical Memorandum No. BR-8130-RA-TM-00-2 - Risk Based Evaluation - Modified Storm Operations - Bradbury Dam - Prepared by Technical Service Center, U.S. Department of the Interior, Bureau of Reclamation - February, 2000

Standard storm operations are defined in Figures 4 and 5 of Reclamation's Technical Memorandum (USBR, 2000) as follows: The reservoir fills to elevation 750.0' with gates

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opening at elevation 750.3'. Spill then occurs, and the gates are opened according to the "standard" or "original" rule curve, also documented as Figure 1 in the County Report (Santa Barbara County, 1998) and in Figure 1 below. Figure 1 shows that the rule curve basically increases the gate opening as the reservoir water surface elevation increases. The gates are opened wider per foot of water elevation once the water level in Cachuma Reservoir exceeds 754.0'. The spillway capacity at the 30' vertical opening is about 160,000 cfs. The crest of Bradbury Dam is at 766.0'. (Note that the standard rule curve has an accepted variance of 4 to 5 feet in gate openings per any given elevation and that the priority for a rising reservoir is to hold back water in storage compared to letting out more water once the inflow is declining or falling.)

**Figure 1.**  
**Standard Rule Curve for Spillway Gate Opening**



*at 750 there is about 0.75' deep*

*Since 9/11/93* GATE POSITION CHART

Modified Storm Operations are defined in Figure 4 of Reclamation's Technical Memorandum (USBR, 2000). Modified Storm Operations are generally undertaken when a storm of greater than 20,000 cfs is predicted to produce runoff into Cachuma Reservoir and the reservoir is expected to spill; otherwise, for smaller storms, the standard rule curve would be in effect. Modified Storm Operations include pre-cautionary releases and pre-releases when the water surface elevation in the reservoir is 750.0' or below and gate holding when the reservoir

Table 1. Proposed Scenarios for Surcharging to Provide Fish Conservation Pool in Cachuma Reservoir

Scenario	SURCHARGE OPERATIONS						Dam Safety	Down-stream Flood Flows	Water Supply
	When to Surcharge to 753' Flood Control Rule Date for Conservation Pool Above 750'	Watershed Condition	When to Lower to 750'	Modified Storm Ops (MSOPS)	Standard Storm Ops	Maximum Ramping Allowed for Fish			
1 standard storm ops baseline	none	none	NA	none	✓	✓	✓		
2 existing dam safety baseline	after April 15	none	NA	(2000) <sup>2</sup>	✓	✓	✓		
3 No Date Alternatives	none	Existing Forecasted Runoff ≤ 150% of surcharge	I-MX-QPF <sup>1</sup> > 15,000 cfs	(2000)	✓	✓	✓		
4	none	Existing Forecasted Runoff ≤ 120% of surcharge	I-MX-QPF > 20,000 cfs	(2000)	✓	✓	✓		
5 Date Alternatives	season limits (Jan 1st at 750.0)	none	I-MX-QPF > 15,000 cfs	(2000)	✓	✓	✓		
6	season limits (Jan 1st at 751.0)	none	I-MX-QPF > 15,000 cfs	(2000)	✓	✓	✓		
7 New Rule Curve Operation	none	none	none/ start MSOPs at current elevation	modified (2000)	modified	✓	✓		
8	season limits (Jan 1st at 751.0)	none	none/ start MSOPs at current elevation	modified (2000)	modified	✓	✓		

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1) I-MX-QPF = Forecasted Maximum Inflow using the Quantitative Precipitation Forecast (QPF).  
2) (2000) = USBR's Dam Safety Tech Memo (USBR, 2000) which Slightly Revised 1998 Modified Storm Operations

elevation is above 750.0'. The "standard" rule curve is used during modified storm operations when either the storm is over (inflow is decreasing) or the maximum predicted water surface is greater than elevation 760.0'.

It should be noted that: (1) There is no mention of the spill ramp down in either the 1998 report or 2000 memorandum when the storm operation is over; and (2) the current Cachuma Project Guidelines for Operation (USBR, 2006) states that "when the storage in the reservoir is determined to be less than the full level (753.00 feet) without any releases, the spill ceases to exist", which is incongruous with the current standard and modified storm operations discussed in the two documents listed above, which still state 750.0' as the full elevation. The need for developing surcharge operation guidelines to provide fish conservation pool is apparent.

