

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION & MAINTENANCE BOARD**

**held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, October 24, 2016**

1. Call to Order, Roll Call

The meeting was called to order at 2:00 p.m. by President Doug Morgan who chaired the meeting. Those in attendance were:

Directors present:

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| Harwood "Bendy" White | City of Santa Barbara |
| Polly Holcombe | Carpinteria Valley Water District |
| Lauren Hanson | Goleta Water District |

Others present:

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|----------------|-----------------|
| Janet Gingras | Phil Walker |
| Dave Stewart | Fray Crease |
| Adelle Capponi | Dale Francisco |
| Amy Smith | Joshua Haggmark |
| Tim Robinson | |

2. Public Comment

Phil Walker commented on an outlook for potential precipitation in the state this winter, as gathered from several different weather forecasting sources.

3. Consent Agenda

a. Minutes

September 13, 2016 Special Board Meeting
September 26, 2016 Regular Board Meeting

b. Investment Funds

Financial Reports
Investment Reports

c. Review of Paid Claims

Director Hanson moved to approve the Consent Agenda, as presented in the board packet. Seconded by Director Holcombe, the motion passed 5/0/2 as follows:

Ayes: White, Holcombe, Hanson

Nays: None

Absent/Abstain: Walsh, Morgan

4. Verbal Reports from Board Committees

- *Administrative Committee Meeting – October 20, 2016:* Director White reported that the Administrative Committee reviewed and provided comments on a draft COMB Procurement Policy as its sole item for consideration. Director White noted that the Policy shall continue in its development, and an additional draft will be presented to the Administrative Committee before Board consideration and final approval.
- *Fisheries Committee Meeting – October 20, 2016:* Director Holcombe summarized the meeting, noting that the Fisheries Committee forwards the following two items included on today's agenda to the Board, both with recommendations to approve: Quiota Creek Crossing 8-COMB3 Consulting, Inc., and USGS Hilton Creek Stream Gauge Relocation Project.

5. Fish Passage Improvement Project: Quiota Creek Crossing 8 – COM3 Consulting Inc. Proposal

Mr. Tim Robinson, Fisheries Division Manager, explained the need for COM3 Consulting Inc.'s services, especially in relation to the timeline of the grant funding application process for funding of the project's implementation through a CalTrans bridge replacement grant and the Highway Bridge Program (HBP). Director Hanson moved to approve the COM3 Proposal for engineering services, as well as the associated budget transfer, as detailed in the staff report in the board packet. Seconded by Director Holcombe, the motion carried 5/0/2 as follows:

Ayes: White, Holcombe, Hanson

Nays: None

Absent/Abstain: Walsh, Morgan

6. USGS Hilton Creek Stream Gauge Relocation

Director Holcombe moved approval of the proposed expenditures for the relocation of the existing USGS stream gauge, configuration of an additional stage-only gauge downstream, and its annual fee. Seconded by Director Hanson, the motion passed 5/0/2 as follows:

Ayes: White, Holcombe, Hanson

Nays: None

Absent/Abstain: Walsh, Morgan

7. General Manager Report

- *Cachuma Project Member Unit Manager Meeting*
- *CCWA Steering Committee Meeting*
- *Financials*
- *Operations Division*
- *Fisheries Division*

Ms. Janet Gingras, General Manager, highlighted topics within her report, as incorporated in the board packet, and responded to questions from the Board.

8. Operations Division Report

- *Lake Cachuma Operations*
- *Operation and Maintenance Activities*

Mr. Dave Stewart, Operations Division Manager, summarized the report and provided succinct updates on all current operational tasks, repairs, and projects. Director White requested City of Santa Barbara staff forward its recent drone footage of Lake Cachuma to COMB staff, once available.

9. Update: Fish Passage Improvement Projects

- *Quiota Creek Crossing 0A*: Mr. Robinson updated the Board on the progress of the Fish Passage Improvement Project. He revealed that the Crossing 0A bridge would be fully installed, and the project largely completed, by Friday, October 28th.
- *Quiota Creek Crossing 4*: Mr. Robinson updated the Board regarding a technical specification concern between the County of Santa Barbara and the bridge's fabricator, CONTECH Engineered Solutions, in regards to the curing process required. Notwithstanding said concern, it is expected the Crossing 4 bridge will be installed the following week.

10. Fisheries Division Report

- *LSYR Steelhead Monitoring Elements*
- *Tributary Project Updates*
- *Surcharge Water Accounting*
- *Reporting/Outreach/Training*

Mr. Robinson noted highlights of the report as presented in the board packet, offered further detail on recent Fisheries Division activities, and fielded questions from the Board.

11. Progress Report on Lake Cachuma Oak Tree Program

- *Maintenance and Monitoring*

Mr. Robinson summarized the progress report on the Lake Cachuma Oak Tree Program and fielded questions from the Board.

12. Monthly Cachuma Project Reports

The reports were included in the board packet for information.

13. Directors' Requests for Agenda Items for Future Meeting

There were no requests for agenda items for future meetings.

14. [Closed Session]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 3:29 p.m.

- a. [Government Code Section 54956.9(d)(4)]
Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities

15. Reconvene Into Open Session

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

The Board came out of closed session at 4:55 p.m.

- a. Protest of Member Agency re: Payment of Assessment for Certain Fisheries Related Activities

There was no reportable action.

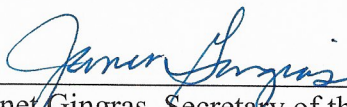
16. Meeting Schedule

- The next Regular Board meeting will be held November 28, 2016 at 2:00 p.m.
- The Agendas and Board Packets are available on the COMB website at www.cachuma-board.org

17. COMB Adjournment

There being no further business, the meeting was adjourned at 4:56 p.m.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



Doug Morgan, President of the Board

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| √ | Approved |
| | Unapproved |