

**MINUTES OF A REGULAR MEETING
of the
CACHUMA OPERATION AND MAINTENANCE BOARD
held at
3301 Laurel Canyon Road, Santa Barbara, CA
Monday, August 27, 2018**

1. Call to Order, Roll Call

The meeting was called to order at 2:02 PM by President Morgan who chaired the meeting. Those in attendance were:

Directors Present:

W. Douglas Morgan, Montecito Water District
Kristen Sneddon, City of Santa Barbara
Polly Holcombe, Carpinteria Valley Water District
Lauren Hanson, Goleta Water District

Staff Present:

Janet Gingras, General Manager	Elijah Papen, Program Analyst
Edward Lyons, Administrative Manager/CFO	William Carter, General Counsel
David Flora, Water Service Worker III	Adriane Passani, Administrative Assistant III
Tim Robinson, Fisheries Division Manager	Dorothy Turner, Administrative Assistant
Joel Degner, Water Resources Engineer	

Others Present:

Fray Crease, SB County Water Agency	Philip Walker, Santa Barbara resident
Kelley Dyer, City of Santa Barbara	

2. Introduction of New Staff

Ms. Gingras introduced and welcomed new staff members Dorothy Turner, Administrative Assistant and Elijah Papen, Program Analyst.

3. Public Comment

Mr. Walker spoke about the Environmental Impact Report for the 1994 proposed Bradbury Dam enlargement. He also commented on the downstream water releases.

4. Consent Agenda

- a. Minutes of July 23, 2018 Regular Board Meeting
- b. Investment of Funds

- Financial Reports
- Investment Reports
- c. Review of Paid Claims

Ms. Gingras presented the Consent Agenda as provided in the Board packet. Director Holcombe made a motion to approve the Consent Agenda as presented; seconded by Director Hanson, the motion passed by 6/0/1/0 vote.

Ayes: Sneddon, Holcombe, Hanson, Morgan

Nayes:

Absent: Walsh

Abstain:

5. **Verbal Reports From Board Committees**

- ***Lake Cachuma Oak Tree Committee Meeting – August 1, 2018:*** Director Sneddon presented the Oak Tree Committee items and reported that the Oak Tree Program is progressing well and continues as planned. The Oak Tree tour is being planned. No date had been set as of the date of the meeting.
- ***Public Outreach Committee Meeting – August 9, 2018:*** Director Hanson presented the Public Outreach Committee items, noting that the new website had been presented to the committee and the committee's questions had been addressed in the staff report to the Board under Item 8.

6. **Change to Board Committee Appointments for Fiscal Year 2018-2019**

Ms. Gingras presented the staff memorandum as provided in the board packet. President Morgan modified the Administrative committee assignment and replaced Director Sneddon with Director Hanson, as requested and agreed.

7. **Financial Review – 4th Quarter Fiscal Year 2017-18**

Mr. Lyons presented the 4th Quarter Fiscal Year 2017-18 financial review, highlighting revenues and expenditures pertaining to the 4th quarter. Mr. Lyons fielded questions from the Board. Director Morgan requested that staff explore other options for investment of funds. Director Hanson requested additional narrative in future reports regarding timing differences between actual expenditures and the annual budget for non-recurring items.

8. **Presentation of New Website Platform**

Mr. Lyons presented the new Streamline website platform, highlighting various features of the new platform including compliance, transparency, reliability and ease of use. Mr. Lyons fielded questions from the Board.

9. General Manager Report

- Meetings
- Administration
- Operations / Engineer Activities
- Fisheries Division Activities

Ms. Gingras highlighted topics within her report, including information on the Bureau of Reclamation's Cachuma Project water rate methodology in its proposal to recapture deficits and extraordinary costs associated with the Project. Ms. Gingras presented the Board with updates on the status of the IRWM Plan, Administrative work, Operations and Fisheries Division projects, as provided in her General Manager Report. She fielded questions from the Board.

10. Water Resources Engineer Report

- Climate Conditions
- Lake Cachuma Evaporation Update
- Grant Funding Activities
- Infrastructure Improvement Planning

Mr. Degner presented the monthly Water Resources Engineer Report as provided in the Board packet. Mr. Degner presented a slide show summarizing the ESRI Conference presentation. He highlighted the ability to locate the conduit accurately using the GIS software. Further, Mr. Degner provided updates on the Operations Division projects and fielded questions from the Board.

11. Operations Division Report

- Lake Cachuma Operations
- Operation and Maintenance Activities

Mr. Flora presented the report on behalf of Operations Division Manager, Mr. Stewart. He provided updates on the SCE Shutdown Plan, the USBR on-site review, status of active projects, and ongoing daily monitoring and repairs. Mr. Flora fielded questions from the Board.

12. Update on Fish Passage Improvement Project – Quiota Creek Crossing 5

Mr. Robinson presented topics within the report as provided in the Board packet summarizing the progress of the Quiota Creek Crossing 5 fish passage improvement projects. Mr. Robinson fielded questions from the Board.

13. Fisheries Division Report

- LSYR Steelhead Monitoring Elements
- Tributary Project Updates

- Surcharge Water Accounting
- Reporting/Outreach/Training

Mr. Robinson presented topics within the report as provided in the Board packet, highlighting the Hilton Creek watering system and releases being made in conjunction with the current downstream water rights releases. He updated the Board on the status of the ongoing fisheries projects, outreach and training programs.

14. Progress Report on Lake Cachuma Oak Tree Program

- Maintenance and Monitoring

Mr. Robinson presented topics within his report as provided in the Board packet highlighting staff's ongoing mitigation efforts for the Oak Tree Program. There were no questions from the Board.

15. Monthly Cachuma Project Reports

- Cachuma Water Reports
- Cachuma Reservoir Current Conditions
- Lake Cachuma Quagga Survey

Ms. Gingras reviewed the monthly water reports as incorporated in the Board packet. In reviewing the Cachuma Daily Operations report, she reported that the data in the releases section, column termed WR89-18, is inaccurate. Corrected data will be provided to the Board when received.

16. Directors' Request for Agenda Items for Future Meeting

- Request from Director Hanson that Board packets be delivered on the Wednesday prior to the Board meeting to allow for water district staff review prior to the meeting.
- Request from Director Sneddon that a future agenda include an item for member discussion of a potential earlier start time for the regular board meetings.

17. [CLOSED SESSION]: Conference with Legal Counsel: Existing and Potential Litigation

The Board went into closed session at 4:50 PM.

- a. [Government Code Section 54956.9(d)(4)]
Name of matter: Protest of Member Agency re: Payment of Quarterly Assessments

18. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

The Board came out of closed session at 5:16 PM.

Item #17a – There was no reportable action.

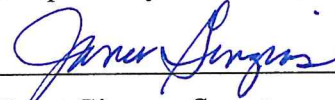
19. Meeting Schedule

- **September 24, 2018 at 2:00 PM, COMB Office**
- **Board Packages available on COMB website www.cachuma-board.org**

20. COMB Adjournment


There being no further business, the meeting adjourned at 5:17 PM.

Respectfully submitted,



Janet Gingras, Secretary of the Board

APPROVED:



W. Douglas Morgan, President of the Board

✓	<i>Approved</i>
	<i>Unapproved</i>