## II. Proposed Scenarios

There are two primary questions involved in the surcharge operations, including when to surcharge to 753.0' and conversely when to lower the reservoir to 750.0'. The purpose of surcharging to 753.0' is to store water for releases for steelhead in the lower Santa Ynez River. The purpose of lowering the elevation to 750.0' is to achieve the same benefits of the Modified Storm Operations (USBR, 2000; Santa Barbara County, 1998). The proposed scenarios include possible answers to these questions using either historical procedures (Scenarios 1 and 2); watershed conditions (Scenarios 3 and 4); flood control rule dates (Scenarios 5, 6, and 8); or providing a new active conservation pool (Scenario 7 and 8).

Table 1 is a matrix of key components for eight scenarios which contain different operating criteria for the fish conservation surcharge. Each scenario is described in detail below. All of the operating criteria for surcharging include some common elements for purposes of comparison, including the 4' flashboards on the spillway gates and operations using maximum allowable rampdowns for fish.

### Scenario 1: SOP Storm Operations

This scenario does not include any surcharging to 753.0' or Modified Storm Operations, and uses the standard rule curve (Figure 1) during spill operations. This scenario is included for the purpose of comparison in the technical analyses regarding dam safety, downstream flood flows, and water supply.



**Scenario 2: Existing Dam Safety Baseline**

This scenario represents the baseline condition of the existing dam safety analysis (USBR, 2000). These analyses assumed that Cachuma Reservoir is not filled above 750.0’ until after April 15<sup>th</sup>. Modified Storm Operations are assumed not to occur after April 15<sup>th</sup>.

**Scenarios 3 and 4: No Date Alternatives**

These scenarios assume that the timing of when to surcharge Cachuma Reservoir to 753.0’ for the fish conservation pool is based on the estimated amount of remaining flow from the watershed to Cachuma Reservoir. The basic premise is to keep Cachuma Reservoir at elevation 750.0’ until the remaining flow would be adequate to fill the reservoir (allowing for some factor of safety in the projection). This keeps the reservoir at the 750.0’ level for as long as possible, without compromising the water supply. If the reservoir is surcharged to 753.0’ and later in the season a large storm of 15,000 to 20,000 cfs is projected to occur, then the reservoir would be lowered to 750.0’ subject to the allowable capacity in the downstream channel near Solvang, Buellton, and Lompoc.

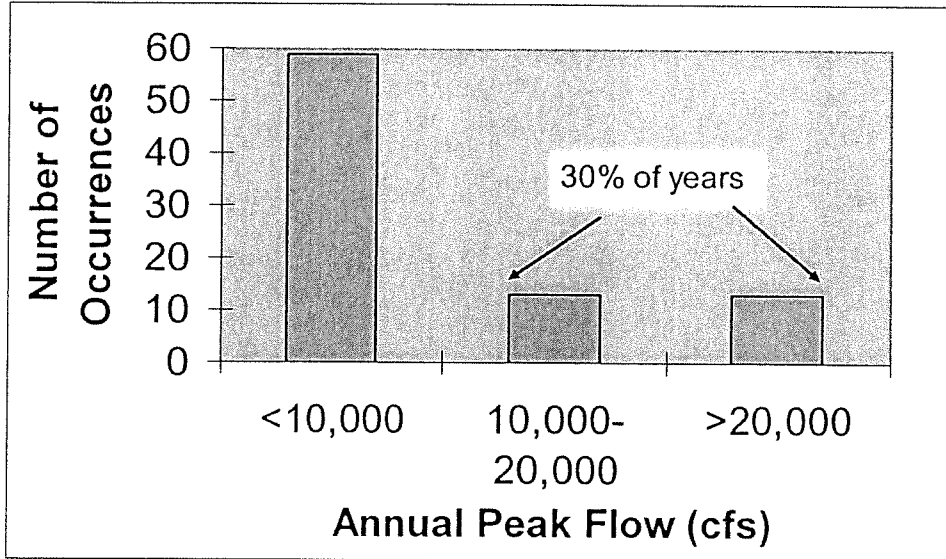
The estimate of remaining flow from the watershed area above Cachuma Reservoir is based on no additional rainfall and spill conditions at Jameson and Gibraltar Reservoirs. Scenarios 3 and 4 are similar except in the level of assumed accuracy in forecasting. Scenario 3 assumes surcharging would begin once the remaining watershed runoff is 150% of the amount of water needed to achieve the surcharge storage of 3’ in Cachuma Reservoir. Scenario 4 assumes surcharging would begin once the remaining watershed runoff is 120% of the amount of water needed to achieve 3’ surcharge above elevation 750’ in the reservoir. Scenario 4 also assumes better forecasting ability of peak inflows, so a prediction of 20,000 cfs is used as the criteria to lower the reservoir to 750.0’ elevation.

