

**MINUTES OF A REGULAR MEETING**  
**of the**  
**CACHUMA OPERATION & MAINTENANCE BOARD**  
**held at**  
3301 Laurel Canyon Road, Santa Barbara, CA  
**Monday, January 23, 2012**

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**1. Call to Order, Roll Call**

The meeting was called to order at 2:09 p.m. by President Lauren Hanson who chaired the meeting. Those in attendance were:

**Directors present:**

Lauren Hanson	Goleta Water District
Bob Lieberknecht	Carpinteria Valley Water District
Doug Morgan	Montecito Water District
Dennis Beebe	SYR Water Conservation District, ID No. 1
Dale Francisco	City of Santa Barbara

**Others present:**

Bruce Mowry	Tony Trembley
John McInnes	Charles Hamilton
Tom Mosby	Ruth Snodgrass
Chris Dahlstrom	Kate Rees
Sonia Fernandez	Phil Walker
Karen Carroll	Janet Gingras
Tim Robinson	Rebecca Bjork

**2. Introduction of New Employees**

Bruce Mowry introduced David Baum, engineer and construction manager for MURRP, and Iraj Vatankhah who was hired as COMB's newest Water Service Worker I.

Director Dennis Beebe introduced Trustee Karen Carroll, ID No. 1's alternate Director on the COMB Board.

**3. Public Comment**

Phil Walker made comments on the rising costs of power and usage of power for the facilities of the water agencies. He also made comments on the siltation around the intake tower at Lake Cachuma.

**4. Consent Agenda**

**a. Minutes:**

December 19, 2011 Regular Board Meeting

**b. Investment Funds**

- Financial Report
- Investment Report
- c. Payment of Claims**

Director Francisco moved to approve the Consent Agenda as presented, seconded by Director Beebe passed 7/0/0.

**5. Report on Modified SCC Upper Reach Reliability Project**

Bruce Mowry reported the project is progressing and the Contractor has completed most of the field investigation work and is finalizing the design documents. A meeting was held with the Contractor and their Engineer to review the design on January 18, 2012. Staff will keep the Board informed of the progress on the project as each month is completed.

**6. Status on Development of On-call Contractors for Emergency Repairs of the SCC**

Bruce Mowry reported that a set of Contract Documents had been developed to address the need of being able to quickly execute repairs of the South Coast Conduit if a failure occurred. COMB would be awarding up to five on-call contracts for five years with a cap of up to \$200,000. The Contractor would be compensated per the Green Book values as a Forced Contract. The documents are being reviewed by legal counsel and will be presented at a future Board meeting with a recommendation to award multiple contracts to complete emergency repairs, if required.

Phil Walker made comments on this item.

**7. Report From General Counsel**

**a. Status Report**

**1. Fisheries Implementation Agreement**

Tony Trembley reported that ID No. 1 had responded to CCRB with their comments on the agreement, however to date there is no conclusive agreement among the parties.

**2. Quiota Creek MOU's With County of Santa Barbara**

Tony Trembley reported that there has been no change in the status of the MOU's. Currently ID No. 1 is reviewing the Crossing #6 MOU.

**b. Action Item: Update and Potential Approval of Revised Joint Defense and Cooperation Agreement**

Mr. Trembley reported that the Agreement is not ready for Board approval at this time. The attorneys for the parties continue to work on acceptable language.

**8. Report From Board Committees**

**a. Public Outreach Committee Meeting**

The Public Outreach Committee met on January 11, 2012, the main topic of discussion was the press release for the Quiota Creek Crossing #2. The final

version was handed out at the Board meeting. They also discussed speaking events and field trips the Fisheries staff will be involved in. A series of press releases will also be written for MURRP.

## **9. Operations Division Activities**

### **a. Operations Report**

The monthly report on operations was included in the board packet.

## **10. Fisheries Division Activities**

### **a. Lower Santa Ynez Fisheries Report**

The monthly Fisheries Report was included in the board packet.

### **b. Final Financial Report for Quiota Creek Crossing #2**

The financial report was handed out at the board meeting, Tim Robinson reported that the As-Built drawings and the construction binder were turned into the County on January 18, 2012 and at that time the County signed off on the Road Encroachment Permit.

Director Beebe congratulated the staff on managing this project effectively, on time, and on cost.

## **11. Reports From the Manager**

### **a. Cachuma Water Reports**

The monthly water reports were included in the board packet.

### **b. Cachuma Reservoir Current Conditions**

The daily operations report for Lake Cachuma through January 18, 2012 was included in the board packet.

### **c. Update on Board Policy Manual**

Bruce Mowry reported that staff has completed a draft of the Board Policy's as the first section of the Policy Manual. Legal counsel is currently reviewing the policy and will then be presented to the Administration Committee for their review. After committee review it will be presented to the Board for approval. Staff will continue to develop the other policies to be included in the Policy Manual.

### **d. Update on Work Plan**

Bruce Mowry reported that staff has been working on a strategic and work plan for COMB. The strategic plan will define the vision, mission, goals, objectives, and a strategy to achieve these goals and objectives for COMB. The Capital Improvement Plan/Fish Management Plan will identify a list of major projects that need to be performed. The projects will be ranked in order of importance and justification for each project. The work plan will be a planning and management tool that provides the framework for what tasks are performed each day.

## **12. [Closed Session]: Conference with Legal Counsel-Anticipated Litigation**

- a. **Initiation of Litigation Pursuant to Government Code Section 54956.9 (c). One Case**
- b. **Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b). One Case**

Tony Trembley announced that the Board would adjourn into closed session under agenda Item 12.a., Initiation of Litigation pursuant to Government Code Section 54956.9 (c) one case: and also Item 12.b., Significant Exposure to Litigation pursuant to Government Code Section 54956.9 (b) one case: Claim of Melinda and Zach Fournier vs. Cachuma Operation and Maintenance Board, claim available for public inspection under Government Code Section 54957.5.

The Board went into closed session at 3:35 p.m. and came out of closed session at 4:00 p.m.

Tony Trembley reported that there was no action to report coming out of closed session for Item # 12.a. and 12.b.

**13. Approval Of Temporary Construction Easement Agreement; Acceptance of Grant of Temporary Construction Easement---1215 Franklin Ranch Road, Goleta, California (Jessica and Andrew Brown)**

Tony Trembley reported that there were no documents ready for the Board to approve. The approval was deferred to the February regular Board meeting.

**14. Directors' Request for Agenda Items for Next Meeting**

There were no requests for the Agenda for the next meeting.

**15. Meeting Schedule**

- The next regular Board meeting will be held February 27, 2012 at 2:00 P.M.
- The Agendas and Board Packets are available on the COMB website, [www.cachuma-board.org](http://www.cachuma-board.org)

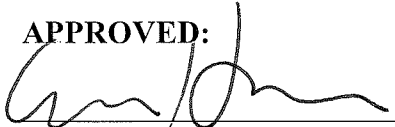
**16. COMB Adjournment**

There being no further business, the meeting was adjourned at 4:03 p.m.

Respectfully submitted,

  
Bruce Mowry, Secretary of the Board

**APPROVED:**



Lauren Hanson, President of the Board