**Scenarios 5 and 6: Date Alternatives**

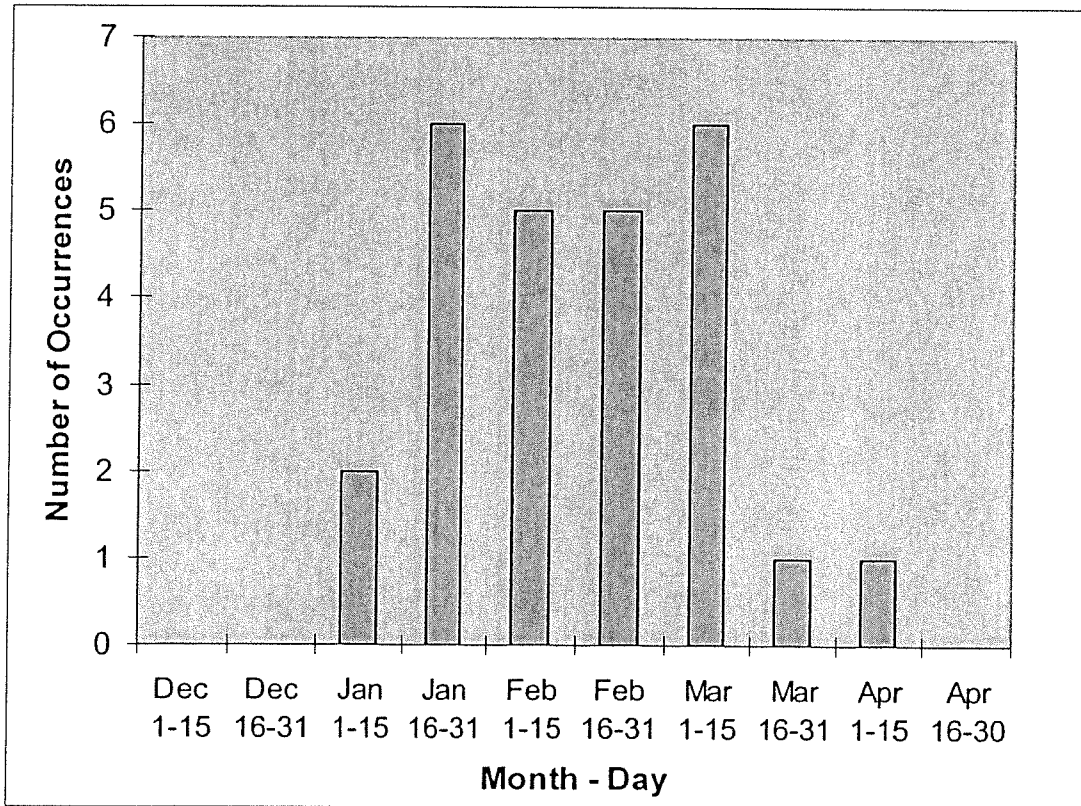
These scenarios assume that the timing of when to surcharge Cachuma Reservoir to 753.0’ is based on a flood control rule curve date. The basic premise is that the greatest risk to flooding in the Santa Ynez River occurs during the winter months, and as the season progresses the reservoir can be surcharged to higher levels above 750.0’. Figure 2 shows a histogram of flood events of the Santa Ynez River at Lompoc Narrows for 85 years. The annual peak flows are shown in Appendix A, attached. Figure 3 shows that flood events higher or equal to 10,000 cfs occurred only during the months of January-April. Table 2 shows preliminary levels proposed for maximum allowable Cachuma Reservoir elevations for scenarios 5 and 6, respectively. If the reservoir is surcharged above 750.0’ and later in the season a large storm of 15,000 to 20,000 cfs

is projected to occur, then the reservoir would be lowered to 750.0' subject to the allowable capacity in the downstream channel near Solvang, Buellton, and Lompoc.

**Figure 2. Histogram of Annual Peak Flows of Santa Ynez River at Narrows (85 years)**



**Figure 3. Histogram of When Annual Peak Flows Greater than 10,000 cfs Occurred in Santa Ynez River at Narrows (85 years)**



**Table 2. Preliminary Levels Proposed for Maximum Allowable Water Surface Elevation in Cachuma Reservoir**

	<u>Scenario 5</u>	<u>Scenario 6</u>
	Allowable	Allowable
	Maximum	Maximum
	Elevation (feet)	Elevation (feet)
Dec 1- Dec 15	750	751
Dec 16-31	750	751
Jan 1-15	750	751
Jan 16-31	750	751
Feb 1-15	750.5	751.5
Feb 16-31	751	752
Mar 1-15	751.5	752.5
Mar 16-31	752	753
Apr 1-15	752.5	753
Apr 16- Nov 30	753	753

**Scenarios 7 and 8: New Active Conservation Pool**

Scenario 7 differs from the other scenarios in that Modified Storm Operations are assumed to occur at whatever water level the reservoir currently is at. In other words, the precautionary and pre-releases would start at levels above 750.0’ up to 753.0’. This strategy avoids the evacuation of water to 750.0’ in the case of a forecasted large storm. In addition, the “standard” rule curve is adjusted to start spilling at 753.0’. This is similar to the dam safety analysis of the 3.0 foot surcharge (USBR, 1998) in which the “gates were assumed to open at the surcharge level (elevations 751.8 and 753.0).” The curve for the rising water level in Figure 1 would be shifted over to the right by 2.7 feet (gates open at 753.0’ instead of 750.3’). Also, the slope of the curve before 754.0’ would be increased to lessen the risk to dam safety (Note: the 1998 USBR analyses only shifted curve and did not changes the slope of the curve). Scenario 7 includes this new rule curve and uses the new base level in the Modified Storm Operations. Scenario 8 uses this new rule curve in conjunction with the rule curve date from Scenario 6.

**III. NEXT STEPS**

The next step is to incorporate all of the inputs from the technical committee members into the scenarios. The scenarios will then be analyzed in relation to the dam safety, downstream flood flows, and water supply.

#### IV. REFERENCES

Santa Barbara County, Public Works Department Water Agency. December 29, 1998. Report of Modified Storm Operations - Bradbury Dam, Cachuma Project - Santa Barbara County.

U.S. Bureau of Reclamation. November 1998. Report of Findings, Lake Cachuma Surcharge Study – Bradbury Dam, 1.8 and 3.0 Foot Surcharge Increments.

U.S. Bureau of Reclamation. February 2000. Technical Memorandum No. BR-8130-RA-TM-00-2 - Risk Based Evaluation - Modified Storm Operations - Bradbury Dam - Prepared by Technical Service Center.

U.S. Bureau of Reclamation. September 2006. Cachuma Project, California, Guidelines for Operation.

**Draft Meeting Minutes**  
**Santa Barbara Countywide**  
**Integrated Regional Water Management Plan**  
**Cooperating Partners Meeting**  
**June 11, 2008**  
**1:30 pm – 4:00 pm**

Location: City of Santa Barbara, Granada Garage Conference Room

**Conference call phone: 1-877-873-8016 and participant code 861785**

**Attendees**

**Cooperating Partners**

Robert Almy, SB County Water Agency (County); Joe Barget, Vandenberg Village CSD; Gary McFarland, Goleta Water District; Kate Rees, COMB and CCRB; Teresa Reyburn, City of Santa Maria; Tom Conti, City of Santa Barbara; Dave Chang, County of Santa Barbara Agricultural Commissioner's Office; Janet Gingras, COMB and CCRB; Bob McDonald, Carpinteria Valley Water District; Marty Wilder, Laguna Sanitation District; Bill Ferguson, City of Santa Barbara; Kathleen Werner, Goleta Sanitary District; Melissa Vang, Casmalia CSD, Matt Van der Linden, Goleta Water District; Candace Constantine, County of Santa Barbara Flood Control District; Matt Griffin, County of Santa Barbara Flood Control District; Craig Murray, Carpinteria Sanitary District; Ruben Moreno, City of Guadalupe.

**On the Conference Call**

No conference call took place because of technical difficulties

**Others Present**

Tom Evans, Dudek; Shruti Chandra, Aspen Environmental

**Proceedings**

The meeting began at 1:35 PM. There were no public comments for items not on the agenda. The meeting minutes from the May 21st meeting were approved as written.

Rob Almy thanked the group and discussed his experience with the Prop 50 process.

**Santa Barbara Region Awarded \$25 Million**

***Feedback from SWRCB's meeting on June 3rd***

Both Rob Almy and Teresa Reyburn attended the meeting. There was a short staff presentation by the State Water Resources Control Board's (SWRCB) staff. There was some discussion at the meeting on why some of the northern entities received only partial funding when they scored higher than the southern California interests who received full funding. In the end, a majority of the board voted for the staff recommendations which also encompassed awarding the Santa Barbara region with \$25 million dollars.

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### *State's timeline for grant agreement*

Rob Almy indicated that the State is interested in executing a contract by the end of the calendar year. This means that at least one project should be ready to construct a year from now based on the need for a project to be ready to construct within 6 months of contract execution. The project should be completed within 4 years of contract execution.

It is unclear still as to whether expenditures incurred beginning June 3<sup>rd</sup> could be reimbursed. There needs to be some clarification on this subject.

### *Send in all CEQA Compliance Documents*

All Partners should send all the CEQA documents for their projects as hard copy and electronically to Shruti Chandra if they are finished. SWRCB will be looking closely at the documents since they are considered a responsible agency.

Shruti Chandra will put together a matrix with current status of CEQA and send out to the Partners and possibly attach the matrix to the agenda to be sent to the SWRCB. She will also send out an email with contact information of who at SWRCB needs to receive the documents.

### *SWRCB staff interest in learning more about the projects*

The group should anticipate that SWRCB will be making a lengthy visit to project sites, etc.

### *Local Sub-Agreements*

Principles were sent out to the Partners which are largely based on Ventura's sub-agreements. The County would be indemnified from any liability that is not the County's fault. If costs related to grant administration have been overestimated for the first year and any leftover funds would be allocated to the following year.

### *Contract for Overall Grant/Project Implementation Tracking and Reporting System*

Send out Principles and get comments from Partners at least a week before the next meeting. The principles would then be converted to a contract. The only difference between the agreements would be project descriptions and costs. The group agreed to review the principles before the next meeting. The MOU will hold the group together. We will need to figure out how to move forward on the MOU. The group will put a hold on the MOU for now.

Shruti Chandra will send to the Partners, the "Principles" of the sub-agreements prepared by the County along with the Ventura agreements together to the Partners.

We need to get a better hold of what the State will require in order to determine the extent of work necessary to pull together quarterly reporting.

A Partners meeting will be held next month to discuss principles which will result in putting together an MOU and grant agreement. We will make a decision in July as to how to move forward with the MOU.

The Santa Barbara region should prepare a letter to thank the SWRCB for proceeding with the funding of Santa Barbara. The letter should also be copied and sent to DWR.

Currently it appears that Rob Almy and Len Fleckenstein will continue to be involved for at least 6-8 months.

The Partners present at the meeting requested that there be continuity with staff and wanted Rob Almy to develop scope of work for tracking system, help develop MOU, etc through his new position at SAIC. A discussion was held on how SAIC could be brought on through the County contracting mechanisms.

Rob Almy, Shruti Chandra and Tom Evans will prepare a proposal for 3 steps as follows: group administration, tracking and reporting. Teaming should also be looked at for these tasks. Teams such as Kennedy Jenks and SAIC should be considered since they both have expertise to bring to the table.

### **Prop 84- What's Next?**

The group discussed the issues related to competing for funding in Prop 84. It is anticipated to be a very competitive environment. During Round 1, the Central Coast region made a statement as to how funding should be shared among the Central Coast entities. All the other regions have received funding except for San Luis Obispo. We need to think regionally beyond our own region.

The group needs to review their project lists and put forward the projects that they think are the strongest projects for Prop 84. We are still trying to anticipate what the process would like. We might want to begin with projects that amount to \$8-\$12 million dollars based on the allocation of \$54 million to the entire Central Coast region.

The IRWMP Partners should be prepared to nominate projects to be included into the Plan. We should use the documents provided to date by DWR regarding Prop 84 to guide the selection of projects.

### ***Planning Grants***

An RFP from the State for planning grants through Prop 84 will probably be released in the fall. The Prop 84 MOU still needs to be crafted. The Partners will likely need to put together an MOU quickly once the Prop 84 is further along. There

needs to be coordination with the Central Coast entities to get an idea of what our region will look like.

A particular project has to show that it is fostering integrated regional water planning. The challenge would be to show how it would benefit water quality, reduce demand, etc. There should be some sort of lengthier discussion within our region about this.

The group should maybe consider funding some feasibility studies regarding water recycling projects to see if they should be put forward in Prop 84.

We also need to include environmental projects early on as opposed to waiting last minute as we did for Prop 50. Lastly, siltation of reservoirs and prescribed burns should be another issue to discuss and consider for projects to be funded under Prop 84.

**Next Meeting:**

The next meeting will be held on July 8th at 9:00 AM, location to be determined based on availability.



**Draft Agenda**  
**Santa Barbara Countywide**  
**Integrated Regional Water Management Plan**  
**Cooperating Partners Meeting**  
**Tuesday, July 8, 2008**  
**9:00 am – 12:00 pm**

**Location:** Central Coast Water Authority- 255 Industrial Way in Buellton

**Directions:** Exit Hwy 246 off Highway 101; head west on Highway 246;  
Make a left on Industrial Way

Conference call phone: 805-681-5400 and pass code 943590

**AGENDA**

- 9:00 Welcome and introductions
- 9:05 Public comments for items not on the agenda
- 9:10 Approval of minutes from June 11th meeting
- 9:20 Personnel Changes at the Water Agency
- 9:30 **Proposition 50, Step 2 Grant**
- Principles for Sub-Agreement/Ongoing MOU
  - State's timeline for grant agreement
  - Draft Grant Administration Tasks/Contract for overall Grant Management/Project implementation tracking & reporting system
  - Send in all CEQA compliance documents
  - Future Meeting/site visits with the SWRCB grant management team- Scott Couch and Kelley List
  - IRWMP Survey
- 11:00 **Prop 84- What's Next?**
- Central Coast Region Coordination
  - Development of MOU for Prop 84
  - Tracking Development of Guidelines
- 11:45 **Next Meeting:** Time and Date to be decided at meeting
- 12:00 **Adjourn**

**Draft Meeting Minutes**  
**Santa Barbara Countywide**  
**Integrated Regional Water Management Plan**  
**Cooperating Partners Meeting**  
**July 8, 2008**  
**9:00 am – 12:00 pm**

Location: Central Coast Water Authority, 255 Industrial Way, Buellton

**Conference call phone: 805-681-5400 and participant code 943590**

**Attendees**

**Cooperating Partners**

Matt Naftaly, SB County Water Agency (County); Tom Fayram, SB County Water Resources Division; Joe Barget, Vandenberg Village CSD; Gary McFarland, Goleta Water District; Teresa Reyburn, City of Santa Maria; Tom Conti, City of Santa Barbara; Janet Gingras, COMB and CCRB; Charles Hamilton, Carpinteria Valley Water District; Marty Wilder, Laguna Sanitation District; Kathleen Werner, Goleta Sanitary District; Matt Van der Linden, Goleta Water District; Matt Griffin, County of Santa Barbara Flood Control District; Craig Murray, Carpinteria Sanitary District; Ruben Moreno, City of Guadalupe.

**On the Conference Call**

Robert Almy, SAIC

**Others Present**

Tom Evans, Dudek; Shruti Chandra, Aspen Environmental

**Proceedings**

The meeting began at 9:20 am. There were no public comments for items not on the agenda. The meeting minutes from the June 11th meeting were approved as written.

**Personnel Changes**

Matt Naftaly introduced himself as the Interim Water Agency Manager following Rob Almy's departure from the position. He discussed how the Prop 50 process would be dealt with over the next few months.

**Santa Barbara Region Awarded \$25 Million**

***Principles for Sub-Agreement/Ongoing MOU***

The principles for the sub-agreements between the Project Proponents and the County were distributed to the Partners previously. Tom Evans, Rob Almy, Tom Fayram and Matt Naftaly discussed issues around the Principles. The issue regarding Casmalia CSD's cash flow issues was also discussed. Tom Fayram suggested that one option would be to discuss receiving an advance from the State with the first invoice to deal with these types of issues. The question also arose as to when reimbursement from the State would begin for all projects. The State

needs to be contacted to ask about how reimbursement issues would be dealt with. Tom Evans suggested that smaller agencies could write their project specifications such that the Bidder's would know that they had to wait for grant payments from the State to receive monies due on their progress payments.

*State's timeline for grant agreement*

Matt Naftaly discussed the timeline for having the grant agreement executed for Prop 50 which is anticipated to happen by the end of the year.

*Draft Grant Administration Tasks/Contract for Overall Grant Management/Project Implementation Tracking and Reporting System*

The issue regarding the MSA list contractors and who should be brought on board for the grant administration contract was discussed. A competitive process involving the issuance of an RFP was brought up as an option in soliciting grant administration services. The RFP would be preceded by an RFQ to establish a very short list of proposers.

The County will prepare a Draft Request for Qualifications and the Partners will assist in preparation of selection criteria for selection of a consultant. The County would like the RFQ to have a statement from the consultant that establishes if they have the availability to propose on the full scope of work within the schedule set forth in the future RFP.

Shruti Chandra will compile a list of consultants to send the RFQ out to. Tom Fayram and Matt Naftaly will prepare an RFQ to circulate to Dudek and Aspen, which will then be revised and sent to the prospective consultants.

*Send in all CEQA compliance documents*

Shruti Chandra circulated a partially completed matrix containing information on the status of CEQA compliance for the Project Proponents to update. Copies of the documents need to be sent to the State. The issue of how the state will look at CEQA documents needs to be clarified.

*Future Meeting/site Visits with the SWRCB Grant Management team- Scott Couch and Kelley List*

Site visits to the project sites by SWRCB are scheduled for August 14<sup>th</sup> and 15<sup>th</sup>. Details on the nature of the site visits and the preparation that needs to happen prior will be discussed at the July 17<sup>th</sup> meeting w/ SWRCB staff to be held in Sacramento.

*IRWMP Survey*

Len Fleckenstein filled out a survey circulated by the Roundtable of Regions regarding each region's experience with the Prop 50 process. The Partners were

asked to review the survey and if there are no comments, then we will send out to the Roundtable of Regions.

**Prop 84- What's Next?**

***Central Coast Region Coordination***

Draft Regional Priorities were prepared by the Central Coast region and our region needs to provide input.

It was decided that Shruti Chandra will be the interim point of contact for Prop 84.

***Development of MOU for Prop 84***

If we begin to develop a Central Coast region list of priorities, this will help us be ahead of the game when planning for additional grant funds.

***Tracking Development of Guidelines***

Guidelines for Prop 84 are expected to be released in the Fall of 2008.

**Next Meeting:**

The next meeting will be held on August 5th at 11:15 AM, location to be determined based on availability.